



TOWN OF DOUGLAS  
**Scenic Roads**  
PERMIT APPLICATION FORM  
*Pursuant to Article 5 Section 6 of the Douglas General Bylaws*

OFFICE USE ONLY	
APPL No.	_____
SUBMITTED	_____
FEE	_____

**I. Owner Information**

Organization Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Street Address \_\_\_\_\_ Additional Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ Email Address \_\_\_\_\_

Other Comments \_\_\_\_\_

**II. Applicant Information**

Organization Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Street Address \_\_\_\_\_ Additional Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ Email Address \_\_\_\_\_

Other Comments \_\_\_\_\_

**III. Representative Information**

Organization Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Street Address \_\_\_\_\_ Additional Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ Email Address \_\_\_\_\_

Other Comments \_\_\_\_\_

**IV. Operator Information**

Organization Name \_\_\_\_\_ Contact Person \_\_\_\_\_

Street Address \_\_\_\_\_ Additional Address \_\_\_\_\_

City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_



TOWN OF DOUGLAS  
**Scenic Roads**  
PERMIT APPLICATION FORM  
*Pursuant to Article 5 Section 6 of the Douglas General Bylaws*

OFFICE USE ONLY  
APPL No. \_\_\_\_\_  
SUBMITTED \_\_\_\_\_  
FEE \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ Email Address \_\_\_\_\_  
Other Comments \_\_\_\_\_

**V. Site Information**

Assessors Map \_\_\_\_\_ Assessors Parcel \_\_\_\_\_ Deed Book \_\_\_\_\_ Deed Page \_\_\_\_\_  
Street Address \_\_\_\_\_ Additional Address \_\_\_\_\_  
City/Town \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Other Comments \_\_\_\_\_

**VI. Scenic Roads Definitions Article 5 Section 6 if the Town of Douglas General Bylaws**

**(a) Definitions**

In the absence of contrary meaning established through legislative or judicial action pursuant to MGL Chapter 40, Section 15C, the following terms contained in that statute shall be defined as follows:

**1. CUTTING OR REMOVAL OF TREES**

“Cutting or removal of trees” shall mean the removal of one (1) or more trees, trimming of major branches or cutting of roots.

**2. REPAIR, MAINTENANCE, RECONSTRUCTION, OR PAVING WORK**

“Repair, maintenance, reconstruction, or paving “work” shall mean work done within the right-of-way by any person or agency, public or private. (Within this definition is any work on any portion of the right-of-way which was not physically commenced at the time the road was designated as scenic road.) Construction of new driveways or alteration of existing ones is also included, insofar as it takes place within the right of way.

**3. ROAD**

“ Road” shall mean a right-of-way of any way used and maintained as a public way including the vehicular traveled way plus necessary appurtenances with the right-of-way such as bridge structures, drainage systems, retaining walls, traffic control devices, and sidewalks, but not intersecting streets or driveways. When the boundary of the right-of-way is in issue so that a dispute arises as to whether or not certain trees or stonewalls or portions thereof are within or without the way, the trees or stonewalls, shall be presumed to be within the way until the contrary is shown.

**4. SCENIC ROAD**

“Scenic Road” shall mean a road so designated pursuant to M.G. L Chapter 40, Section 15C and these regulations.



TOWN OF DOUGLAS  
**Scenic Roads**  
PERMIT APPLICATION FORM  
*Pursuant to Article 5 Section 6 of the Douglas General Bylaws*

OFFICE USE ONLY  
APPL No. \_\_\_\_\_  
SUBMITTED \_\_\_\_\_  
FEE \_\_\_\_\_

**5. TEARING DOWN OR DESTRUCTION OF STONE WALLS**

"Tearing down or destruction of stone walls or a portion thereof shall mean the unpermitted destruction of a stone wall or portion thereof or the unpermitted temporary removal and replacement of stone walls or a portion thereof at the same location with the same materials.

**6. TREES**

(a) "Trees" shall include a tree whose trunk has a diameter of one and one-half (1 1/2) inches or more as measured one (1) foot above ground.

(b) "Public shade trees" shall mean all trees within any public way or on the boundaries thereof.

**VII. Procedures for filing Article 5 Section 6 if the Town of Douglas General Bylaws**  
Any person, organization, state, or municipal agency seeking the written consent of the planning board regarding the cutting or removal of trees or tearing down or destruction of stone walls, or portions thereof on a scenic road shall file a request with the planning board together with the following;  
**Does the proposed project meet the following conditions?**

- (a) The text of a legal notice identifying the location of the proposed action in terms enabling readers to locate it with reasonable specificity on the ground without need for additional plots or references, and describing in reasonable detail the proposed changes to trees and stone walls  YES  NO
- (b) A statement of purpose, or purposes, for the changes proposed.  YES  NO
- (c.) A list of owners as of latest tax map of properties located in whole or in part within one hundred feet (100') of the proposed action.  YES  NO
- (d) Except in the case of Town agencies, a deposit sufficient to cover the cost of advertising and notifications.  YES  NO
- (e) Any further explanatory material useful to adequately inform the Planning Board.  YES  NO
- (d) Are taxes current on the property?  YES  NO



TOWN OF DOUGLAS  
**Scenic Roads**  
PERMIT APPLICATION FORM  
*Pursuant to Article 5 Section 6 of the Douglas General Bylaws*

OFFICE USE ONLY  
APPL No. \_\_\_\_\_  
SUBMITTED \_\_\_\_\_  
FEE \_\_\_\_\_

**VIII. FEES**

The fees for work proposed under this Special Permit Application shall be in accordance with the Town of Douglas Fee Schedule for Special Permit Applications.

Applicants must submit the following information with fee payment:

Fee Calculations \_\_\_\_\_

Check Number \_\_\_\_\_ Check date \_\_\_\_\_

Payor name on check \_\_\_\_\_ Applicant name (if different from payor) \_\_\_\_\_

*\* Please make all checks payable to the Town of Douglas \**

**Note:** Any fees determined to be refundable by the Board having jurisdiction over these fees and the Town Accountant will be returned to the ORIGINAL APPLICANT ONLY- regardless of who funded the application or whose name is on the check.

**IX. SIGNATURES**

I hereby certify under the penalties of perjury that the foregoing Special Permit Application and accompanying plans, documents, and supporting data are true and complete to the best of my knowledge. I understand that the Planning Board will place notification of this Submittal in a local newspaper at the expense of the applicant in accordance with the requirements of the State Zoning Act.

I further certify under penalties of perjury that a current list of all abutters and other relevant parties of interest were provided to the Planning Board office with current mailing addresses. These parties will be notified by the Douglas Planning Board pursuant to the requirements of the State Zoning Act. Notice must be made in writing by hand delivery or certified mail (return receipt requested) to all abutters within 300 feet of the property line of the project location.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Property Owner (if different) \_\_\_\_\_ Date \_\_\_\_\_

Signature of Representative (if any) \_\_\_\_\_ Date \_\_\_\_\_