



TOWN OF DOUGLAS
EARTH REMOVAL
SPECIAL PERMIT APPLICATION FORM
Pursuant to Section 6.1 & 9.3 of the Douglas Zoning Bylaw

OFFICE USE ONLY	
APPL No.	_____
SUBMITTED	_____
FEE	_____

I. Owner Information

Organization Name _____ Contact Person _____

Street Address _____ Additional Address _____

City/Town _____ State _____ Zip Code _____

Telephone Number _____ Fax Number _____ Email Address _____

Other Comments (If LLC managers name _____)

II. Applicant Information

Organization Name _____ Contact Person _____

Street Address _____ Additional Address _____

City/Town _____ State _____ Zip Code _____

Telephone Number _____ Fax Number _____ Email Address _____

Other Comments _____

III. Representative Information

Organization Name _____ Contact Person _____

Street Address _____ Additional Address _____

City/Town _____ State _____ Zip Code _____

Telephone Number _____ Fax Number _____ Email Address _____

Other Comments _____

IV. Operator Information

Organization Name _____ Contact Person _____

Street Address _____ Additional Address _____

City/Town _____ State _____ Zip Code _____

Telephone Number _____ Fax Number _____ Email Address _____



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Other Comments

V. Site Information

Assessors Map Assessors Parcel Deed Book Deed Page
Street Address Additional Address
City/Town State Zip Code
Are Taxes Current on the Property?

VI. General

Plan View Area of Excavation (Square Feet) Plan View Area of Excavation (Acres)
Total Volume of Excavation (cubic yards) Max. Volume removed per day (cubic yards)
Site Benchmark/Datum Elevation and Description
Bottom Elevation of Proposed Excavation High Groundwater Elevation
Days of Operation Hours of Operation
Requested Permit Start Date Permit End Date (3 yrs or less from start date)

VII. Submittal Requirements
Does the proposed project meet the following conditions?

- 1) Names & addresses of all abutters & all other interested parties as defined by MGL CH 40 § 11 accompanies this submittal.
2) Property lines for the site are have been prepared and stamped by a Professional Land Surveyor.
3) Existing conditions topographic plan showing min. five-foot contour interval accompanies this submittal.
4) Proposed Conditions Plan showing stormwater drainage facilities, final grades, and proposed vegetation and trees to be planted during restoration accompanies this submittal.
5) The submittal is signed and stamped by a Professional Civil Engineer.



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- 6) Does the site contain wetlands? YES NO
- 7) Are the wetlands clearly shown on the plan? YES NO
- 8) Does the site contain a FEMA FIRM floodplain? YES NO
- 9) Is the FEMA FIRM floodplain shown on the plan? YES NO
- 10) Does the plan reflect the type of ground cover? YES NO
- 11) Does the plan indicate surface water bodies? YES NO
- 12) Does this submittal contain an erosion and sediment control plan? YES NO
- 13) Does the plan indicate the locations of test pits and borings performed onsite? YES NO
- 14) Have test pit or boring logs been included in this submittal? YES NO
- 15) Has data and information relative to the amount and cost of proposed restoration materials (and where the Applicant intends to get these materials) been provided? YES NO
- 16) Is any proposed excavation within 100 feet of an adjacent property line or an existing public way? YES NO
- 17) Is any excavation proposed within 100-feet of a wetland or flood plain? YES NO
- 18) Has the site been designed to prevent the accumulation of free standing water, and implemented appropriate stormwater controls? YES NO
- 19) Is any part of the proposed excavation within 10 feet of the annual high water table, as determined by test pits, soil borings and groundwater monitoring wells? YES NO
- 20) Has a permanent monument been erected onsite and elevation information provided? YES NO
- 21) Will all topsoil and subsoil be stripped from the operation area, stockpiled, seeded and maintained for future use in restoring disturbed areas? YES NO



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- 22) Are any proposed buildings or structures screened from public view? YES NO

- 23) Does the total area of gravel removal operation(s) on the site exceed 10 acres in area? YES NO

- 24) Have proposed trucking routes been specified in this submittal? YES NO

- 25) Has a dust control plan been stipulated in this submittal? YES NO

- 26) Have access roads been aligned properly to screen the operation from public view? YES NO

- 27) Are warning signs ("Trucks Entering") to be posted on existing roads at the site entrance location? YES NO

- 28) Are the property boundaries clearly marked in the field? YES NO

- 29) Is the propose Project located within the Town of Douglas Aquifer Area? YES NO

Section 9.3 Special Permits of the Zoning Bylaws

Section 9.3.2 Criteria

Special permits shall be granted by the Special Permit Granting Authority, unless otherwise specified herein, only upon its written determination that the adverse effects of the proposed use will not outweigh its beneficial impacts to the town or neighborhood, in view of the particular characteristics of the site, and of the proposal in relation to that site. In addition to any specific factors that may be set forth in this by-law, the determination shall include consideration of each of the following:

Has a narrative describing the items below been submitted?

- 1) Traffic flow and safety, including parking and loading; (section 9.3.2.1) YES NO

- 2) Social, economic, or community needs which are served by the proposal (section 9.3.2.2) YES NO

- 3) Adequacy of utilities and other public structures; (section 9.3.2.3) YES NO

- 4) Neighborhood character and social structures; (section 9.3.2.4) YES NO

- 5) Impacts on the natural environment; (section 9.3.2.5) YES NO

- 6) Potential fiscal impact, including impact on town services, tax base, and employment. (section 9.3.2.6) YES NO



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VIII. FEES

The fees for work proposed under this Special Permit Application shall be in accordance with the Town of Douglas Fee Schedule for Special Permit Applications.

Applicants must submit the following information with fee payment:

Fee Calculations

Check Number	Check date
Payor name on check	Applicant name (if different from payor)

Administrative Filing Fee:	Base:	\$250
No. of property Abutters: _____	x \$5.00/EA =	_____
TOTAL ADMIN FEE:		_____

Project Review & Inspection Fee:

First Acre:	\$2,000
Total Acres -1 (round up to the next whole number):	_____ Acres
	(round up to the next whole number)
	x \$500 /Acre
Subtotal:	\$ _____ \$ _____
(\$2,000)+[(Acres* -1) (\$500)] =	Total Review Fee: \$ _____
*(round up to the next whole number)	

III) Total Application Fee:

I) ADMIN TOTAL:	\$ _____
II) REVIEW TOTAL:	\$ _____
TOTAL FEE: \$ _____	

* Please make all checks payable to the Town of Douglas *

Note: Any fees determined to be refundable by the Board having jurisdiction over these fees and the Town Accountant will be returned to the ORIGINAL APPLICANT ONLY- regardless of who funded the application or whose name is on the check.

IX. SIGNATURES

