

TOWN OF DOUGLAS



ANNUAL REPORT
OF THE
TOWN OFFICIALS
∞ FY 2003 ∞

Compiled and Formatted by: Suzanne L. Kane
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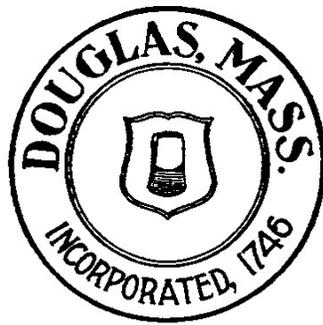


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TOWN OF DOUGLAS



ANNUAL REPORT



Fiscal Year 2003

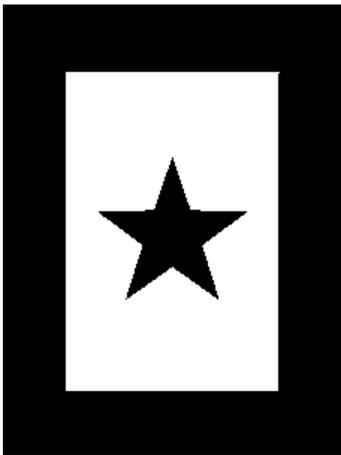
Dedication



This Years Annual Fiscal Report is proudly dedicated to our Service men, women, and their families. Those currently serving; and those who have served in the past.

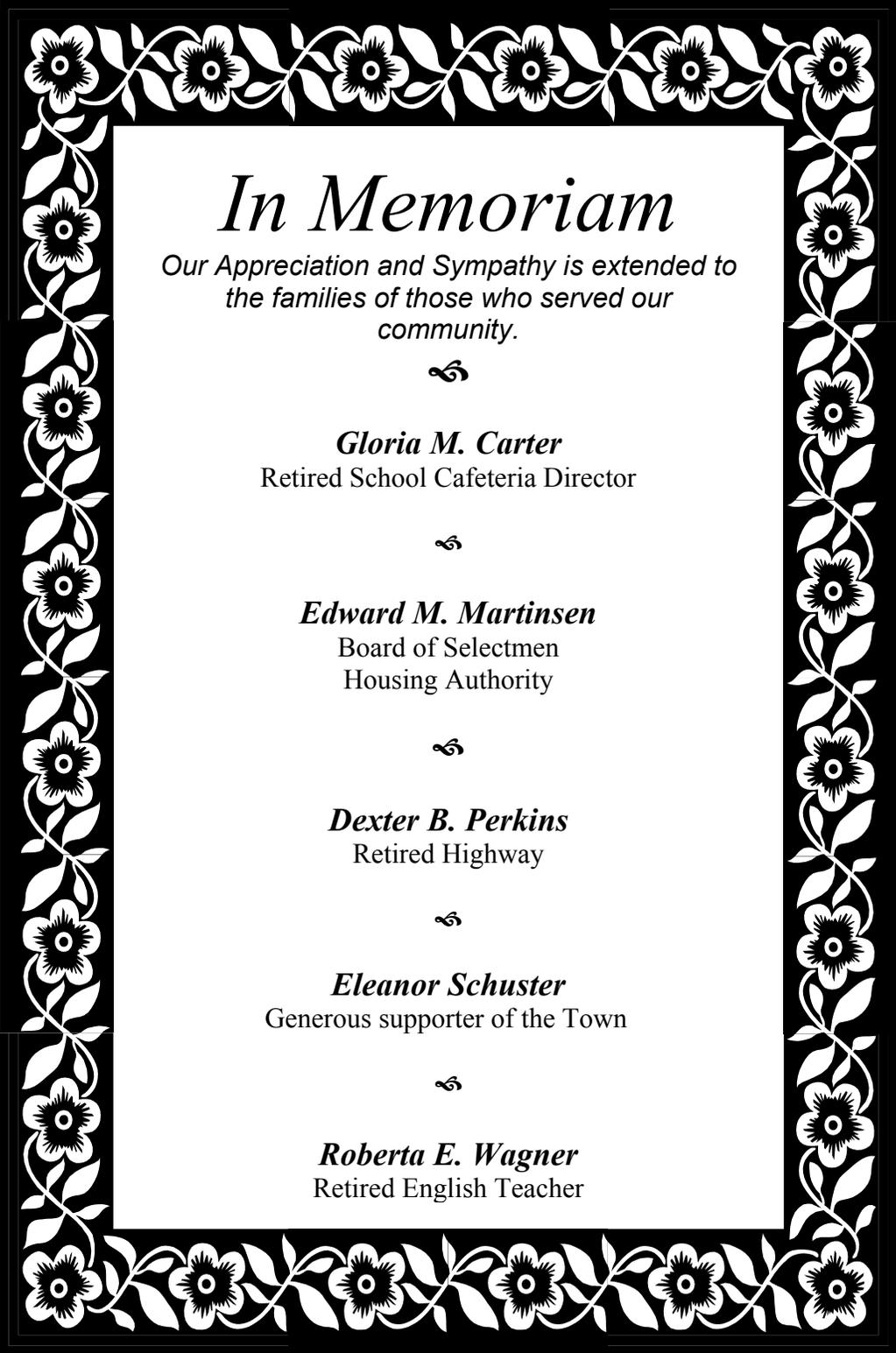


A Soldiers Poem



I am a caring mother; my son has gone to war.
My mind is filled with worries I have never known before.
Everyday I try to keep my thoughts from turning black.
I may be scared but I am proud, my son has got your back.
I'm a strong and loving wife with a husband soon to go.
There are times I'm terrified in a way most never know.
I bite my lip and force a smile as I watch my husband pack.
My heart my break but I am proud my husband's got your back.
I am a soldier serving proudly standing tall.
I fight for freedom yours and mine by answering this call.
I do my job while knowing, the thanks that sometimes lacks.
Say a prayer that I'll come home it's me that's got your back.
I'm a small and precious child, my Dad's been sent to fight.
The only place I'll see his face is in my dreams at night.
He'll be gone too many days for my young mind to keep track.
I may be sad but I am proud my Daddy's got your back.



A decorative border with a repeating pattern of stylized flowers and leaves, set against a black background, framing the central text.

In Memoriam

*Our Appreciation and Sympathy is extended to
the families of those who served our
community.*



Gloria M. Carter

Retired School Cafeteria Director



Edward M. Martinsen

Board of Selectmen
Housing Authority



Dexter B. Perkins

Retired Highway



Eleanor Schuster

Generous supporter of the Town



Roberta E. Wagner

Retired English Teacher



Appreciation

Our appreciation goes out to our Retirees' who served our Community well.



Deputy Chief Michael Cahill
Fire Department
Retired after 38.5 years



Edward A. Espanet
Highway Department
Retired after 24 years



Anthony J. Gressak
Water / Sewer Department
Retired after 11.5 years



Town of Douglas

GENERAL INFORMATION

The Town of Douglas is located in Southern, Massachusetts, bordered by Oxford and Sutton on the north; Uxbridge on the east; Burrville, Rhode Island, on the south; and Webster on the west. Douglas is 18 miles south of Worcester, 40 miles southwest of Boston, and 175 miles from New York City.

Total Area: 37.71 square miles
Land Area: 36.37 square miles

Incorporated as a Town: 1746

Form of Government: 5 member Board of Selectmen/Open Town Meeting

CENSUS

| | |
|-----------------------|------|
| 2003 | 7864 |
| 2002 | 7496 |
| 2001 | 7351 |
| 2000 (Federal Census) | 7045 |
| 1999 | 6881 |
| 1998 | 6662 |
| 1997 | 6377 |
| 1996 | 6024 |
| 1995 | 5764 |
| 1994 | 5595 |
| 1993 | 5437 |
| 1992 | 5196 |
| 1991 | 4967 |
| 1990 | 4871 |
| 1985 | 4162 |
| 1980 (State Census) | 3721 |
| 1975 | 3174 |
| 1970 | 2947 |
| 1960 | 2959 |

FEDERAL REPRESENTATIVES

Senator Edward Kennedy

317 RSOB
Washington, DC 20510
Phone: (202) 224-4543
Fax: (202) 224-2417

2400 JFK Building
Boston, MA 02203
Phone: (617) 565-3170

senator@kennedy.senate.gov

Representative Richard E. Neal

2133 RSOB
Washington, DC 20515
Phone: (202) 225-5601

The Federal Building
1550 Main St., Suite 309
Springfield, MA 01103
Phone: (413) 785-0325

4 Congress Street
Milford, MA 01757
Phone: (508) 634-8198

Senator John Kerry

304 RSOB, 3rd Floor
Washington, DC 20510
Phone: (202) 224-2742
Fax: (202) 224-8525

One Bowdoin Sq., 10th Floor
Boston, MA 02214
Phone: (617) 565-8519

90 Madison Place, Suite 205
Worcester, MA 01608
Phone: (508) 831-7830

kerry.senate.gov/low/contact_email/html

STATE REPRESENTATIVES

Governor Mitt Romney

State House, Room 360
Boston, MA 02133
Phone: (617) 725-4005
Fax: (617) 727-9725
TTY: (617) 727-3666

444 N. Capital St., Suite 208
Washington, DC 20001
Phone: (202) 624-7713
Fax: (202) 624-7714

GOffice@state.ma.us

Senator Richard T. Moore

State House, Room 312-D
Boston, MA 02133
Phone: (617) 722-1420
Rmoore@senate.state.ma.us

Representative Paul Kujawski

State House, Room 174
Boston, MA 02133
Phone: (617) 722-2960
Fax: (617) 722-2846
9 Mendon Street
Uxbridge, MA 01569
Phone: (508) 278-0090
Fax: (508) 278-0090

Rep.PaulKujawski@hou.state.ma.us

Town Officials Elected

Board of Assessors - 3 Years

| | |
|-----------------|------|
| Jack Blatchford | 2003 |
| Beth MacKay | 2003 |
| James Sughrue | 2005 |

Blackstone Valley Voc. School Dist. Com. - 4 Years

| | |
|-----------------|------|
| John Lavin, III | 2006 |
|-----------------|------|

Cemetery Commission - 3 Years

| | |
|---------------|------|
| David Furno | 2003 |
| Henry LaBonne | 2004 |
| John Manning | 2005 |

Constables - 3 Years

| | |
|----------------|------|
| Brenda Haglund | 2003 |
| Rich Preston | 2004 |

Housing Authority - 5 Years

| | |
|-----------------------------|------|
| Janice Guiou | 2003 |
| Edward Martinsen - Resigned | 2005 |
| Robert Stevens | 2006 |
| Jean Peterson | 2007 |

Library Trustees - 3 Years

| | |
|--------------------|------|
| Deborah Froehlich | 2004 |
| Joseph Biagioni II | 2005 |
| Timothy Martin | 2006 |

Moderator - 3 Years

| | |
|----------------|------|
| Jerome Jussame | 2003 |
|----------------|------|

Moses Wallis Devise - 1 Year

| | |
|------------------|------|
| Michael MacInnis | 2003 |
|------------------|------|

Planning Board - 5 Years

| | |
|---------------------|------|
| Joe Burch | 2003 |
| Richard Vanden Berg | 2004 |
| Eben Chesebrough | 2005 |
| Linda Brown | 2005 |
| Ernest Marks, Jr. | 2006 |
| Daniel Heney | 2007 |
| Joel Rosenkrantz | 2007 |

Recreation Commission - 3 Years

| | |
|----------------|------|
| Donald Gonynor | 2003 |
| Robert Saster | 2004 |

| | |
|-----------------|------|
| Scott Lavalley | 2004 |
| Robert Doyon | 2005 |
| Joseph Valliere | 2005 |

School Committee - 3 Years

| | |
|---------------|------|
| Shirley Downs | 2003 |
| Derek Brown | 2003 |
| John Durkin | 2004 |
| Sandra Raines | 2004 |
| Ann Brunson | 2005 |

Board of Selectmen - 3 Years

| | |
|----------------------|------|
| Richard E. Preston | 2003 |
| Edward Therrien | 2003 |
| Ronald Forget | 2004 |
| Shirley M. Moczynski | 2004 |
| Paula Brouillette | 2005 |

Water / Sewer Commission - 3 Years

| | |
|---------------|------|
| Joseph Saster | 2003 |
| Robert Josey | 2004 |
| Rick Colonero | 2005 |

Appointed by the Board of Selectmen

Animal Control Officer - 1 Year

| | |
|----------------|------|
| Jay O'Connor | 2003 |
| Maura O'Connor | 2003 |

Bridge Viewer - 1 Year

| | |
|-----------------|------|
| Edward Therrien | 2003 |
|-----------------|------|

Building Department - Inspectors - 1 Year

| | |
|---|------|
| Wayne Hickey - Electrical - Alternate | 2003 |
| Joseph Saster - Plumbing Inspector | 2003 |
| Floendo Colonero - Plumbing Inspector - Alternate | 2003 |
| Joseph Saster - Gas Inspector | 2003 |
| Richard Wallis - Electrical Inspector | 2003 |

Building Department - Inspectors - 3 Years

| | |
|--------------------------------------|------|
| Adelle Reynolds - Building Inspector | 2004 |
|--------------------------------------|------|

Cable Advisory Committee - 3 Years

| | |
|------------------------|------|
| Thomas Devlin | 2003 |
| Rich Preston | 2005 |
| Paul Crandall | 2005 |
| Joe Vecchione | 2005 |
| Derek Brown - Resigned | 2005 |

Capital Improvement Committee - Appointed (varies)

| | |
|--------------------|------|
| Paula Brouillette | 2003 |
| Tony Gressak | 2003 |
| Mitch Cohen | 2003 |
| Glenn Gilbert | 2003 |
| Shirley Mosczynski | 2003 |
| Bob Saster | 2003 |
| BettyAnn Therrien | 2004 |
| Terri Feuersanger | 2004 |

Central MA Regional Planning Rep. - 1 Year

| | |
|-------------------|------|
| Paula Brouillette | 2003 |
|-------------------|------|

Civil Defense - 1 Year

| | |
|-------------------|------|
| Ernest Marks, Jr. | 2003 |
|-------------------|------|

Conservation Commission - 3 Years

| | |
|---------------------------------------|------|
| Michael Yacino | 2003 |
| Richard Downs | 2003 |
| Robert Zurowski - Resigned after Term | 2003 |
| Marylynne Dube | 2004 |
| Eric Virostek | 2004 |
| Leon Mosczynski | 2005 |
| Ralph Dudley, III | 2005 |
| Linda Brown - Consultant | |

Council on Aging - 1 Year

| | |
|--------------------------------------|------|
| Lori Morini | 2003 |
| Helen Homenick - Resigned after Term | 2003 |
| Rosanna Windham | 2003 |
| Patrick Blake | 2003 |
| Ann Lynch | 2003 |
| Marie Ryder | 2003 |
| Margaret Nelson | 2003 |

Cultural Council - 3 Years

| | |
|-----------------------------------|------|
| Derek Brown - Resigned after Term | 2003 |
| Marleen Bacon | 2004 |
| BettyAnn McCallum | 2004 |
| Mitch Cohen | 2005 |
| Patricia Brule | 2005 |

National Organization on Disability - 1 Year

| | |
|-----------------|------|
| Adelle Reynolds | 2003 |
|-----------------|------|

Economic Development Commission - 3 Years

| | |
|--------------------------|------|
| Cliff Van Reed | 2003 |
| David Branagan | 2003 |
| Carol Hutnack Gogolinski | 2004 |
| Paul Peterson | 2004 |

| | |
|--------------|------|
| Harold Davis | 2005 |
|--------------|------|

Fence Viewer - 1 Year

| | |
|----------------|------|
| Peter Coppola | 2003 |
| Joel Smith | 2003 |
| Michael Yacino | 2003 |

Board of Health - 3 Years

| | |
|---------------------------------------|------|
| David McCallum | 2003 |
| Daniel Podolsky - Resigned after Term | 2003 |
| Donald Nelson | 2004 |
| Joseph Yacino - Agent | 2004 |
| Robert Brazeau | 2005 |

Historical Commission - 3 Years

| | |
|------------------------------------|------|
| David Kmetz | 2003 |
| Jean Peterson | 2003 |
| Rich Preston - Resigned after Term | 2003 |
| Joanna Ziegler | 2004 |
| Donna Kmetz - Resigned | 2004 |

Housing Partnership - 1 Year

| | |
|-------------------------------------|------|
| Robert Murphy - Resigned after Term | 2003 |
| Edwin Taipale | 2003 |

Master Plan Implementation Committee - 1 Year

| | |
|---|------|
| Rich Preston | 2003 |
| Christine Anderson | 2003 |
| Robert Werme | 2003 |
| Kent Brotherton - Resigned after Term | 2003 |
| Pamela Holmes | 2003 |
| Marylynne Dube | 2003 |
| Linda Brown | 2003 |
| Shirley Moczynski | 2003 |
| Eben Chesebrough | 2003 |
| Carol Hutnak Gogolinski | 2003 |
| Louis Jussaume - Resigned after Term | 2003 |
| Paul Peterson | 2003 |
| Edwin Taipale | 2003 |
| Merritt Tetreault - Resigned after Term | 2003 |

Measurer of Lumber - 1 Year

| | |
|--------------|------|
| John Hagerty | 2003 |
| Joel Smith | 2003 |

Octoberfest - 1 Year

| | |
|---------------------------------------|------|
| Marie Martinsen - Resigned after Term | 2003 |
| Gary Martinsen - Resigned after Term | 2003 |
| Tony St. Pierre | 2003 |
| Mary St. Pierre | 2003 |

| | |
|---------------------------------------|------|
| April Vassar - Resigned | 2003 |
| Jack Blatchford - Resigned after Term | 2003 |
| Sharon Brotherton | 2003 |

Open Space Committee - 3 Years

| | |
|------------------|------|
| Lisa Mosczynski | 2005 |
| Marylynne Dube | 2005 |
| Tom Featherstone | 2005 |
| Sue Perkins | 2005 |
| Josiah Burch | 2005 |

Special Police - 1 Year

| | |
|-----------------|------|
| Edward Therrien | 2003 |
| Jay O'Connor | 2003 |

Skate Park Committee - 1 Year

| | |
|----------------------------------|------|
| Rhoda Kaczmarek | 2003 |
| Suzanne Gagnon | 2003 |
| Andrea Cutting | 2003 |
| David Cheney | 2003 |
| Dan Fierro - Resigned after Term | 2003 |

Tree / Moth Superintendent - 1 Year

| | |
|-----------------|------|
| Leon Mosczynski | 2003 |
|-----------------|------|

Veterans Agent - 1 Year

| | |
|-----------------------------|------|
| Arnold Korenblum - Resigned | 2003 |
|-----------------------------|------|

Zoning Board of Appeals - 3 Years

| | |
|--------------------------|------|
| Harold Davis | 2003 |
| Colin Haire - Alternate | 2003 |
| Joseph Fitzpatrick | 2004 |
| Edouard St. Martin | 2005 |
| David Nadreau - Resigned | 2005 |

Other Appointments

Animal Inspector – Appointed by the State

| | |
|---------------|------|
| Richard Downs | 2003 |
| Jay O'Connor | 2003 |

Finance Committee - Appointed by the Moderator

| | |
|------------------------------|------|
| Pamela Holmes | 2003 |
| Gene Morin | 2003 |
| Gary Bolen | 2003 |
| William Pybas - Resigned | 2004 |
| Joel Smith | 2004 |
| Paula Brouillette - Resigned | 2004 |
| William Krauss | 2005 |
| Phillip Pilkington | 2005 |

Robert McCann

2005

Board of Health Engineer - Appointed by BOH

James. F. Malley, Jr.

Library Trustees, Life Members - Appointed by Life Members

Ramona Lachapelle

Elliott Chesebrough

Betty Holden

Lilian Cencak

Barbara Gjeltrema

Library Building Committee - Appointed by Library Trustees

Betty Holden

Lori Morini

Merritt Tetreault

Rick Colonero - Resigned

Ramona Lachapelle

Barbara Gjeltrema

Tim Cox

Ann Hackett Devlin

Deborah Froehlich

Joe Vecchione

Personnel Board - 3 Years

Hillary MacInnis - Town Clerk Appointment 2003

BettyAnn McCallum - Selectmen's Appointment 2003

Leslie Navaroli - Finance Committee Appointment 2004

Ron Gadbois - Finance Committee Appointment 2004

Mary Eldridge - Selectmen's Appointment 2005

Board of Registrars - Appointed by Town Clerk

Christine Furno 2003

Albina Saster 2003

Anne Resan 2004

Mary Lou Sughrue 2004

School Building Committee - Appointed by School Committee

Jack Blatchford

Lynlee Fertal

Robert Murphy

Mitch Cohen

Dan Sheehan

Steve Carroll

Pam Schwartz

Leslie Breault

Municipal Offices

Accounting Office

| | |
|-----------------|-----------------|
| Richard Mathieu | Town Accountant |
| Debbie Harris | Clerk |

Administration Office

| | |
|--------------|--------------------------|
| Ken Mahony | Executive Administrator |
| Suzanne Kane | Administrative Assistant |
| Jane Brule | Admin. Secretary |

Assessors Office

| | |
|---------------|-----------------|
| Ida Ouillette | Asst. Assessor |
| Beth MacKay | Principal Clerk |
| Julie Kessler | Jr. Clerk |
| Pat Curtis | Lister/Measurer |

Building Department

| | |
|-----------------|------------------|
| Adelle Reynolds | Bld Commissioner |
| Jane Lanpher | |

Town Clerk Office

| | |
|-----------------|------------|
| Christine Furno | Town Clerk |
| Eileen Damore | Assistant |

Community Development Office

| | |
|-----------------|-----------------------------|
| William Cundiff | Town Engineer |
| Stephen Zisk | Planning/Conservation Agent |
| Maria Chesley | Administrative Secretary |

Fire Department

| | |
|--------------------------|----------------------------------|
| Donald Gonynor | Chief / EMT / Forest Fire Warden |
| Michael Cahill - Retired | District Chief |
| Philip Brule | Deputy Chief |
| Peter Campo | Captain / EMT |
| Joseph Quintal | Captain |
| John Furno | Captain / EMT |
| Ted Sochia | Lt. |
| Kent Vinson | EMT |
| Michael Boothby | |
| Pauline LeBrecque | EMT |
| Adam Furno | |
| Paul Buma | |
| Justin McCallum | |
| David Furno | |
| Michael Gonynor | Auxiliary |
| Patricia Giedrys | Clerk |

Board of Health Office

| | |
|---------------------|---------------------------|
| Marleen Bacon | Administrative Supervisor |
| Cherly Rawinski, RN | Nurse |

Highway Department

| | |
|--------------------------|----------------|
| Edward Therrien | Superintendent |
| BettyAnn McCallum | Clerk |
| Philip Brule | |
| Ernest Marks, Jr. | |
| Edward Espanet - Retired | |
| Jeffery King | |
| Dexter Perkins - Retired | |
| John Furno | |
| David Furno | |
| Raymond Begin | |

Simon Fairfield Public Library

| | |
|----------------------|----------------------|
| Ann D. Carlsson | Director |
| Maryellen Aubin | Library Assistant |
| Debbie Soderman | Library Assistant |
| Janeen Rawson | Children's Librarian |
| Josh Tetreau | Library Page |
| Katie-Grace Youngsma | Library Page |
| Todd Migliacci | Library Page |
| Tina Soderman | Library Page |

Town Building Maintenance

| | |
|---------------|--------------------------------|
| Rick Colonero | Facilities Maintenance Manager |
|---------------|--------------------------------|

Police Department

| | |
|--------------------|-------------|
| Patrick Foley | Chief |
| Glenn Gilbert | Lt. |
| David Brown | Sgt. |
| Ronald Fortier | Sgt. |
| Brett Fulone | Patrolman |
| Richard McLaughlin | Patrolman |
| Mark Kaminski | Patrolman |
| Maureen Glynn | Patrolman |
| Nick Miglionico | Patrolman |
| Gregory Gilbert | Patrolman |
| Aaron McLaughlin | Patrolman |
| Patricia Brule | Admin. Sec. |

Police, Reserve Officers

| |
|-------------------|
| Norman Forget |
| Jay Johnson |
| Leonard Vassar |
| Mark Dunleavy |
| Richard Scanlon |
| Peter Kreft |
| Joe Cadrin |
| Michael Reardon |
| Michael Martinsen |
| Brain Abbott |

Police - Fire Dispatchers

Patricia Brule
Mark Dunleavy
Susan Forget
William Seaver
Peter Kreft
Karen Bertone
Daniel Dunleavy
Raymond Majeau
Brian Abbott
Keith Chipman
Michael Martinsen
Mark Sterling

School - Early Learning

Michael Masney
Jeff Kollett Maintenance

School - Elementary

Jeff Marsden Principal
Jason Phelps Vice Principal
Andy Dufault Maintenance

School - Middle / High School

Mary Stone Principal
Cindy Socha Dean of Students

School - Superintendents Office

Concetta Verge Superintendent
Paula Markle Assistant
Regina Cardone Business Administrator

Senior Center

Alyssa Graveson Director
Patrice Rousseau Outreach Coordinator
Rosanna Windham Clerk
Frances Jolda Clerk
Ashley Rousseau Volunteer Assistant

Tax Collector Office

Pamela Carter Collector
Eileen Damore Assistant

Treasurer Office

Sharon Brotherton Treasurer
Kim Yargeau Assistant

Transfer Station

Richard Downs
Oliva "Phil" Luneau

John Kocur

Water / Sewer Department

Tony Gressak - Retired
Dennis Croteau
Ralph Dudley III
Raymond Decoteau
Dave Dyong

Systems Manager
Systems Manager

Zoning Board of Appeals - Staff

Christine Mitchell

Secretary



***Municipal Center
Hours of Operation***

Monday – Thursday
8:30 am – 1:00 pm
1:30 pm – 4:00 pm



Tuesday Evening
6:00 pm – 8:00 pm



Friday: Closed
State and Federal Holidays: Closed



Additional hours for Community Development and the Administrative Office **Only:**
Friday
8:30 AM to NOON.



***Municipal Calendar
Fiscal Year 2004***

| | | |
|-----------------------|--|-----------------|
| August 2003 | | |
| 1 st | First Quarter Taxes due | Collector |
| 30 th | Last filing day for Classified Forest Land, MGL 61 | Assessor |
| September 2003 | | |
| 1 st | Transfer Station Sticker Renewal (for six month period) | Board of Health |
| 15 th | Annual Reports Available | Selectmen |
| October 2003 | | |
| 1 st | Last date to file Application to have land valued and taxed as Agricultural / Horticultural Land or Recreational Land, MGL 61 A, B | Assessor |
| 4 th | Octoberfest 9:00 to 4:00 pm | |
| November 2003 | | |
| 1 st | Second Quarter Taxes Due | Collector |
| 4 th | Vote on Holiday Liquor Sales | Selectmen |
| 26 th | Liquor License Renewals due | Selectmen |
| 26 th | Class II License Renewals due | Selectmen |
| December 2003 | | |
| 1 st | Application for the Senior Tax Work-off Abatement Program filing deadline | Assessor |
| 31 st | Deadline for filing Abatement Application for Motor Vehicle Excise for Prior Calendar Year | Assessor |
| January 2004 | | |
| 1 st | Assessment of all Real & Personal Property for the ensuing Fiscal Year beginning July 1 st | Assessor |
| 1 st | Forms for List of Personal Property are available in the Assessors Office (due March 1 st) | Assessor |
| 15 th | Burning Permits available until May 1, 2004 | Town Clerk |
| February 2004 | | |
| 1 st | Real Estate & Personal Property Tax Abatement | Assesor |
| 1 st | Third Quarter Taxes due | Collector |
| 1 st | Town Census Forms due | Town Clerk |
| 26 th | Dog Licenses due | |
| 11 th | Last day to register to vote and change party enrollment for Presidential Primary. 9:00 am to 8:00 pm | Town Clerk |
| March 2004 | | |
| 1 st | Form of List for Personal Property filing deadline | Assessor |
| 1 st | Filing deadline for 3-ABC forms by Non-Profit Organizations | Assessor |
| 1 st | Transfer Station Sticker Renewal for six month period | BOH |
| 2 nd | Presidential Primary. Polls open at 7:00 am to 8:00 pm. | Town Clerk |
| 26 th | Articles Due for Annual Town Meeting | Selectmen |

| April 2004 | | |
|-------------------|---|------------|
| 1 st | Exemption Application filing deadline | Assessor |
| 21 st | Last day to Register to Vote for Annual Town Election | Town Clerk |
| 27 th | Last day to Register to Vote for Annual Town Meeting | Town Clerk |
| 30 th | Certificate of Registration for Storage of Flammables due | Town Clerk |

| May 2004 | | |
|------------------|--------------------------|------------|
| 1 st | Fourth Quarter Taxes due | Collector |
| 11 th | Annual Town Election | Town Clerk |
| 17 th | Annual Town Meeting | Town Clerk |

| Fiscal Year 2005 | | |
|-------------------------|--|------------|
| August 2004 | | |
| 1 st | First Quarter Taxes due | Collector |
| 25 th | Last day to register to vote and change party enrollment for State Primaries. 9:00 am – 8:00 pm. | Town Clerk |
| 30 th | Last filing day for Classified Forest Land, MGL 61 | |

| September 2004 | | |
|-----------------------|---|------------|
| 14 th | State Primaries. Polls open at 7:00 am – 8:00 pm. | Town Clerk |

COMMITTEE MEETING SCHEDULE

Of the Month

| | | |
|-------------------------------|--|----------------------------------|
| Board of Health | 1st Monday | 6:00 P.M. |
| Cable Advisory Comm. | 2 nd & 3 rd Monday | 7:00 P.M. (Selectmen's Office) |
| Capital Imp. Comm. | 1st & 3rd Thursday | 7:00 P.M. |
| Cemetery Expansion Comm. | 1 st Monday | 7:00 P.M. |
| Conservation Comm. | 1st & 3rd Monday | 7:00 P.M. |
| Douglas Skate Park Comm. | Last Wednesday | 7:00 P.M. (Resource Room) |
| Economic Dev. Comm. | 2nd & 4th Monday | 7:00 P.M. |
| Finance Comm. | 2 nd & 4 th Monday | 7:00 P.M. |
| Historic Comm. | 3rd Tuesday | 7:00 P.M. |
| Library Trustee's | 3 rd Tuesday | 7:00 P.M. (Library) |
| Master Plan Imp. Comm. | 1st & 3rd Wednesday | 7:00 P.M. |
| Octoberfest Comm. | 2 nd Thursday | 6:00 P.M. (Resource Room) |
| Personnel Board | 3rd Tuesday | 7:00 P.M. |
| Planning Board | 2 nd & 4 th Tuesday | 7:00 P.M. |
| Recreation | 1st Monday | 7:00 P.M. (Resource Room) |
| Selectmen | 1 st & 3 rd Tuesday | 7:00 P.M. (Resource Room) |
| Water/Sewer Comm. | 1st Tuesday | 7:00 P.M. (Charles St.) |
| Zoning Board of Appeals (ZBA) | 1 st Thursday | 7:00 P.M. |

CHANGES WILL BE POSTED AT LEAST 48 HOURS IN ADVANCE



Board of Selectmen

500-476-4000 ext. 350

The Douglas Board of Selectmen presents its report for the fiscal year ending June 30, 2003, as per the town's bylaw.

The Board conducted its annual reorganization following the annual town election in May 2003, electing Shirley Mosczynski, Chairman and Richard Preston, Vice Chairman.

The expenditures for the Selectmen's office were as follows:

| | |
|---------------------------------|---------------------|
| Total wages | \$128,109.36 |
| Dues & professional memberships | 1,657.00 |
| Advertising | 822.15 |
| Printing | 491.05 |
| Transportation & Training | 3,749.56 |
| Equipment/Capital items | 22,204.00 |
| Miscellaneous | 7,520.81 |
| Town Hall Office Supplies | 18,735.11 |
| Contractual Services | 1,500.00 |
| Town Reports | 1,895.20 |
| Street Lighting | 32,598.32 |
| Town Counsel | 52,149.06 |
| Liability Insurance | 138,951.00 |
| Total Expenditures | \$410,382.62 |

The Board of Selectmen faced a greater challenge this year due to projected cuts in state funding. Our goal was to present a balanced budget and not lay off any employees.

The Board voted to approve a single tax rate of \$14.99 per thousand as recommended by the Board of Assessors.

A Downtown Improvements Project – Phase I Report was completed by Weston & Sampson Engineers that focused on downtown improvements, a Mumford River Walkway, and the use of the old elementary school.

We voted to establish a Safety Committee to investigate areas concerning safety throughout the community and to make recommendations to the Board.

The Board continued to look for grants for economic development, downtown improvements, and the use of our vacant elementary school.

Through communication and by working together with our Boards, Commissions, Departments and citizens – and by exploring efforts to cooperate regionally – we will continue to seek the best possible solutions for the citizens and taxpayers of Douglas.

We thank the staff and departments as well as the members of boards, commissions and committees for their dedication in making this community a better place to live.

Respectfully submitted,

Shirley M. Moczynski, Chairman
Richard E. Preston, Vice Chairman
Paula Brouillette
Ronald P. Forget
Edward Therrien



Town Clerk
500-476-4000 ext. 355

**STATE PRIMARY
SEPTEMBER 17, 2002**

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, September 17, 2002.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Ballot Box Attendant – Brenda L. Haglund; Ballot Clerk – BettyAnn McCallum; Ballot Checker – Maryann Lees; Tabulator – Christine E. G. Furno.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Box Attendant – Joseph Manyak, Richard Preston; Ballot Clerk – Anne Burgess; Ballot Checker – Monica Prunier; Tabulator – Eileen Damore.

The warrant was read by the Town Clerk, Christine E. G. Furno, and the polls were opened at 7:00 a.m. The Town Voted as follows:

DEMOCRATIC PARTY

| <u>SENATOR IN CONGRESS:</u> | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
|------------------------------------|---------------------|---------------------|---------------------|
| John F. Kerry | 185 | 179 | 364 |
| Blanks | <u>42</u> | <u>37</u> | <u>79</u> |
| | 227 | 216 | 443 |
| | | | |
| <u>GOVERNOR:</u> | | | |
| Thomas F. Birmingham | 42 | 46 | 88 |
| Steven Grossman | 2 | 1 | 3 |
| Shannon P. O'Brien | 65 | 65 | 130 |
| Robert B. Reich | 58 | 51 | 109 |

| | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
|---|--------------|--------------|--------------|
| Warren E. Tolman | 58 | 51 | 109 |
| Blanks | <u>2</u> | <u>2</u> | <u>4</u> |
| | 227 | 216 | 443 |
| <u>LIEUTENANT GOVERNOR:</u> | | | |
| Christopher F. Gabrieli | 78 | 98 | 176 |
| Lois G. Pines | 71 | 60 | 131 |
| John P. Slattery | 48 | 44 | 92 |
| Blanks | <u>30</u> | <u>14</u> | <u>44</u> |
| | 227 | 216 | 443 |
| <u>ATTORNEY GENERAL:</u> | | | |
| Thomas F. Reilly | 160 | 158 | 318 |
| Blanks | <u>67</u> | <u>58</u> | <u>125</u> |
| | 227 | 216 | 443 |
| <u>SECRETARY OF STATE:</u> | | | |
| William F. Galvin | 156 | 161 | 317 |
| Blanks | <u>71</u> | <u>55</u> | <u>126</u> |
| | 227 | 216 | 443 |
| <u>TREASURER:</u> | | | |
| Michael P. Cahill | 30 | 24 | 54 |
| Timothy P. Cahill | 100 | 102 | 202 |
| Stephen J. Murphy | 34 | 25 | 59 |
| James W. Segel | 31 | 39 | 70 |
| Blanks | <u>32</u> | <u>26</u> | <u>58</u> |
| | 227 | 216 | 443 |
| <u>AUDITOR</u> | | | |
| A. Joseph DeNucci | 160 | 148 | 308 |
| Blanks | <u>67</u> | <u>68</u> | <u>135</u> |
| | 227 | 216 | 443 |
| <u>REPRESENTATIVE IN CONGRESS:</u> | | | |
| Richard E. Neal | 169 | 162 | 331 |
| Blanks | <u>58</u> | <u>54</u> | <u>112</u> |
| | 227 | 216 | 443 |
| <u>COUNCILLOR:</u> | | | |
| Dennis P. McManus | 150 | 144 | 294 |
| Blanks | <u>77</u> | <u>72</u> | <u>149</u> |
| | 227 | 216 | 443 |
| <u>SENATOR IN GENERAL COURT:</u> | | | |
| Richard T. Moore | 171 | 173 | 344 |
| Blanks | <u>56</u> | <u>43</u> | <u>99</u> |
| | 227 | 216 | 443 |

| <u>REPRESENTATIVE IN GENERAL COURT:</u> | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
|--|---------------------|---------------------|---------------------|
| Paul Kujawski | 143 | 145 | 288 |
| John F. Healey | 70 | 58 | 128 |
| Blanks | <u>14</u> | <u>13</u> | <u>27</u> |
| | 227 | 216 | 443 |

| <u>DISTRICT ATTORNEY:</u> | | | |
|----------------------------------|-----------|-----------|------------|
| John J. Conte | 144 | 142 | 286 |
| Blanks | <u>83</u> | <u>74</u> | <u>157</u> |
| | 227 | 216 | 443 |

| <u>CLERK OF COURTS:</u> | | | |
|--------------------------------|-----------|-----------|------------|
| Francis A. Ford | 149 | 146 | 295 |
| Blanks | <u>78</u> | <u>70</u> | <u>148</u> |
| | 227 | 216 | 443 |

| <u>REGISTER OF PROBATE:</u> | | | |
|------------------------------------|-----------|-----------|------------|
| Stephen G. Abraham | 152 | 150 | 302 |
| Blanks | <u>75</u> | <u>66</u> | <u>141</u> |
| | 227 | 216 | 443 |

REPUBLICAN PARTY

| <u>SENATOR IN CONGRESS:</u> | | | |
|------------------------------------|-----|-----|-----|
| Blanks | 151 | 127 | 278 |

| <u>GOVERNOR:</u> | | | |
|-------------------------|-----------|-----------|------------|
| Mitt Romney | 134 | 113 | 247 |
| Blanks | <u>17</u> | <u>14</u> | <u>31</u> |
| | 151 | 127 | 278 |

| <u>LIEUTENANT GOVERNOR:</u> | | | |
|------------------------------------|----------|----------|------------|
| Kerry Murphy Healey | 100 | 83 | 183 |
| Jim Rappaport | 45 | 39 | 84 |
| Blanks | <u>6</u> | <u>5</u> | <u>11</u> |
| | 151 | 127 | 278 |

| <u>ATTORNEY GENERAL:</u> | | | |
|---------------------------------|-----|-----|-----|
| Blanks | 151 | 127 | 278 |

| <u>SECRETARY OF STATE:</u> | | | |
|-----------------------------------|-----------|-----------|------------|
| Jack E. Robinson, III | 72 | 64 | 136 |
| Blanks | <u>79</u> | <u>63</u> | <u>142</u> |
| | 151 | 127 | 278 |

| <u>TREASURER:</u> | | | |
|--------------------------|-----------|-----------|------------|
| Daniel A. Grabauskas | 62 | 67 | 129 |
| Bruce A. Herzfelder | 61 | 46 | 107 |
| Blanks | <u>28</u> | <u>14</u> | <u>42</u> |
| | 151 | 127 | 278 |

| | | | |
|--|---------------------|---------------------|---------------------|
| <u>TREASURER:</u> | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
| James O'Keefe | 0 | 1 | 1 |
| Blanks | <u>0</u> | <u>0</u> | <u>0</u> |
| | 0 | 1 | 1 |
| <u>AUDITOR:</u> | | | |
| Blanks | 0 | 1 | 1 |
| <u>REPRESENTATIVE IN CONGRESS:</u> | | | |
| Blanks | 0 | 1 | 1 |
| <u>COUNCILLOR:</u> | | | |
| Blanks | 0 | 1 | 1 |
| <u>SENATOR IN GENERAL COURT:</u> | | | |
| Blanks | 0 | 1 | 1 |
| <u>REPRESENTATIVE IN GENERAL COURT:</u> | | | |
| Blanks | 0 | 1 | 1 |
| <u>DISTRICT ATTORNEY:</u> | | | |
| Blanks | 0 | 1 | 1 |
| <u>CLERK OF COURTS:</u> | | | |
| Blanks | 0 | 1 | 1 |
| <u>REGISTER OF PROBATE:</u> | | | |
| Blanks | 0 | 1 | 1 |

LIBERTARIAN PARTY

| | | | |
|------------------------------------|---------------------|---------------------|---------------------|
| <u>SENATOR IN CONGRESS:</u> | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
| Michael E. Cloud | 0 | 1 | 1 |
| Blanks | <u>0</u> | <u>0</u> | <u>0</u> |
| | 0 | 1 | 1 |
| <u>GOVERNOR:</u> | | | |
| Carla A. Howell | 0 | 0 | 0 |
| Blanks | <u>0</u> | <u>1</u> | <u>1</u> |
| | 0 | 1 | 1 |
| <u>LIEUTENANT GOVERNOR:</u> | | | |
| Richard P. Aucoin | 0 | 0 | 0 |
| Blanks | <u>0</u> | <u>1</u> | <u>1</u> |
| | 0 | 1 | 1 |
| <u>ATTORNEY GENERAL:</u> | | | |
| Blanks | 0 | 1 | 1 |

| | | | |
|--|---------------------|---------------------|---------------------|
| <u>SECRETARY OF STATE:</u> | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
| Blanks | 0 | 1 | 1 |
| <u>TREASURER:</u> | | | |
| Blanks | 0 | 1 | 1 |
| <u>AUDITOR:</u> | | | |
| Kamal Jain | 0 | 1 | 1 |
| Blanks | <u>0</u> | <u>0</u> | <u>0</u> |
| | 0 | 1 | 1 |
| <u>REPRESENTATIVE IN CONGRESS:</u> | | | |
| Blanks | 0 | 1 | 1 |
| <u>COUNCILLOR:</u> | | | |
| Blanks | 0 | 1 | 1 |
| <u>SENATOR IN GENERAL COURT:</u> | | | |
| Blanks | 0 | 1 | 1 |
| <u>REPRESENTATIVE IN GENERAL COURT:</u> | | | |
| Blanks | 0 | 1 | 1 |
| <u>DISTRICT ATTORNEY:</u> | | | |
| Blanks | 0 | 1 | 1 |
| <u>CLERK OF COURTS:</u> | | | |
| Blanks | 0 | 1 | 1 |
| <u>REGISTER OF PROBATE:</u> | | | |
| Blanks | 0 | 1 | 1 |

The polls closed at 8:00 p.m.
Christine E. G. Furno, Town Clerk

**STATE ELECTION
NOVEMBER 5, 2002**

Pursuant to the foregoing warrant the inhabitants of the said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, November 5, 2002.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Constable/Ballot Box Attendants – Brenda L. Haglund, Joseph Manyak, Felix Yacino; Ballot Clerks – BettyAnn McCallum, Patricia Brule; Ballot Checkers – Patricia Koslak, Elaine Kelly; Tabulator – Christine E. G. Furno.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Constable - Richard Preston; Ballot Clerks – Anne Burgess, Betty Yacino; Ballot Checkers – Monica Prunier, Maryann Lees; Tabulator – Eileen Damore.

The warrant was read by the Town Clerk, Christine E. G. Furno, and the polls were opened at 7:00 a.m. The Town Voted as follows:

| <u>SENATOR IN CONGRESS:</u> | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
|------------------------------------|---------------------|---------------------|---------------------|
| John F. Kerry | 961 | 940 | 1901 |
| Michael E. Cloud | 281 | 273 | 554 |
| Randall C. Forsberg (write-in) | 8 | 0 | 8 |
| Blanks | <u>128</u> | <u>133</u> | <u>261</u> |
| TOTAL | 1378 | 1346 | 2724 |

| <u>GOVERNOR/LT. GOVERNOR:</u> | | | |
|--------------------------------------|-------------|-------------|-------------|
| Howell and Aucoin | 32 | 25 | 57 |
| O'Brien and Gabrieli | 421 | 391 | 812 |
| Romney and Healey | 856 | 869 | 1725 |
| Stein and Lorenzen | 41 | 34 | 75 |
| Johnson and Schebel | 14 | 14 | 28 |
| Blanks | <u>14</u> | <u>13</u> | <u>27</u> |
| TOTAL | 1378 | 1346 | 2724 |

| <u>ATTORNEY GENERAL:</u> | | | |
|---------------------------------|-------------|-------------|-------------|
| Thomas F. Reilly | 882 | 936 | 1818 |
| Blanks | <u>496</u> | <u>410</u> | <u>906</u> |
| TOTAL | 1378 | 1346 | 2724 |

| <u>SECRETARY OF STATE:</u> | | | |
|-----------------------------------|-------------|-------------|-------------|
| William Francis Galvin | 755 | 763 | 1518 |
| Jack E. Robinson, III | 462 | 442 | 904 |
| Blanks | <u>161</u> | <u>141</u> | <u>302</u> |
| TOTAL | 1378 | 1346 | 2724 |

| <u>TREASURER:</u> | | | |
|--------------------------|-------------|-------------|-------------|
| Timothy P. Cahill | 568 | 551 | 1119 |
| Daniel A. Grabauskas | 598 | 629 | 1227 |
| James O'Keefe | 102 | 82 | 184 |
| Blanks | <u>110</u> | <u>24</u> | <u>194</u> |
| TOTAL | 1378 | 1346 | 2724 |

| <u>AUDITOR:</u> | | | |
|------------------------|-------------|-------------|-------------|
| A. Joseph DeNucci | 740 | 781 | 1521 |
| Kamal Jain | 111 | 105 | 216 |
| John James Xenakis | 254 | 234 | 488 |
| Blanks | <u>273</u> | <u>226</u> | <u>499</u> |
| TOTAL | 1378 | 1346 | 2724 |

| <u>REPRESENTATIVE IN CONGRESS</u> | | | |
|--|------------|------------|------------|
| Richard E. Neal | 873 | 941 | 1814 |
| Blanks | <u>505</u> | <u>405</u> | <u>910</u> |

| | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
|--|--------------|--------------|--------------|
| TOTAL | 1378 | 1346 | 2724 |
| <u>COUNCILLOR:</u> | | | |
| Dennis P. McManus | 788 | 864 | 1652 |
| Blanks | <u>590</u> | <u>482</u> | <u>1072</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>SEN. IN GENERAL COURT:</u> | | | |
| Richard T. Moore | 914 | 922 | 1836 |
| Ralph Perez | 338 | 336 | 674 |
| Blanks | <u>126</u> | <u>88</u> | <u>214</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>REP. IN GENERAL COURT:</u> | | | |
| Paul Kujawski | 889 | 953 | 1842 |
| Blanks | <u>489</u> | <u>393</u> | <u>882</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>DISTRICT ATTORNEY:</u> | | | |
| John J. Conte | 648 | 649 | 1297 |
| Gregory J. White | 596 | 610 | 1206 |
| Blanks | <u>134</u> | <u>87</u> | <u>221</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>CLERK OF COURTS:</u> | | | |
| Francis A. Ford | 783 | 851 | 1634 |
| Blanks | <u>595</u> | <u>495</u> | <u>1090</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>REGISTER OF PROBATE:</u> | | | |
| Stephen G. Abraham | 537 | 552 | 1089 |
| Peter M. Lukes | 614 | 633 | 1247 |
| Blanks | <u>227</u> | <u>161</u> | <u>388</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>REGIONAL VOC. SCHOOL COMMITTEE – BELLINGHAM:</u> | | | |
| E. Kevin Harvey | 770 | 817 | 1587 |
| Blanks | <u>608</u> | <u>529</u> | <u>1137</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>REGIONAL VOC. SCHOOL COMMITTEE – BLACKSTONE:</u> | | | |
| Matthew C. Krajewski | 773 | 824 | 1597 |
| Blanks | <u>605</u> | <u>522</u> | <u>1127</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>REGIONAL VOC. SCHOOL COMMITTEE – DOUGLAS:</u> | | | |
| John C. Lavin, III | 832 | 905 | 1737 |
| Blanks | <u>546</u> | <u>441</u> | <u>987</u> |
| TOTAL | 1378 | 1346 | 2724 |

| | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
|---|--------------|--------------|--------------|
| <u>REGIONAL VOC. SCHOOL COMMITTEE – GRAFTON:</u> | | | |
| Anthony M. Yitts | 741 | 798 | 1539 |
| Blanks | <u>637</u> | <u>548</u> | <u>1185</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>REGIONAL VOC. SCHOOL COMMITTEE – HOPEDALE:</u> | | | |
| Robert Swift Metcalf | 723 | 787 | 1510 |
| Blanks | <u>655</u> | <u>559</u> | <u>1214</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>REGIONAL VOC. SCHOOL COMMITTEE – MENDON:</u> | | | |
| Michael D. Peterson | 719 | 784 | 1503 |
| Blanks | <u>659</u> | <u>562</u> | <u>1221</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>REGIONAL VOC. SCHOOL COMMITTEE – MILFORD:</u> | | | |
| Arthur E. Morin, Jr. | 709 | 773 | 1482 |
| Blanks | <u>669</u> | <u>573</u> | <u>1242</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>REGIONAL VOC. SCHOOL COMMITTEE – MILLBURY:</u> | | | |
| Chester P. Hanratty, Jr. | 467 | 514 | 981 |
| Veronica A. Wood | 345 | 342 | 687 |
| Blanks | <u>566</u> | <u>490</u> | <u>1056</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>REGIONAL VOC. SCHOOL COMMITTEE – MILLVILLE:</u> | | | |
| Gerald M. Finn | 689 | 763 | 1452 |
| Blanks | <u>689</u> | <u>583</u> | <u>1272</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>REGIONAL VOC. SCHOOL COMMITTEE – NORTHBRIDGE:</u> | | | |
| Joan A. Gautreau | 700 | 772 | 1472 |
| Blanks | <u>678</u> | <u>574</u> | <u>1252</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>REGIONAL VOC. SCHOOL COMMITTEE – SUTTON:</u> | | | |
| Mitchell A. Intinarelli | 689 | 768 | 1456 |
| Blanks | <u>689</u> | <u>578</u> | <u>1267</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>REGIONAL VOC. SCHOOL COMMITTEE – UPTON:</u> | | | |
| Kenneth M. Pedersen, Jr. | 688 | 761 | 1449 |
| Blanks | <u>690</u> | <u>585</u> | <u>1275</u> |
| TOTAL | 1378 | 1346 | 2724 |
| <u>REGIONAL VOC. SCHOOL COMMITTEE – UXBRIDGE:</u> | | | |
| Daniel L. Baker | 702 | 783 | 1485 |
| Blanks | <u>676</u> | <u>563</u> | <u>1239</u> |
| TOTAL | 1378 | 1346 | 2724 |

QUESTION 1: Law Proposed by Initiative Petition

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 1, 2002?

| | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
|--------------|--------------|--------------|--------------|
| YES | 744 | 687 | 1431 |
| NO | 553 | 571 | 1124 |
| Blanks | <u>81</u> | <u>88</u> | <u>169</u> |
| TOTAL | 1378 | 1346 | 2724 |

QUESTION 2: Law Proposed by Initiative Petition

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 1, 2002?

| | | | |
|--------------|-------------|-------------|-------------|
| YES | 1029 | 1019 | 2048 |
| NO | 281 | 252 | 533 |
| Blanks | <u>68</u> | <u>75</u> | <u>143</u> |
| TOTAL | 1378 | 1346 | 2724 |

QUESTION 3: THIS QUESTION IS NOT BINDING

Do you support taxpayer money being used to fund political campaigns for public office in the Commonwealth of Massachusetts?

| | | | |
|--------------|-------------|-------------|-------------|
| YES | 202 | 207 | 409 |
| NO | 1085 | 1051 | 2136 |
| Blanks | <u>91</u> | <u>88</u> | <u>179</u> |
| TOTAL | 1378 | 1346 | 2724 |

Christine E. G. Furno, Town Clerk

SPECIAL TOWN MEETING
Tuesday, December 10, 2002

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas Middle/High School Auditorium on Davis Street on Tuesday, December 10, 2002, at 7:00 p.m. There being a quorum present (268 registered voters), the meeting was called to order by the Moderator, Jerome D. Jussaume. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Jerome D. Jussaume and the Town voted as follows:

Article 1: Prior Year Bills

The Town voted to authorize payment of prior year bills in the amount of 8,097.40, monies to be transferred from accounts as noted, such funds to be used for payment of the following:

- A. to Mid-State International Trucks in the amount of 112.40 for services rendered from HWY account 001-420.000-726.000
- B. to The Grodin Center in the amount of 4,235.00 for services rendered from School account 001-300.000-830.000

C. To Horne & Hastings Associates in the amount of 3,750.00 for services rendered from
Town Counsel account 001-151.000-801.000

PASSED BY A UNANIMOUS VOICE VOTE. (9/10 vote needed)

Article 2: Water/Sewer

The Town voted to authorize \$15,000 for Water/Sewer operations, with \$15,000 being transferred to Contractual Services, said monies to be transferred from Acct 060-450.000-875.000.

PASSED BY MAJORITY VOICE VOTE.

Article 3: Board of Health

The Town voted to amend its vote from May 20, 2002 Annual Town Meeting, Warrant Article 8, section F, paragraph 2 (Board of Health Sanitation Fee Account); by amending the not to exceed amount of \$40,000 to now read \$80,000.

PASSED BY MAJORITY VOICE VOTE.

Article 4: School - Construction

The Town voted to borrow \$1,309,523 in addition to sums previously appropriated for the purpose of the construction, purchase of equipment and furnishing a new high school herein referred to as the "New School Project", and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes that may be necessary for such purpose as authorized by the General Laws, Chapter 44, Section 7 (3), or any other general or special law, provided, however, that this appropriation and debt authorization shall be contingent upon the passage of a Proposition 2 ½ debt exclusion referendum with respect to this amount under General Laws Chapter 59, paragraph 21C (Proposition 2 ½). Further, that these funds be available to the School Building Committee established for the purpose of overseeing the New School Project appointed by and under the direction of the School Committee. No Monies from this article may be used to fund the inclusion of any item on the prioritized alternative list. Further any monies remaining in the "New School Project Account" be returned to the town for the specific purpose of reducing the amount of the bond.

PASSED AS AMENDED BY A STANDING VOTE: YES – 221; NO – 26

(2/3 vote needed)

Article 5: SCHOOL – FURNITURE/TECHNOLOGY

The Town voted to borrow \$620,000 in addition to sums previously appropriated for the purpose of the purchase of equipment and furnishings of both a new high school and modifications to existing schools herein referred to as the "New School Project", and to authorize the Treasurer, with the approval of the Board of Selectmen, to issue any bonds or notes that may be necessary for such purpose as authorized by the General Laws, Chapter 44, Section 7 (3), or any other general or special law, provided, however, that this appropriation and debt authorization shall be contingent upon the passage of a Proposition 2 ½ debt exclusion referendum with respect to this amount under General Laws Chapter 59, paragraph 21C (Proposition 2 ½). Further, that these funds be available to the School Building Committee established for the purpose of overseeing the New School Project appointed by and under the direction of the School Committee.

PASSED AS AMENDED BY A STANDING VOTE: YES – 207; NO – 26

(2/3 vote needed)

The meeting was adjourned at 9:02 p.m.

Christine E. G. Furno, Town Clerk

**SUMMARY
DECEMBER 10, 2002**

MONEY TO BE TRANSFERRED: FY 02:

| | | | |
|------------|-------------------------|-----------|-----------------|
| Article 1. | from HWY Acct. | \$ | 112.40 |
| | from School Acct. | | 4,235.00 |
| | from Town Counsel Acct. | | <u>3,750.00</u> |
| | | \$ | 8,097.40 |

ENTERPRISE FUND: (Water/Sewer Dept. Transfer)

| | | | |
|------------|-------------------------|----|-----------|
| Article 2. | to Contractual Services | \$ | 15,000.00 |
|------------|-------------------------|----|-----------|

REVOLVING ACCOUNTS:

| | | | |
|------------|----------------------------|----|-----------|
| Article 3. | Board of Health Sanitation | \$ | 80,000.00 |
|------------|----------------------------|----|-----------|

MONEY TO BE BORROWED: (dependent on debt exclusion vote on 1/9/03)

| | | | |
|------------|-------------------------------|--|-----------------------|
| Article 4. | School – Construction | | \$1,309,523.00 |
| Article 5. | School – Furniture/Technology | | <u>620,000.00</u> |
| | | | \$1,929,523.00 |

**SPECIAL TOWN ELECTION
January 9, 2003**

Pursuant to the foregoing warrant, the inhabitants of said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Thursday, January 9, 2003.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Ballot Box Attendants - Al Burgess, Joseph Manyak; Ballot Clerks - BettyAnn McCallum, Patricia Brule; Ballot Checkers - Patricia Koslak, Eileen Damore; Tabulator – Eileen Damore.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Box Attendants – Felix Yacino; Ballot Clerks – Anne Burgess, Betty Yacino; Ballot Checkers – Maryann Lees, Monica Prunier; Tabulator – Christine E. G. Furno.

The warrant was read by the Town Clerk, Christine E. G. Furno and the polls were opened at 8:00 a.m. The Town of Douglas voted as follows:

QUESTION 1.

“Shall the Town of Douglas be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to repay the principal of and interest on the \$1,309,523 bond issued to pay additional costs of construction of a new high school, also known as the New School Project, including the payment of all other costs incidental and related thereto?”

| | | | |
|-----|---------------------|---------------------|---------------------|
| | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
| YES | 196 | 200 | 396 |
| NO | 117 | 138 | 255 |

| | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
|--------------|--------------|--------------|--------------|
| BLANKS | <u>0</u> | <u>1</u> | <u>1</u> |
| TOTAL | 313 | 339 | 652 |

QUESTION 2.

“Shall the Town of Douglas be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to repay the principal of and interest on the \$620,000 bond issued to pay additional costs of furniture, fixtures, equipment, and educational technology of both a new high school and modifications to existing schools, also know as the New School Project, including the payment of all other costs incidental and related thereto?”

| | | | |
|--------------|------------|------------|------------|
| YES | 175 | 177 | 352 |
| NO | 138 | 161 | 299 |
| BLANKS | <u>0</u> | <u>1</u> | <u>1</u> |
| TOTAL | 313 | 339 | 652 |

The polls closed at 8:00 p.m.
Christine E. G. Furno, Town Clerk

**ANNUAL TOWN ELECTION
TUESDAY, May 13, 2003**

Pursuant to the foregoing warrant, the inhabitants of said Town of Douglas who are qualified to vote in elections and town affairs met in the Municipal Center Gymnasium, 29 Depot Street, Douglas on Tuesday, May 13, 2003.

The following were sworn to faithful performance of their duties as election officers for Precinct One: Ballot Box Attendants – Joseph Manyak; Ballot Clerks - BettyAnn McCallum, Patricia Brule; Ballot Checkers - Elaine Kelly, Patricia Koslak; Ballot Counter/Tabulator – Christine E.G. Furno.

The following were sworn to faithful performance of their duties as election officers for Precinct Two: Ballot Box Attendants – Alfred Burgess, Harold Gjeltema; Ballot Clerks – Anne Burgess, Eileen Damore; Ballot Checkers – Maryann Lees, Monica Prunier; Ballot Counter/Tabulator – Eileen Damore.

The warrant was read by the Town Clerk, Christine E. G. Furno and the polls were opened at 8:00 a.m. The Town voted as follows:

| <u>MODERATOR – 3 years</u> | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
|-----------------------------------|--------------|--------------|--------------|
| Jerome D. Jussaume | 398 | 479 | 877 |
| Blanks | <u>152</u> | <u>143</u> | <u>295</u> |
| Total | 550 | 622 | 1172 |

| <u>TOWN CLERK – 3 years:</u> | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
|-------------------------------------|--------------|--------------|--------------|
| Christine E. G. Furno | 418 | 484 | 902 |
| Blanks | <u>132</u> | <u>138</u> | <u>270</u> |
| Total | 550 | 622 | 1172 |

| | | | |
|--|---------------------|---------------------|---------------------|
| <u>TOWN TREASURER – 3 years:</u> | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
| Sharon A. Brotherton | 356 | 395 | 751 |
| Annmarie Nixon | 186 | 215 | 401 |
| Blanks | <u>8</u> | <u>12</u> | <u>20</u> |
| Total | 550 | 622 | 1172 |
| <u>SELECTMEN – 3 years (vote for 2):</u> | | | |
| Richard E. Preston | 354 | 370 | 724 |
| Edward “Buff” Therrien | 293 | 352 | 645 |
| Joseph E. Fitzpatrick | 235 | 265 | 500 |
| Blanks | <u>218</u> | <u>257</u> | <u>475</u> |
| Total | 1100 | 1244 | 2344 |
| <u>ASSESSOR – 1 year:</u> | | | |
| Blanks | <u>550</u> | <u>622</u> | <u>1172</u> |
| Total | 550 | 622 | 1172 |
| <u>ASSESSOR – 3 years:</u> | | | |
| John A. Blatchford, Jr. | 345 | 387 | 732 |
| Blanks | <u>205</u> | <u>235</u> | <u>440</u> |
| Total | 550 | 622 | 1172 |
| <u>CONSTABLE – 1 year:</u> | | | |
| Carol E. Field | 273 | 273 | 546 |
| Michael V. MacInnis | 257 | 324 | 581 |
| Blanks | <u>20</u> | <u>25</u> | <u>45</u> |
| Total | 550 | 622 | 1172 |
| <u>SCHOOL COMMITTEE – 3 years (vote for 2):</u> | | | |
| Shirley A. Downs | 350 | 406 | 756 |
| Leslie K. Breault | 246 | 257 | 503 |
| Blanks | <u>504</u> | <u>581</u> | <u>1085</u> |
| Total | 1100 | 1244 | 2344 |
| <u>AGENT MOSES WALLIS DEVIS – 1 year:</u> | | | |
| Michael V. MacInnis | 364 | 449 | 813 |
| Blanks | <u>186</u> | <u>173</u> | <u>359</u> |
| Total | 550 | 622 | 1172 |
| <u>TRUSTEE PUBLIC LIBRARY – 3 years:</u> | | | |
| Timothy R. Martin | 255 | 287 | 542 |
| Richard J. Roper | 229 | 248 | 477 |
| Blanks | <u>66</u> | <u>87</u> | <u>153</u> |
| Total | 550 | 622 | 1172 |
| <u>CEMETERY COMMISSION – 3 years:</u> | | | |
| David A. Furno | 383 | 465 | 848 |
| Blanks | <u>167</u> | <u>157</u> | <u>324</u> |
| Total | 550 | 622 | 1172 |

| <u>WATER/SEWER COMMISSION – 3 years:</u> | <u>PCT 1</u> | <u>PCT 2</u> | <u>TOTAL</u> |
|--|--------------|--------------|--------------|
| Joseph J. Saster | 387 | 467 | 854 |
| Blanks | <u>163</u> | <u>155</u> | <u>318</u> |
| Total | 550 | 622 | 1172 |

| <u>RECEATION COMMISSION – 3 years:</u> | | | |
|--|------------|------------|-------------|
| Donald P. Gonynor | 373 | 424 | 797 |
| Blanks | <u>177</u> | <u>198</u> | <u>375</u> |
| Total | 550 | 622 | 1172 |

| <u>PLANNING BOARD – 5 years:</u> | | | |
|----------------------------------|------------|------------|-------------|
| Write-In | | | |
| Mark Mungeam | 6 | 2 | 8 |
| Blanks | <u>544</u> | <u>620</u> | <u>1164</u> |
| Total | 550 | 622 | 1172 |

| <u>HOUSING AUTHORITY – 2 years</u> | | | |
|------------------------------------|------------|------------|-------------|
| Patricia A. Manning | 302 | 371 | 673 |
| Diane St. George | 197 | 195 | 392 |
| Blanks | <u>51</u> | <u>56</u> | <u>107</u> |
| Total | 550 | 622 | 1172 |

| <u>HOUSING AUTHORITY – 5 years</u> | | | |
|------------------------------------|------------|------------|-------------|
| Write-In | | | |
| Patricia A. Manning | 19 | 20 | 39 |
| Diane St. George | 28 | 32 | 60 |
| Blanks | <u>503</u> | <u>570</u> | <u>1073</u> |
| Total | 550 | 622 | 1172 |

The polls closed at 8:00 p.m.
Christine E. G. Furno, Town Clerk

ANNUAL TOWN MEETING
Monday, May 19, 2003

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas Middle/High School Auditorium, 21 Davis Street on Monday, May 19, 2003, at 7:00 p.m. There being a quorum present (194 registered voters), the meeting was called to order by the Moderator, Jerome D. Jussaume. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Jussaume. The Moderator explained the rules of the meeting and the Town voted as follows:

A motion was made and seconded to set the time to adjourn meeting to June 23, 2003 at 7:00 p.m. in the Douglas Middle/High School Auditorium.
PASSED BY MAJORITY VOICE VOTE.

A motion was made and seconded to postpone action on Articles 1,2,3,4,5,6,7,8,9,14, and 22 to June 23, 2003 at 7:00 p.m.
PASSED BY MAJORITY VOICE VOTE.

Article 10. E.O.A. Application:

The Town voted that the Economic Opportunity Area application for the property on Cliff Street previously approved by the Board of Selectmen, and owned by Ranger Inc., be approved.

Stated in the warrant:

“To authorize the Board of Selectmen to submit to the Massachusetts Economic Assistance Coordinating Council an application designating the property of Pousley Hill Realty, LLC, located at 69 Cliff Street, Douglas, MA, as described on Assessor’s Map 106-9.2, Lot 1, as an Economic Opportunity Area.”

PASSED BY MAJORITY VOICE VOTE.

Article 11. Ranger T.I.F.:

The Town voted that the Tax Increment Financing Agreement with Ranger Inc, approved by the Board of Selectmen be approved.

Stated in the warrant:

“To authorize the Board of Selectmen to enter into a Tax Increment Financing Plan with Pousley Hill Realty, LLC, and Ranger, Inc. pursuant to the provisions of M.G.L. Chapter 40, Section 59, in connection with the development of property located at 69 Cliff Street, Douglas, MA, on Assessor’s Map 106-9.2, Lot 1, as described in a Certified Project Application prepared by Pousley Hill Realty, LLC, and Ranger, Inc. and to authorize the Board of Selectmen to take such action as is necessary to obtain approval of the Certified Project Application and to implement the TAX Increment Financing Plan, a copy of which is on file in the Office of the Town Clerk.”

PASSED BY MAJOIRTY VOICE VOTE.

Article 12. Camar T.I.F.:

The Town voted that the Tax Increment Financing Agreement with Camar Inc, approved by the Board of Selectmen be approved.

Stated in the warrant:

The town voted to authorize the Board of Selectmen to enter into a Tax Increment Financing Plan with Camar Corporation, and Kim I. Bigelow and William Specker pursuant to the provisions of M.G.L. Chapter 40, Section 59, in connection with the development of property located at 120 Davis Street, Douglas, MA, on the Assessor’s Map 191, Lot 3, as described in a Certified Project Application prepared by Camar Corporation and Kim I. Bigelow and William Specker and to authorize the Board of Selectmen to take such action as is necessary to obtain approval of the Certified Project Application and to implement the Tax Increment Financing Plan, a copy of which is on file in the Office of the Town Clerk.

PASSED BY MAJORITY VOICE VOTE.

Article 13. Mass Electric Easement:

The Town voted to transfer custody from the School Committee to the Board of Selectmen of an easement to service the new high school as depicted on a plan prepared by the Massachusetts Electric Company identified as HSK1747 on file in the office of the Town Clerk, and that the Board of Selectmen be authorized to convey this easement to the Massachusetts Electric Company on such terms as the Board deems appropriate.

PASSED BY UNANIMOUS STANDING VOTE: YES – 154; NO – 0 (2/3 vote needed)

Article 19. Kennel License Bylaw Change:

The Town voted to amend Article 7, Section 6 of the By-laws by increasing the fee for Hobby Kennel Licenses from \$50.00 to \$90.00 and the fee for Breeding Kennel Licenses from \$75.00 to \$120.00.

PASSED BY MAJORITY VOICE VOTE.

Article 20. Oak Street-Scenic Road:

The Town voted that Oak Street, from Northwest Main Street to the Sutton Town line be designated as a Scenic Road.

Stated in the warrant:

“To designate Oak Street (between Northwest Main Street and the Sutton Town Line) as a scenic Road in accordance with the provisions of MGL Chapter 40, Section 15C and the Town of Douglas Scenic Road Bylaw.”

PASSED BY MAJORITY VOICE VOTE.

Article 21. Tucker Landing:

The Town voted to accept as public town ways Tucker Circle, Marilyn Drive and Sandra Circle as shown on the plan entitled “Layout Plan” in Douglas, MA, property owned by Heritage Park Development Corp, Auburn, MA, which plans are dated July 11, 2002, prepared by Guerriere & Hanlon, Inc., Whitinsville, MA, and laid out by order of the Board of Selectmen and filed with the Town Clerk, and further vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain an easement to use said way for all purposes for which public ways are used in the Town of Douglas.

PASSED BY UNANIMOUS VOICE VOTE.

Article 23. Accept G.L. Fire Department:

The Town voted to accept the provisions of G.L. c.148, §§26E, 26F 26G, 26H and 26I (Fire Prevention):

Chapter 148, § 26 E, addresses the installation of smoke and heat detectors in residential buildings. There is a section of state building code that requires this in new construction. This section, if adopted by our town, would allow for a local enforcement on existing buildings. This section should have been adopted in 1981 but was not.

Chapter 148, § 26 F, addresses the transference of property and having working detectors up to code at the time of the transfer. This practice is currently followed in Douglas. However, if challenged, this practice of safety could not be enforced unless this section is adopted.

Chapter 148, § 26 G, addresses sprinkler and automatic suppression systems in buildings in excess of 7500 square feet. At present, we have not adopted this standard.

Chapter 148, § 26 H, addresses the suppression systems required in Rooming Houses and Lodging Houses. At present, we have no local rules.

Chapter 148, § 26 I, addresses the installation of sprinklers and suppression systems in buildings that are being remodeled or renovated.

PASSED BY MAJORITY VOICE VOTE.

Article 24. Bylaw Change Police Department-Loitering:

The Town voted to amend Article 3, section 3 of the by-laws by deleting the figure “\$5.00” in the Penalty section and by inserting “\$25.00 for a first offense and \$50.00 for each subsequent offense”.

PASSED BY MAJORITY VOICE VOTE.

Article 25. Bylaw Change Police Department-Obstructing Visibility:

The Town voted to Amend Article 3, section 5 of the by-laws by deleting the figure “\$5.00” in the Penalty section and by inserting “\$50.00 for a first offense and \$100.00 for each subsequent offense”.

PASSED BY MAJORITY VOICE VOTE.

Article 26. Bylaw Change Police Department-Public Drinking:

The Town voted to amend Article 3, section 11 of the by-laws by amending the Penalty provision to read “\$50.00 for a first offense and \$100.00 for each subsequent offense”.

PASSED BY MAJORITY VOICE VOTE.

Article 27. Police Department Bylaw Deletion-Public Profanity:

The Town voted to delete Article 3, section 8 from the by-laws.

PASSED BY MAJORITY VOICE VOTE.

Article 28. Bylaw Change Police Department-Inconsistency Penalty/Fines:

The Town voted to amend Article 3, section 16 as follows:

- 1) change the title “(e) Penalty” to read:
“(e) Penalty Enforcement”;
- 2) delete the first sentence of subsection (e);
- 3) insert a new heading after subsection (g) and before the word PENALTY as follows: “(h) Penalty and Enforcing Agents”.

PASSED BY MAJORITY VOICE VOTE.

Article 29. Bylaw Change Police Department Conducting a Parade Without a Permit:

The Town voted to amend Article 4, section 2 by changing the penalty from \$10.00 to \$100.00.

PASSED BY MAJORITY VOICE VOTE.

Article 30. Planning Board & Engineering-G.L. 44, § 53E-1/2:

The Town voted to authorize a Planning Board and Engineering revolving fund in accordance with G.L. c.44, §53E-1/2. The purpose of this fund is to cover the cost of consulting fees and project reviews; funding will come from consulting

and project review fees; and the funds may be expended without further appropriation by the Planning Board or Town Engineer for such consulting and project review costs. Expenditures from the fund may not exceed **\$ 60,000.**

PASSED BY MAJORITY VOICE VOTE.

Article 31 Conservation-G.L. 44, § 53E-1/2:

The Town voted to authorize a Conservation Revolving Fund in accordance with G.L. c.44, §53E-1/2. The purpose of this fund is to cover the cost of consulting charges and project review

costs; funding will come from application fees, consulting and project review fees; and the funds may be expended without further appropriation by the Conservation Agent for such consulting and project review costs. Expenditures from the fund may not exceed \$ 60,000.

PASSED BY MAJORITY VOICE VOTE.

Article 32. Z.B.A.-G.L. 44, § 53E-1/2:

The Town voted to authorize a Zoning Board of Appeals Revolving Fund in accordance with G.L. c.44, §53E-1/2. The purpose of this fund is to cover the cost of consulting fees and project reviews; funding will come from consulting and project review fees; and the funds may be expended without further appropriation by the Zoning Board of Appeals for such consulting and project review costs. Expenditures from the fund may not exceed \$ 60,000, provided that no expenditure shall be charged an applicant unless said expenditure be approved in advance by the Zoning Board of Appeals.

PASSED BY MAJORITY VOICE VOTE.

Article 33. Bylaw Change Annual Town Meeting:

The Town voted to amend it's General Bylaws by adding Article 1, Section 12: RECORDING TOWN MEETINGS "The Annual Town Meeting and any and all Special Town Meetings held throughout the year, shall be recorded electronically for future broadcast on Local Cable Access, and shall be archived for future reference".

PASSED AS AMENDED BY MAJORITY VOICE VOTE.

Article 34. Capital Improvement Committee Bylaw Change:

The Town approved the reduction of committee members

From:

2. The Committee shall consist of eleven (11) registered voters of the Town of Douglas, including up to 6 department heads or their representatives appointed by the Board of Selectmen for a one (1) year term, and 5 members-at-large, who shall be appointed by the Board of Selectmen for a term of three years, with the initial appointment of one (1) member for one (1) year, two (2) members for two (2) years, and two (2) members for three (3) years.

To:

2. The Committee shall consist of **nine (9)** registered voters of the Town of Douglas, including up to **five (5)** department heads or their representatives appointed by the Board of Selectmen for a one (1) year term, and **four (4)** members-at-large, who shall be appointed by the Board of Selectmen for a term of three (3) years, with the initial appointment of *one (1) member for one (1) year, two (2) members for two (2) years and two (2) members for three (3) years.*

PASSED BY MAJORITY VOICE VOTE.

The meeting was adjourned at 9:40 p.m. and continued to June 23, 2003 at 7:00 p.m.

Christine E. G. Furno, Town Clerk

ANNUAL TOWN MEETING CONTINUATION

Monday, June 23, 2003

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas Middle/High School Auditorium, 21 Davis Street on Monday, June 23, 2003, at 7:00 p.m. There being a quorum present (235 registered

voters), the meeting was called to order by the Moderator, Jerome D. Jussaume. The Annual Town Meeting was continued from May 20, 2002 and the Town voted as follows:

A motion was made and seconded to combine, consider and vote together Articles 1, 2, & 3.
PASSED BY UNANIMOUS CONSENT.

Articles 1, 2 & 3:

The Town voted to hear and act upon the report and recommendations of the Finance Committee to fix the salaries and compensation of all elected officials as presented and further to approve a total budget of \$17,147,067 with **\$100,375** to be **transferred** from Ambulance Receipts, **\$29,470** to be **transferred** from Post Office rental, **\$50,000** to be **transferred** from Overlay Reserve account (FY2000), **\$50,000** to be **transferred** from Planning Board Revolving account, **\$850,000** to be **transferred** from Free Cash, and the remaining **\$16,096,310** to be **raised and appropriated**.

| | FY02 | FY03 | FY04 | FY04 | FinCom |
|---------------------------|----------------|----------------|----------------|---------------------|------------------|
| | Actual | Budget | Dept. | Admin/Select | FinCom |
| | | | Request | Rec. | FY04 Rec. |
| General Government | | | | | |
| <u>Selectmen</u> | | | | | |
| Wages | 118,220 | 124,194 | 136,052 | 141,316 | 141,316 |
| Expenses | 18,926 | 32,600 | 14,535 | 14,535 | 14,535 |
| Awards & Recognition | | 0 | 0 | 0 | 0 |
| Town Hall Office Supplies | 22,354 | 20,000 | 19,834 | 19,834 | 19,834 |
| Town Reports | 6,066 | 4,000 | 3,500 | 3,500 | 3,500 |
| Town Counsel | 76,364 | 75,000 | 60,000 | 55,000 | 55,000 |
| Total Selectmen | 241,930 | 255,794 | 233,921 | 234,185 | 234,185 |
| <u>Accountant</u> | | | | | |
| Wages | 53,518 | 82,035 | 85,260 | 89,528 | 89,528 |
| Expenses | 4,100 | 5,050 | 5,050 | 4,750 | 4,750 |
| Audit | 24,532 | 20,000 | 16,000 | 16,000 | 16,000 |
| Total Accountant | 82,150 | 107,085 | 106,310 | 110,278 | 110,278 |
| <u>Assessors</u> | | | | | |
| Wages | 77,090 | 89,220 | 96,238 | 103,554 | 103,554 |
| Expenses | 4,826 | 6,630 | 6,630 | 6,330 | 6,330 |
| Reval | 4,500 | 0 | 50,000 | 50,000 | 50,000 |
| Special Mapping | 10,579 | 0 | 0 | 0 | 0 |
| Total Assessors | 96,994 | 95,850 | 152,868 | 159,884 | 159,884 |
| <u>Collector</u> | | | | | |
| Wages | 34,903 | 41,060 | 46,947 | 49,235 | 43,997 |
| Expenses | 15,911 | 17,145 | 17,145 | 16,395 | 16,395 |
| Tax Title | 3,920 | 3,000 | 3,000 | 4,500 | 4,500 |
| Total Collector | 54,734 | 61,205 | 67,092 | 70,130 | 64,892 |
| <u>Treasurer</u> | | | | | |
| Wages | 56,300 | 66,965 | 73,724 | 78,412 | 75,593 |
| Additional Compensation | 1,000 | 1,000 | 1,000 | 0 | 1,000 |

| | FY02 | FY03 Final | FY04 Dept. Request | FY04 Admin/Select Rec. | FinCom FY04 Rec. |
|---|----------------|------------------|--------------------------|------------------------------|---------------------|
| Expenses | 11,445 | 12,150 | 14,685 | 11,685 | 11,685 |
| Tax Title | 1,671 | 9,000 | 9,000 | 9,000 | 9,000 |
| Total Treasurer | 70,415 | 89,115 | 98,409 | 99,097 | 97,278 |
| <u>Finance Committee</u> | | | | | |
| Reserve Fund | | 30,000 | 35,000 | 25,000 | 25,000 |
| Expenses | 6,216 | 7,297 | 7,297 | 6,947 | 6,947 |
| Personnel Records | | 0 | 0 | 0 | 0 |
| Total Fin Comm | 6,216 | 37,297 | 42,297 | 31,947 | 31,947 |
| <u>Technology</u> | | | | | |
| Wages | 10,200 | 0 | 0 | 0 | 0 |
| Expenses | 44,045 | 41,087 | 31,050 | 31,050 | 31,050 |
| Total Technology | 54,245 | 41,087 | 31,050 | 31,050 | 31,050 |
| <u>Clerk</u> | | | | | |
| Wages | 47,973 | 56,900 | 64,654 | 68,546 | 63,308 |
| Expenses | 7,552 | 9,905 | 14,324 | 9,324 | 9,324 |
| Total Clerk | 55,525 | 66,805 | 78,978 | 77,870 | 72,632 |
| <u>Muni Buildings</u> | | | | | |
| Wages | 34,265 | 38,565 | 39,580 | 41,560 | 41,560 |
| Expenses | 75,354 | 92,555 | 92,555 | 112,555 | 87,555 |
| Total Muni Bldg | 109,619 | 131,120 | 132,135 | 154,115 | 129,115 |
| <u>Comm Development</u> | | | | | |
| Wages | 126,455 | 139,885 | 143,036 | 150,045 | 150,045 |
| Expenses | 23,253 | 21,100 | 21,100 | 15,100 | 15,100 |
| Planning Board Master Plan Implementation | 5,394 | 3,876 | 3,876 | 3,876 | 3,876 |
| Economic Development | 500 | 4,800 | 4,800 | 4,800 | 4,800 |
| Zoning Board - Wages | 25,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Zoning Board - Expenses | 3,344 | 6,000 | 6,000 | 6,000 | 6,000 |
| Open Space | 3,454 | 4,115 | 4,115 | 4,115 | 4,115 |
| Conservation Commission | 18 | 1,000 | 1,000 | 1,000 | 1,000 |
| Total Comm Development | 188,593 | 194,036 | 197,187 | 198,196 | 198,196 |
| <u>Other Gen Govt</u> | | | | | |
| Moderator | 250 | 250 | 250 | 250 | 250 |
| Octoberfest | 1,000 | 1,500 | 1,500 | 1,500 | 1,500 |
| Total Other Gen Govt | 1,250 | 1,750 | 1,750 | 1,750 | 1,750 |
| Total General Govt. | 961,670 | 1,081,144 | 1,141,997 | 1,168,502 | 1,131,207 |

| | FY02 | FY03 | FY04 | FY04 | FinCom |
|---|------------------|------------------|------------------|---------------------|------------------|
| | Actual | Final | Dept. | Admin/Select | FinCom |
| Public Safety | | Budget | Request | Rec. | FY04 Rec. |
| <u>Police</u> | | | | | |
| Wages | 735,153 | 857,724 | 895,266 | 900,735 | 900,735 |
| Expenses | 100,624 | 102,775 | 105,750 | 104,750 | 104,750 |
| Cruiser | 51,000 | 25,000 | 27,000 | 27,000 | 27,000 |
| Total Police | 886,776 | 985,499 | 1,028,016 | 1,032,485 | 1,032,485 |
| <u>Fire</u> | | | | | |
| Wages | 114,123 | 129,333 | 132,099 | 136,963 | 136,963 |
| Expenses | 44,760 | 47,740 | 44,755 | 42,255 | 42,255 |
| Total Fire | 158,883 | 177,073 | 176,854 | 179,218 | 179,218 |
| <u>Ambulance</u> | | | | | |
| Wages | 59,271 | 62,149 | 63,225 | 73,875 | 73,875 |
| Expenses | 17,421 | 19,400 | 19,921 | 26,500 | 26,500 |
| Total Ambulance | 76,692 | 81,549 | 83,146 | 100,375 | 100,375 |
| <u>Building Dept</u> | | | | | |
| Wages | 76,796 | 84,914 | 87,578 | 91,960 | 91,960 |
| Expenses | 5,872 | 6,206 | 6,410 | 6,085 | 6,085 |
| Total Bldg Dept. | 82,668 | 91,120 | 93,988 | 98,045 | 98,045 |
| <u>Trees</u> | | | | | |
| Wages | 600 | 600 | 600 | 600 | 600 |
| Expenses | 4,815 | 6,600 | 6,600 | 6,000 | 6,000 |
| Total Tree Dept. | 5,415 | 7,200 | 7,200 | 6,600 | 6,600 |
| <u>Civil Defense</u> | | | | | |
| Wages | 300 | 300 | 300 | 300 | 315 |
| Expenses | | 1,500 | 1,500 | 1,200 | 1,200 |
| Total Civil Defense | 300 | 1,800 | 1,800 | 1,500 | 1,515 |
| <u>Sealer Weights & Measures</u> | | | | | |
| Expenses | | 1,500 | 1,500 | 1,500 | 1,500 |
| Total Sealer Weights & Measures | 0 | 1,500 | 1,500 | 1,500 | 1,500 |
| Total Public Safety | 1,210,734 | 1,345,741 | 1,392,504 | 1,419,723 | 1,419,738 |

Health & Human Services

Board of Health

| | | | | | |
|------------------------|---------------|---------------|---------------|---------------|---------------|
| Wages | 31,521 | 33,926 | 34,522 | 35,870 | 35,870 |
| Expenses | 7,623 | 9,295 | 10,840 | 10,840 | 10,840 |
| <i>Subtotal Health</i> | 39,144 | 43,221 | 45,362 | 46,710 | 46,710 |

| | FY02 | FY03 | FY04 | FY04 | FinCom |
|--|----------------|----------------|----------------|---------------------|------------------|
| | Actual | Final | Dept. | Admin/Select | |
| | | Budget | Request | Rec. | FY04 Rec. |
| <u>Nurse</u> | | | | | |
| Wages | 11,872 | 24,461 | 24,461 | 24,461 | 24,461 |
| Expenses | | 0 | 0 | 0 | 0 |
| <i>Subtotal Nurse</i> | 11,872 | 24,461 | 24,461 | 24,461 | 24,461 |
| <u>Animal Inspection</u> | | | | | |
| Wages | 1,123 | 1,415 | 1,415 | 1,486 | 1,486 |
| Expenses | 114 | 300 | 300 | 300 | 300 |
| <i>Subtotal Animal Inspection</i> | 1,237 | 1,715 | 1,715 | 1,786 | 1,786 |
| Total Board of Health | 52,253 | 69,397 | 71,538 | 72,957 | 72,957 |
| <u>Council on Aging</u> | | | | | |
| Wages | 31,409 | 36,946 | 39,594 | 48,689 | 48,689 |
| Expenses | 7,247 | 7,400 | 7,400 | 7,050 | 7,050 |
| Total COA | 38,656 | 44,346 | 46,994 | 55,739 | 55,739 |
| <u>Veterans</u> | | | | | |
| Wages | 3,819 | 3,638 | 3,638 | 6,991 | 6,991 |
| Expenses | 1,066 | 1,005 | 1,005 | 1,005 | 1,005 |
| Benefits | 3,499 | 8,500 | 8,500 | 22,000 | 22,000 |
| Total Veterans | 8,384 | 13,143 | 13,143 | 29,996 | 29,996 |
| <hr/> | | | | | |
| Total Health & Human Services | 99,293 | 126,886 | 131,675 | 158,692 | 158,692 |
| <hr/> | | | | | |
| Public Works | | | | | |
| <u>Cemetery</u> | | | | | |
| Wages | | 0 | 0 | 0 | 0 |
| Expenses | 3,069 | 8,000 | 8,000 | 6,500 | 6,500 |
| Total Cemetery | 3,069 | 8,000 | 8,000 | 6,500 | 6,500 |
| <u>Highway</u> | | | | | |
| Wages - regular | 300,433 | 343,861 | 351,028 | 369,459 | 369,459 |
| Wages - OT (not Snow) | 4,032 | 0 | 0 | 0 | 0 |
| Expenses | 34,047 | 33,200 | 33,200 | 33,200 | 33,200 |
| Cap Items | 39,231 | 55,651 | 35,650 | 0 | 0 |
| Maintenance | 138,748 | 143,618 | 184,480 | 136,830 | 136,830 |
| Special Sign Acct | 2,666 | 6,000 | 6,000 | 6,000 | 6,000 |
| Snow & Ice | 92,363 | 84,535 | 84,535 | 84,535 | 84,535 |
| Total Highway | 611,520 | 666,865 | 694,893 | 630,024 | 630,024 |
| <u>Other Public Works</u> | | | | | |
| Monitor Landfill | 375 | 2,000 | 2,000 | 2,000 | 2,000 |
| Monitor Wells | 3,426 | 9,000 | 9,000 | 9,000 | 9,000 |
| Remove Hazardous Materials | 9,000 | 0 | 0 | 0 | 0 |

| | FY02 | FY03 Final | FY04 Dept. Request | FY04 Admin/Select Rec. | FinCom FY04 Rec. |
|---------------------------------|---------|---------------|--------------------------|------------------------------|---------------------|
| Streetlighting | 30,738 | 43,000 | 35,000 | 35,000 | 35,000 |
| Total Other Public Works | 43,539 | 54,000 | 46,000 | 46,000 | 46,000 |
| Total Public Works | 658,128 | 728,865 | 748,893 | 682,524 | 682,524 |

Culture & Recreation

Recreation

| | | | | | |
|-------------------------|--------|--------|--------|--------|--------|
| Wages | 5,369 | 6,400 | 6,400 | 6,400 | 6,400 |
| Expenses | 27,031 | 27,031 | 27,031 | 22,031 | 22,031 |
| Total Recreation | 32,400 | 33,431 | 33,431 | 28,431 | 28,431 |

Library

| | | | | | |
|----------------------|---------|---------|---------|---------|---------|
| Wages | 90,282 | 97,746 | 98,765 | 106,957 | 106,957 |
| Expenses | 33,932 | 38,338 | 40,995 | 38,338 | 38,338 |
| Total Library | 124,214 | 136,084 | 139,760 | 145,295 | 145,295 |

Memorial Day

| | | | | | |
|---------------------------|--|-------|-------|-------|-------|
| | | 1,075 | 1,075 | 1,075 | 1,075 |
| Total Memorial Day | | 1,075 | 1,075 | 1,075 | 1,075 |

| | | | | | |
|---------------------------------------|---------|---------|---------|---------|---------|
| Total Culture & Recreation | 156,614 | 170,590 | 174,266 | 174,801 | 174,801 |
|---------------------------------------|---------|---------|---------|---------|---------|

Education

Douglas Schools

| | | | | | |
|------------------------------|-----------|-----------|-----------|-----------|-----------|
| Personnel & Expenses | 7,693,953 | 7,957,041 | 8,186,087 | 8,041,733 | 8,041,733 |
| Transportation/Fixed Assets | 527,907 | 638,737 | 611,369 | 611,369 | 611,369 |
| Total Douglas Schools | 8,221,860 | 8,595,778 | 8,797,456 | 8,653,102 | 8,653,102 |

Blackstone Valley Regional

| | | | | | |
|--------------------------------|---------|---------|---------|---------|---------|
| Assessment | 527,062 | 636,706 | 595,220 | 595,220 | 595,220 |
| Debt Assessment | | 89,376 | 89,376 | 89,376 | 89,376 |
| Ch. 70 Direct Aid | | | | | |
| Representative Expense | 500 | 500 | 500 | 500 | 500 |
| Total Blackstone Valley | 527,562 | 726,582 | 685,096 | 685,096 | 685,096 |

| | | | | | |
|------------------------|-----------|-----------|-----------|-----------|-----------|
| Total Education | 8,749,422 | 9,322,360 | 9,482,552 | 9,338,198 | 9,338,198 |
|------------------------|-----------|-----------|-----------|-----------|-----------|

Insurance/Employee Benefits

| | | | | | |
|------------------------------|---------|-----------|-----------|-----------|-----------|
| Ins - Prop, Liab & Work Comp | 122,247 | 137,805 | 137,805 | 144,696 | 144,696 |
| Unemployment | 19,897 | 20,000 | 20,000 | 20,000 | 20,000 |
| Ins - Health & Life | 851,200 | 1,074,717 | 1,395,388 | 1,387,307 | 1,387,307 |
| Retirement/Medicare | 360,517 | 400,396 | 335,000 | 489,092 | 489,092 |

| | | | | | |
|--------------------------------|-----------|-----------|-----------|-----------|-----------|
| Total Employee Benefits | 1,353,860 | 1,632,918 | 1,888,193 | 2,041,095 | 2,041,095 |
|--------------------------------|-----------|-----------|-----------|-----------|-----------|

| | FY02 | FY03 Final | FY04 Dept. Request | FY04 Admin/Select Rec. | FinCom FY04 Rec. |
|-----------------------------|------------------|------------------|--------------------------|------------------------------|---------------------|
| | <u>Actual</u> | <u>Budget</u> | <u>Request</u> | <u>Rec.</u> | <u>FY04 Rec.</u> |
| Debt Service | | | | | |
| Long-Term Principal | 775,766 | 480,923 | 816,718 | 816,718 | 816,718 |
| Long-Term Interest | 192,525 | 161,383 | 512,594 | 512,594 | 512,594 |
| Short-Term Interest | 245,882 | 725,080 | 671,300 | 671,300 | 671,300 |
| Total Debt Service | 1,214,173 | 1,367,386 | 2,000,612 | 2,000,612 | 2,000,612 |
| Total Capital Outlay | 273,509 | 60,000 | 75,000 | 149,200 | 201,200 |

TOTAL FY04 BUDGET RECOMMENDATION

Summary - FY04

| | | | | | |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| Total General Govt. | 961,670 | 1,081,144 | 1,141,997 | 1,168,502 | 1,131,207 |
| Total Public Safety | 1,210,734 | 1,345,741 | 1,392,504 | 1,419,723 | 1,419,738 |
| Total Health & Human Services | 99,293 | 126,886 | 131,675 | 158,692 | 158,692 |
| Total Public Works | 658,128 | 728,865 | 748,893 | 682,524 | 682,524 |
| Total Culture & Recreation | 156,614 | 170,590 | 174,266 | 174,801 | 174,801 |
| Total Education | 8,749,422 | 9,322,360 | 9,482,552 | 9,338,198 | 9,338,198 |
| Total Employee Benefits | 1,353,860 | 1,632,918 | 1,888,193 | 2,041,095 | 2,041,095 |
| Total Debt Service | 1,214,173 | 1,367,386 | 2,000,612 | 2,000,612 | 2,000,612 |
| Total Capital Outlay | 273,509 | 60,000 | 75,000 | 149,200 | 201,200 |
| Total FY04 Budget Request | 14,677,404 | 15,835,890 | 17,035,692 | 17,133,347 | 17,148,067 |

PASSED AS AMENDED BY MAJORITY VOICE VOTE.

Article 4: FY04 Transfer Station Enterprise Fund:

The Town voted to raise and appropriate the sum of \$284,000 from Transfer Station charges and fees and \$7,655 to be taken from Transfer Station reserved receipts to operate and maintain the Transfer Station.

PASSED BY MAJORITY VOICE VOTE.

Article 5: FY04 Water/Sewer Enterprise Fund:

The Town voted to approve the sum of \$ 451,235 to operate and maintain the Water/Sewer Department from the following sources: 1) to raise and appropriate \$421,235 from Water/Sewer user charges, 2) to transfer \$25,000 from Water Development Fees, and 3) to transfer \$5,000 from Sewer Development Fees; and further to see if the Town will vote to approve the sum of \$185,851 to pay Water/Sewer Debt and Interest from the following sources: 1) to transfer \$124,819 from the Fund Balance Reserved for Water Well Bond Charges and 2) to transfer \$61,032 from Water/Sewer Unreserved Fund Balance, which includes \$2400 of salaries for elected Water/Sewer Commissioners.

PASSES AS AMENDED BY MAJORITY VOICE VOTE.

Article 6: Personnel Bylaw Classification & Update:

The Town voted to approve the following personnel classification and compensation plans.

MANAGEMENT

Management Classification Plan

| <i>Grade</i> | <i>Position</i> | <i>Grade</i> | <i>Position</i> |
|--------------|--|--------------|--|
| M-1 | | M-4 | Fire Chief |
| M-2 | Director Senior Center Asst Assessor | M-5 | System Manager Water & Sewer Town Accountant Town Engineer Hwy Superintendent |
| M-3 | Building Commissioner Library Director Planning & Conservation Agent | | |

MANAGEMENT Compensation Plan - Proposed FY04

COLA Increase % 5.00%

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|---|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 1 | \$31,228 | \$31,931 | \$32,650 | \$33,384 | \$34,136 | \$34,903 | \$35,690 | \$36,492 | \$37,313 | \$38,152 |
| 2 | \$39,035 | \$39,914 | \$40,811 | \$41,730 | \$42,669 | \$43,630 | \$44,610 | \$45,615 | \$46,640 | \$47,690 |
| 3 | \$48,795 | \$49,893 | \$51,015 | \$52,163 | \$53,336 | \$54,536 | \$55,763 | \$57,018 | \$58,301 | \$59,613 |
| 4 | \$56,113 | \$57,376 | \$58,668 | \$59,988 | \$61,337 | \$62,717 | \$64,128 | \$65,571 | \$67,047 | \$68,555 |
| 5 | \$60,323 | \$61,679 | \$63,067 | \$64,487 | \$65,937 | \$67,421 | \$68,937 | \$70,489 | \$72,075 | \$73,696 |

PART-TIME POSITIONS

Part-Time Classification Plan

| Grade | Position |
|--------------|---|
| PT-1 | Senior Center Clerk Transfer Station Employees |
| PT-2 | Assistant Listor Highway Clerk |
| PT-3 | |
| PT-4 | Senior Outreach Coordinator |

Part-Time Compensation Plan - Proposed FY04

COLA % Increase

5.00%

| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|---|--------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| 1 | Hourly | \$10.66 | \$11.19 | \$11.75 | \$12.34 | \$12.96 | \$13.61 | \$14.29 | \$15.00 | \$15.75 | \$16.54 |
| 2 | Hourly | \$12.80 | \$13.44 | \$14.11 | \$14.82 | \$15.56 | \$16.34 | \$17.16 | \$18.01 | \$18.91 | \$19.86 |
| 3 | Hourly | \$14.08 | \$14.78 | \$15.52 | \$16.30 | \$17.12 | \$17.97 | \$18.87 | \$19.81 | \$20.80 | \$21.84 |
| 4 | Hourly | \$16.18 | \$16.99 | \$17.84 | \$18.73 | \$19.68 | \$20.65 | \$21.69 | \$22.77 | \$23.91 | \$25.11 |

Public Safety

Public Safety Classification Plan

| Grade | Position |
|--------------|--|
| PS-1 | vacant |
| PS-2 | Basic Call Fire Fighter Lt. Fire Fighter |
| PS-3 | Part Time Fire Clerk Captain Fire Fighter |
| PS-4 | Full Time Dispatcher |
| PS-5 | Assistant Fire Chief Deputy Fire Chief |
| PS-6 | Part Time EMT (on call) |
| PS-7 | Part Time Nurse Full Time 9/11 Trainer |
| PS-8 | Full Time Fire/EMT |
| PS-9 | Administrative/Secretary/Dispatcher |

Public Safety Compensation Plan - Proposed FY04

COLA % Increase

5.00%

| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|---|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| 1 | | | | | | | | | | |
| 2 | \$10.66 | \$11.19 | \$11.75 | \$12.34 | \$12.96 | \$13.61 | \$14.29 | \$15.00 | \$15.75 | \$16.54 |
| 3 | \$12.80 | \$13.44 | \$14.11 | \$14.82 | \$15.56 | \$16.34 | \$17.16 | \$18.01 | \$18.91 | \$19.86 |
| 4 | \$14.08 | \$14.78 | \$15.52 | \$16.30 | \$17.12 | \$17.97 | \$18.87 | \$19.81 | \$20.80 | \$21.84 |
| 5 | \$14.78 | \$15.52 | \$16.30 | \$17.12 | \$17.97 | \$18.87 | \$19.81 | \$20.80 | \$21.84 | \$22.93 |
| 6 | \$15.52 | \$16.30 | \$17.12 | \$17.97 | \$18.87 | \$19.81 | \$20.80 | \$21.84 | \$22.93 | \$24.08 |
| 7 | \$16.30 | \$17.10 | \$17.97 | \$18.87 | \$19.80 | \$20.80 | \$21.84 | \$22.93 | \$24.08 | \$25.28 |
| 8 | \$17.12 | \$17.97 | \$18.87 | \$19.80 | \$20.80 | \$21.84 | \$22.93 | \$24.08 | \$25.28 | \$26.54 |
| 9 | \$17.98 | \$18.87 | \$19.81 | \$20.80 | \$21.84 | \$22.93 | \$24.09 | \$25.28 | \$26.55 | \$27.88 |

PASSED AS AMENDED BY MAJORITY VOICE VOTE.

Article 7: Recurring Business:

A. Assessor's To Work Additional Hours: The Town voted to authorize the Board of Assessors to appoint one or more of their members to work for compensation, in accordance with the provisions of the Town's Personnel Bylaw, and to establish such compensation to be paid said member for Fiscal Year 2004.

B. Ambulance Receipts Reserved for Appropriation: The Town voted to reserve all receipts received by the Town from ambulance user charges, user billings, and ambulance donations and gifts to the Ambulance Receipts Reserved Account.

C. Simon Fairfield Public Library: The Town voted to require that all funds received into the General Fund during the Fiscal Year 2004 from State Aid Grants for the Public Library be transferred to the Special Interest Bearing Account for the Simon Fairfield Public Library and further, that all fines received during Fiscal Year 2003 by the Simon Fairfield Library be retained by the library for the purpose of purchasing books, films and other library supplies and materials.

D. State and Federal Grants: The Town voted to authorize the Board of Selectmen to apply for and accept State or Federal grants they deem beneficial to the Town, provided that the Board of Selectmen shall hold a public hearing prior to the Board's acceptance of any such grant, if said grant requires the Town to meet future conditions or requirements.

E. Separate Account Funds: The Town voted to continue the following separate account funds and to authorize the expenditure of funds from said funds for the below indicated purposes and not to exceed amounts.

| # | Department | Receipts | Expenditures |
|---|---|---|---|
| 1 | Animal Control pursuant to MGL Chapter 44, § 53E ½ | All receipts received in connection with the operation of the Dog Control Program | The Animal Control Officer may expend a sum not to exceed Twenty Six Thousand Six Hundred Thirty dollars (\$26,630) for the purpose of operating & maintaining the Animal Control Program including the operation & maintenance of a Town or regional animal kennel, if any provided. |
| 2 | Board of Health Sanitation Fee Account pursuant to MGL Chapter 44 53E | All receipts from the various sanitation fees paid to the Town | The Board of Health may expend a sum not to exceed Sixty Thousand dollars (\$60,000) for the purpose of offsetting the cost of operating the Board of Health. |

F. Acceptance of Chapter 90: The Town voted to authorize to accept and enter into contracts for the expenditure of funds to be allotted by the State under authorization of Chapter 90 of the Massachusetts General Laws (as pertaining to Highway Funds), for the construction, reconstruction and improvement of Town roads, said funds may be borrowed in anticipation of State Revenue, and expended under the direction of the Highway Superintendent.

G. Compensating Balance Agreements: The Town voted to authorize the Treasurer to enter into a compensating balance agreement or agreements for Fiscal Year 2003 pursuant to MGL Chapter 44 § 53F.

PASSED BY MAJORITY VOICE VOTE.

Article 8: School Department-Medicaid:

The Town voted to postpone action indefinitely.

PASSED BY MAJORITY VOICE VOTE.

Article 9: Adoption of Revised FY 04 – 09 Capital Improvement Plan:

The Town approved the Town of Douglas FY 04 – 09 Capital Improvement Plan as submitted by the Capital Improvement Committee with the exception of FY04 Item “Bond repayment FY03 general capital” be changed from \$75,000 to \$149,000.

Due to recent financial challenges, a number of projects have been postponed from FY03 and FY04. These projects are currently listed in FY05. Each year, the Capital Improvement Committee reviews upcoming projects and prioritizes against available funding. The FY05 Capital Plan, due in the upcoming year, will similarly restructure recommendations for future years based on the best available information.

| Proposed Funding Year | Requested Funding Year | Department | Project Title | Project Cost | Town Meeting Funds | Debt Exclusion Funds | Donations |
|-----------------------|------------------------|----------------|---|----------------|--------------------|----------------------|---------------|
| FY03 | FY03 | Highway | Land acquisition-Davis St/N.E. Main St. | 80,000 | 80,000 | | |
| | Total FY03 | | | 80,000 | 80,000 | | |
| FY04 | FY04 | Buildings | Bond repayment, FY03 general capital | 149,000 | 149,000 | | |
| | FY04 | Buildings | Asbestos removal, brick repair | 25,000 | 25,000 | | |
| | FY04 | Fire | Oxygen compressor replacement | 27,000 | 27,000 | | |
| | FY03 | Senior Center | Senior Center Handicapped Ramp Improvement | 0 | 0 | Possible Valley | Tech Projects |
| | FY04 | VFW | Handicapped ramp | 0 | 0 | | |
| | Total, FY04 | | | 201,000 | 201,000 | | |
| FY05 | FY03 | Buildings | Municipal Facilities Master Plan – Use of buildings | 30,000 | 30,000 | | |
| | FY04 | Buildings | Municipal Building Electrical System | 78,140 | 78,140 | | |
| | FY03 | Buildings | Municipal Center Renovations | 64,220 | 64,220 | | |
| | FY05 | Community Dev. | Survey Equipment | 11,000 | 11,000 | | |
| | FY04 | Fire | Fire Chief’s Vehicle | 18,895 | 18,895 | | |
| | FY05 | Fire | Replace Brush #1 | 150,000 | | 150,000 | |
| | FY05 | Fire | Ladder 1 Refurbishment | 100,000 | 100,000 | | |
| | FY05 | Highway | Clean Water Act compliance - stormwater | 12,000 | 12,000 | | |

| | | | | | | |
|------|-----------------|---|------------------|----------------|------------------|--------------|
| FY04 | Highway | 4 Wheel Drive 1-Ton Truck w/Plow | 40,000 | 40,000 | | |
| FY05 | Highway | Dump truck w/plow | 80,000 | 80,000 | | |
| FY05 | Highway | New Sidewalk Construction - FY05 | 28,000 | 28,000 | | |
| FY04 | Highway | Highway Garage Land Acquisition | 220,000 | | 220,000 | |
| FY04 | Highway | 1931 Highway Garage replacement | 1,222,100 | | 1,222,100 | |
| FY04 | Library | Library renovation/addition | 3,150,000 | | 3,150,000 | |
| FY04 | Library | Air Conditioning for existing building | 25,000 | 20,000 | | 5,000 |
| FY04 | Open Space | Land Acquisition (Open Space) | 100,000 | | 100,000 | |
| FY03 | Police | Police Communications Equipment | 69,126 | 69,126 | | |
| FY04 | Police | Police Station replacement | 2,000,000 | | 2,000,000 | |
| FY03 | Recreation | Martin Road Field Stabilization | 55,000 | 55,000 | | |
| FY04 | Recreation | Martin Road Recreation | 77,000 | 77,000 | | |
| FY05 | Recreation | Martin Road Recreation | 50,000 | 50,000 | | |
| FY03 | School | Middle/High School Garage | 20,000 | 20,000 | | |
| FY04 | School | Middle/High School Pavement | 15,000 | 15,000 | | |
| FY04 | School | Elem. Sch. replace Boiler/AC | 185,000 | | 185,000 | |
| FY03 | Town Accountant | Acct'g Software Package | 25,000 | 25,000 | | |
| FY04 | VFW | Install 1st Floor Unisex Bathroom | 13,750 | 13,750 | | |
| FY05 | Water/Sewer | Well Exploration | 75,000 | 75,000 | | |
| FY04 | Water/Sewer | Davis St. Sewer Extension (to Monroe St.) | 800,750 | | 800,750 | |
| FY05 | Water/Sewer | Replace Main St. Booster Station | 100,000 | | 100,000 | |
| | | Total, FY05 | 8,814,981 | 882,131 | 7,927,850 | 5,000 |

| | | | | | | | |
|-------------|------|-------------|---|----------------|----------------|----------------|--|
| FY06 | FY06 | Buildings | Municipal Center Windows | 17,230 | 17,230 | | |
| | FY06 | Highway | Clean Water Act compliance - stormwater | 12,000 | 12,000 | | |
| | FY06 | Highway | Dump truck w/plow | 75,000 | 75,000 | | |
| | FY06 | Highway | New Sidewalk Construction FY06 | 28,000 | 28,000 | | |
| | FY06 | Recreation | Martin Road Recreation | 50,000 | 50,000 | | |
| | FY06 | Water/Sewer | Well field land acquisition | 100,000 | | 100,000 | |
| | FY06 | Water/Sewer | Water Main (Mechanic, Manchaug, Gilboa) | 310,000 | | 310,000 | |
| | | | Total, FY06 | 592,230 | 182,230 | 410,000 | |

| | | | | | | | |
|-------------|------|-----------|-------------------------------------|--------|--------|--|--|
| FY07 | FY07 | Buildings | Munic. Ctr. - Replace ceiling tiles | 14,850 | 14,850 | | |
|-------------|------|-----------|-------------------------------------|--------|--------|--|--|

| | | | | |
|------|---------------|---|----------------|----------------|
| FY07 | Buildings | Municipal Ctr. - Exterior envelope repair | 17,006 | 17,006 |
| FY07 | Buildings | Post Office - Exterior envelope repair | 27,137 | 27,137 |
| FY07 | Buildings | Post office roof | 59,267 | 59,267 |
| FY07 | Economic Dev. | Industrial Land Feasibility Study | 25,000 | 25,000 |
| FY07 | Highway | Clean Water Act compliance - stormwater | 12,000 | 12,000 |
| FY07 | Highway | Sidewalk tractor | 64,500 | 64,500 |
| FY07 | Highway | New sidewalk construction - FY07 | 28,000 | 28,000 |
| FY07 | Highway | 1/2-Ton 2-Wheel Drive pickup | 22,000 | 22,000 |
| FY07 | Highway | Replace office roof, service bay roof | 21,250 | 21,250 |
| FY07 | School | Int. School - Replace Ceiling Tile | 81,000 | 81,000 |
| FY07 | School | Int. School - Replace bathroom fixtures | 70,000 | 70,000 |
| FY07 | School | Elementary - Replace ceiling tile | 42,000 | 42,000 |
| FY07 | School | Elementary - Replace bathroom fixtures | 30,000 | 30,000 |
| FY07 | VFW | Replace lighting and fire alarm | 10,000 | 10,000 |
| | | Total, FY07 | 524,010 | 524,010 |

| | | | | | |
|-------------|------|---------|---|---------------|---------------|
| FY08 | FY08 | Highway | Clean Water Act compliance - stormwater | 12,000 | 12,000 |
| | | | Total, FY08 | 12,000 | 12,000 |

PASSED BY MAJORITY VOICE VOTE.

Article 14: Douglas Land Corp.:

The Town voted to transfer from the Board of Selectmen for public works purposes to the Board of Selectmen for the purpose of conveyance and to authorize the Board of Selectmen, for such consideration as the Selectmen may determine, which may be nominal consideration in consideration of settlement of litigation and release of certain claims against the Town, to release to Douglas Land Corporation all of the Town's right, title and interest in the following property:

Land with improvements thereon Davis Street in Douglas containing approximately 11.43 acres, being shown on a plan entitled "Plan of Land of Gordon L. and Jean C. Bliss to be conveyed to Robert Cahill et. al. in Douglas, Mass.," dated May 19, 1986, prepared by Andrews Survey & Engineering, Inc., recorded with the Worcester District Registry of Deeds in Plan Book 735, Page 125, and described in the deed from Rantoul Development Corp. to the Town dated July 29, 1992, recorded with said Deeds in Book 144540, Page 17.

PASSED BY MAJORITY STANDING VOTE: YES – 71; NO – 7 (2/3 vote needed)

Article 22: Gift of Land-Parcel 107-4:

The Town voted to authorize the Board of Selectmen to accept as a gift a parcel of land owned by Anne E. Schechter and David L. Vogel, identified on Assessors' Maps as ID 107-4 on such terms as the Board of Selectmen deems appropriate.

PASSED BY MAJORITY VOICE VOTE.

The meeting was adjourned at 10:05 p.m.
Christine E. G. Furno, Town Clerk

**SUMMARY
JUNE 23, 2003**

MONEY TO BE RAISED & APPROPRIATED: (from tax levy)

| | | |
|------------------|--------------------|--------------|
| Articles 1,2 & 3 | General Government | \$16,096,310 |
|------------------|--------------------|--------------|

MONEY TO BE APPROPRIATED: (from offset receipts)

| | | |
|------------|----------------------------|-----------|
| Article 7: | Board of Health Sanitation | \$ 60,000 |
|------------|----------------------------|-----------|

MONEY TO BE TRANSFERRED: (from other sources)

| | | |
|-------------------|--------------------------------|----------------|
| Articles 1,2, & 3 | Ambulance Receipts | \$ 100,375 |
| | Post Office Rental | 29,470 |
| | Overlay Reserve Acct. | 50,000 |
| | Planning Board Revolving Acct. | 50,000 |
| | Free Cash | <u>850,000</u> |
| | | \$ 1,079,845 |

REVOLVING ACCOUNTS:

| | | |
|------------|----------------|-----------|
| Article 7: | Animal Control | \$ 26,630 |
|------------|----------------|-----------|

ENTERPRISE FUND: Transfer Station

| | |
|------------|--|
| Article 4: | To operate & maintain Transfer Station |
|------------|--|

| | | |
|--|-----------|----------------|
| Transfer Station charges & fees | \$ | 284,000 |
| ENTERPRISE FUND: Water/Sewer Dept. | | |
| Article 5: To operate & maintain Water/Sewer Dept: | | |
| From Water/Sewer User Charges | \$ | 421,235 |
| From Water Development Fees | | 25,000 |
| From Sewer Development Fees | | <u>5,000</u> |
| | \$ | 451,235 |
| | | |
| To pay Water/Sewer Debt & Interest | | |
| From Fund Balance Res. For Water Well Bond | \$ | 124,819 |
| From Water/Sewer Unreserved Fund Balance | | <u>61,032</u> |
| | \$ | 185,851 |
| TOTAL WATER/SEWER | \$ | 637,086 |

**SPECIAL TOWN MEETING
JUNE 23, 2003**

Pursuant to the foregoing warrant the inhabitants of the Town of Douglas who are qualified to vote in elections and town affairs met at the Douglas Middle/High School Auditorium, 21 Davis Street on Monday, June 23, 2003, at 6:00 p.m. There being a quorum present (235 registered voters), the meeting was called to order by the Moderator, Jerome D. Jussaume. After saluting the flag, the service of the warrant and the Constable's return was read by Mr. Jussaume. The Moderator explained the rules of the meeting and the Town voted as follows:

Article 1: Bond Proceeds-MGL Chapter 44, Section 20:

The Town voted to authorize the use of Bond Proceeds for the purpose of paying bond issuance costs associated with school building project per MGL Chapter 44 Section 20.

PASSED BY UNANIMOUS STANDING VOTE: YES-61; NO-0 (2/3 vote needed)

Article 2: Board of Health-Request for Transfer of Funds:

The Town of Douglas approved a request for a budget transfer of funds to the Health General salary account #001.511.000.703 of \$210.00 from the Health General expense account #001.511.000.955.

PASSED BY MAJORITY VOICE VOTE.

Article 3: Prior Year Bills:

The Town voted to authorize payment of prior year bills in the amount up to 552.56, monies from free cash, such funds to be used for payment of the following.

A. to Verizon Wireless in the amount of 132.56

B. to Sentry Uniform in the amount of 420.00

PASSED AS AMENDED BY UNANIMOUS VOICE VOTE. (9/10 vote needed)

Article 4: Municipal Tax Amnesty Program:

A MOTION WAS MADE AND SECONDED TO POSTPONE ACTION INDEFINIATELY.

MOTION PASSED BY MAJORITY VOICE VOTE.

Article 5: Condemnation – Rt. 16 Land:

To authorize the Board of Selectmen to acquire the following land parcels and or rights in land parcels for the purpose of obtaining a secure and public right of way. This will allow for the construction and roadway safety improvements on Rt. 16.

| | Total # of Parcels | Map/Lot | Area (Square Feet) |
|---------------------|--------------------|---------------|--------------------|
| In Fee | <u>1</u> | <u>141/79</u> | <u>33,150</u> |
| Permanent Easements | _____ | _____ | _____ |
| Temporary Easements | <u>4</u> | _____ | _____ |

| Map | Parce | Property Address | Area (s.f.) |
|-----|-------|------------------|-------------|
| 141 | 74 | Davis Street | 6,984.18 |
| 141 | 75 | 7 Davis Street | 1,882.07 |
| 164 | 1 | 16 Davis Street | 932.46 |
| 164 | 7 | 32 Davis Street | 3,812.87 |

Further that the Selectmen may acquire these parcels or modification of these parcels or other required parcels through all legal means. This includes donations, purchase or eminent domain. The subject parcels are currently identified on plans drafted by Greenman – Pederson, Inc. dated 05/23/03 Titled Intersection of Davis St. and North Main Street.

Further, to see if the Town will vote to transfer from free cash the sum of 87,000 to be used for Route 16 land taking and engineering expenses connected with this project.
DEFEATED BY MAJORITY STANDING VOTE: YES-1; NO-84 (2/3 vote needed)

Article 6: Disposition of Free Cash:

A MOTION WAS MADE AND SECONDED TO POSTPONE ACTION INDEFINIATELY.
MOTION PASSED BY UNANIMOUS VOICE VOTE.

Article 7: Accounting Dept transfer of funds:

The Town voted to transfer the sum of \$1,000 from Accounting Wages to Auditor Expenses.
PASSED BY MAJOIRTY VOICE VOTE.

Article 8: Interdepartmental Transfers:

The Town voted to transfer the sum of \$12,100 from Police Wages to the following accounts:

| | |
|--------------------------|-------|
| Selectmen Wages | 7,500 |
| Library Wages | 2,100 |
| Council on Aging Wages | 2,000 |
| Municipal Building Wages | 500 |

PASSED BY MAJORITY VOICE VOTE.

Article 9: Veterans Department Transfers:

The Town voted to transfer the sum of \$5,700 from Unemployment to Veterans Expenses.

PASSED BY MAJORITY VOICE VOTE.

Article 10: Senior Work-off Program:

The Town voted to take advantage of the amendment to G.L. c.59, § 5K which now increases the maximum amount of the senior citizen work-off program from \$500 to \$750 per person by amending Article 2, Section 9 of the general bylaws by deleting the phrase "up to \$500 per fiscal year" and inserting the phrase "up to \$750 per fiscal year".

PASSED BY MAJORITY VOICE VOTE.

The meeting was adjourned at 6:52 p.m.

Christine E. G. Furno, Town Clerk

**SUMMARY
JUNE 23, 2003**

| | | |
|---|----------------------------------|--------------------|
| MONEY TO BE TRANSFERRED: from Health General Expense Account | | |
| Article 2: | to Health General Salary Account | \$ 210.00 |
| | | |
| MONEY TO BE TRANSFERRED: from free cash | | |
| Article 3: | FY02 bills | \$ 552.56 |
| | | |
| MONEY TO BE TRANSFERRED: from Accounting Wages | | |
| Article 7: | to Auditor Expenses | \$ 1,000.00 |
| | | |
| MONEY TO BE TRANSFERRED: from Police Wages | | |
| Article 8: | to Selectmen Wages | \$ 7,500.00 |
| | to Library Wages | 2,100.00 |
| | to Council on Aging Wages | 2,000.00 |
| | to Municipal Building Wages | 500.00 |
| | | <u>12,100.00</u> |
| | | |
| MONEY TO BE TRANSFERRED: from Unemployment | | |
| Article 9: | to Veterans Expenses | \$ 5,700.00 |

**VITAL STATISTICS
BIRTHS**

JULY ~ 2002



- 1 Abigail Rose Fortier
- 1 Candy A. (Brown) and Richard A. Fortier, Sr.
- 1 Allison Grace Dunphy
- 1 Stacey M. (Cormier) and John E. Dunphy, III
- 2 Deanna Elizabeth Wright
- 2 Diane B. (Randall) and James L. Wright

3 Aidan Joseph Lynch
Laurie J. (Moore) and Stephen J. Lynch, Jr.
10 Ryan Thompson Curtis
Erin M. (Walker) and Matthew T. Curtis
14 Eric Michael Lisak
Lisa M. (Bucchino) and Michael J. Lisak
16 Abigail Catherine Lamont
Catherine R. (Rivard) and Thomas E. Lamont
21 Patricia Emily Soltan
Edyta W. (Kizior) and Jaroslaw Soltan
30 Claudia Jane Bonaventura
Lisa J. (Audet) and Adam P. Bonaventura

AUGUST ~ 2002



2 Joshua Elijah Houle
Thuy T. (Cook) and Michael A. Houle
2 Andrew Daniel Cavanaugh
Kathleen A. (McIlhagga) and Barry A. Cavanaugh
3 Leah Doreen Haire
Christine M. (Cahill) and Colin H. Haire
10 Kaitlyn Marie Desio
Liana M. (Striker) and Stephen M. Desio
11 Emmalyn Rose Mirarchi
Andrea L. (Thibeault) and Stephen R. Mirarchi
14 Jillian Sara Gail Keith
Tina M. (Bigelow) and Craig M. Keith
16 Marshall Daniel Mo Potter
Laurette A. (Berube) and Mark J. Potter
20 Alison Haley Stienstra
Cheryl A. (Bates) and Derek J. Stienstra
25 Massimo Henry Fontaine
Dawn C. (Rivolla) and Wilfred D. Fontaine
26 Anne Rose Hayes
Kathleen M. (O'Grady) and Anthony P. Hayes
30 Leah Ewing Murdock
Misty M. (Ewing) and Thomas M. Murdock, Jr.

SEPTEMBER ~ 2002



2 Nathan Sabin Nackman
Tracey G. (Guertin) and Martin H. Nackman
11 Gabriel Joseph Noel
Kristen J. (Johnson) and David R. Noel
13 Madison Nickoli Mathieu
Jennifer L. (Perkins) and Eric A. Mathieu
18 Jackson Scott Medeiros
Mary C. (Esposito) and Scott J. Medeiros
24 Kyle Christopher Fleming
Leslie R. (Hennrikus) and Patrick A. Fleming
25 David Allen Place, Jr.

26 Alisa M. (Wood) and David A. Place Sr.
Jason Noel Michalski
28 Mary A. (Charpentier) and Brian D. Michalski
Olivia Sandra Salmon
Amy P. (Perkins) and Charles A. Salmon

OCTOBER ~ 2002



6 Rebecca Lynn Corriveau
Lillian A. (Fortier) and Michael P. Corriveau
11 Joshua Michael Patnaude
Tammy M. (Caron) and Michael P. Patnaude
17 Sydney Helena Gagnon
Sally D. (Nelson) and Timothy J. Gagnon
22 Benjamin Andre Blanchard
Rosanna (Scafuto) and Andre Albert Blanchard
27 Gabriella Josephine Balanca
Kelly (MacDonald) and Jeffrey D. Balanca
28 Kaleigh Lynn Chesley
Michelle L. (Lombard) and Leonard J. Chesley
30 Jack Thomas Speroni
Karen M. (Tetreault) and Michael J. Speroni
30 Krista Elizabeth Helstrom
Heidi L. (Picotte) and Erick B. Helstrom

NOVEMBER ~ 2002



8 Sean Douglas Mowry
Michelle A. (Brown) and Douglas A. Mowry
8 Justin Harry Surette
Susan A. (Spurrier) and Brian D. Surette
10 Noah Patrick Claflin
Jodi M. (Parkin) and Shawn P. Claflin
11 Tabitha Jane Spellicy
Jennifer E. (Deckys) and Stephen J. Spellicy
12 Alexandria Nicole Calkins
Elizabeth J. (Brown) and Stephen J. Calkins
15 Emma Cecelia Lachapelle
Andrea L. (Sanford) and Jess D. Lachapelle
24 Jesse Allison Oskirko
Brigida S. (Sousa) and Steven Oskirko, Jr.
27 Natalie Antoinette Houle
Diana J. (Piette) and Richard J. Houle

DECEMBER ~ 2002



5 Christopher Rex Bell
Patricia A. (Lewandowski) and Aaron R. Bell
9 Samuel William Bouchard
Sonya W. (Woelfel) and Kenneth A. Bouchard
14 Aaron Justin Boucher

- 24 Angela M. (Curley) and Ronny H.E. Boucher
Theodore John Taylor
Shelby L. (Koopman) and Kevin J. Taylor

JANUARY ~ 2003



- 11 Jeremy Joseph Neves
Amy E. (Hennessy) and Kevin J. Neves
14 Maia Alexandra Beaudry
Nike A. (Mavodones) and Anthony G. Beaudry
21 Julia Grace Forget
Kim A. (Williams) and Ronald J. Forget
22 Braedon James McLaughlin
Diane L. (Cullen) and William F. McLaughlin, Jr.
28 Maria Dariotis
Stamatia (Trachanas) and Stavros Dariotis
29 Ivy Anne Ballou
Hana A. (Zibrid) and Howard E. Ballou, Jr.

FEBRUARY ~ 2003



- 4 Zachary Sean Nolen
Kerry L. (Delvecchio) and Peter S. Nolen
4 Emma Elizabeth Kasper
Tammy L. (Paulauskas) and Shawn R. Kasper
4 Morgan Elizabeth Doyle
Christine M. (Morgan) and Darren E. Doyle
6 Ryan Jamiel Masoud
Jennifer A. (Crowley) and Jehad M. Masoud
9 Lillie Haven Burns
Shannon M. (Meade-Chizy) and Stephen S. Burns, Jr.
9 Marlee Rebecca Schultheiss
Linda S. (Bryda) and George E. Schultheiss
12 Bradford Peter Torpey
Pamela A. (Fish) and David P. Torpey
13 Declan Cole Chapman
Christine A. (Vecchione) and Robert S. Chapman
17 Ryleigh Laura Flansburg
Jill A. (Burrows) and Jeremy C. Flansburg
20 Giannah Rosely Downen
Rosely P. (Aristy Lopez) and David G. Downen
25 Cheryl Antoinette Liberty
Jenny R. (Speck) and Daniel J. Liberty
27 Benjamin John Carter
Jennifer R. (Buteyn) and Daryl W. Carter
28 Michael Joseph Sullivan
Kelly S. (Jussaume) and Michael J. Sullivan

MARCH ~ 2003



- 2 Elizabeth Joy Vecchione
Ruth E. (Griffes) and Gary V. Vecchione
- 19 Shane Michael Murphy
Mary Kathleen (Green) and Kirk M. Murphy
- 20 Gregory Michael Peck
Victoria M. (Agius) and William F. Peck
- 21 Abigail Sophia Horne
Christine R. (Warren) and Richard W. Horne
- 28 Nathan Ryan Walton
Heather R. (Lloyd) and James Ryan Walton
- 29 Bridget Eileen Leary
Susan M. (Thompson) and Arthur E. Leary, III

APRIL ~ 2003



- 1 John Angelo Maraggio
Wendy J. (Lavasseur) and John Maraggio
- 3 Ashley Marie Schofield
Kristine R. (Rolak) and Brian L. Schofield
- 7 Rosa Irene Cieszynski
Katherine A. (Aragona) and Jeffrey E. Cieszynski
- 19 Andrew John Benoit
Jennifer A. (Lorange) and Randall J. Benoit
- 26 Eric Robert Burbank
Lisa M. (Principato) and Robert J. Burbank, Jr.

MAY ~ 2003



- 9 Christian Michael Lamberson
Nicole M. (Walker) and James M. Lamberson
- 10 Benjamin David Cortese
Andrea L. (Williamson) and David P. Cortese
- 16 Philip Thomas Heney
Carlizia J. (Jimenez) and Thomas Philip Heney
- 16 Peyton Frances Simoneau
Kathleen A. (Vivier) and David R. Simoneau
- 16 Matthew Robert Boutiette
Lynn M. (Broghamer) and Mark S. Boutiette
- 21 Matthew Boonnam Lorion
Nora N. (Grady) and Barry J. Lorion, Jr.
- 22 Hunter Gordon Dunn
Nicole V. (Hennessey) and Gordon S. Dunn
- 27 Kenneth James Pendergast, III
Jennifer L. (Boucher) and Kenneth J. Pendergast, Jr.
- 29 Kaitlyn Ann Zisk
Sherri A. (Kehowski) and Stephen D. Zisk

JUNE ~ 2003



- 4 Courtney Elizabeth Fleming
Renee (Carbone) and Steven M. Fleming
- 4 Davin Jacob Morin
Sharon L. (Erdmann) and Randy J. Morin
- 5 Ethan Allen Moulder
Julie L. (Singer) and Allen B. Moulder
- 7 Sean Patrick Donovan
Margaret (Hoffman) and Brian P. Donovan
- 12 Emma Catherine Allard
Erin M. (Glynn) and John T. Allard
- 19 Jacob Douglas Simmons
Lisa M. (Woeller) and Donald K. Simmons, III
- 19 Lauren Camille Sutton
Amy L. (Tattersall) and Robert D. Sutton
- 19 Mikayla Ann Prue
Sarah J. (Hutnak) and David E. Prue, Jr.
- 30 Benjamin Charles Gervais
Cheryl L. (Hroszowy) and Glenn R. Gervais

**VITAL STATISTICS
MARRIAGES**

JULY ~ 2002



- 5 Donald Lucien Riel and Kelly Ann King
- 6 William Kenneth Pybas II and Melissa Ann Montysko
- 13 Christopher Lee Boisvert and Laura M. Furmanick
- 13 William J. Morrison and Melissa M. Foley
- 13 James L. Wagner and Cynthia Lee Stevens
- 20 Milton F. Patnode and Vicky L. White
- 20 James Henry Drenzo, Jr. and Susan Marie Kovaleski
- 20 Richard P. Halsdorff and Ellen M. Levasseur
- 26 David Ferreira and Annie K. Hinchey
- 27 Jacob John Poulin and Amanda Sherwood Ivey
- 27 Roger Edward Martinsen and Joyce Louise Richard

AUGUST ~ 2002



- 3 Gregory Donald Benoit and Jennifer Marie Merwin
- 8 Aaron Rex Bell and Patricia Anne Lewandowski
-
- 23 Carl E. Arena, Jr. and Amanda L. Ross
- 24 Ahren Ian LeClaire and Lisa Marie Malloy
- 24 Randy A. Rokes and Joanne L. Nichols

SEPTEMBER ~ 2002



- 7 Mark E. Lewis and April Jean Lavargna
- 7 Michael Raymond Lenahan and Jessica Lynn Ross
- 14 Paul Mathias Camara, Jr. and Amy Leigh Milewski
- 14 Larry Fayer and Mae Bader Naqi
- 14 William Anthony Losiewicz and Kristen Marie Vaudreuil
- 21 Eric Matthew Holmes and Crystal Faith Griffin
- 28 Gregory Seaver White and Carlanne Lapierre
- 28 William R. Gliniecki and Brenda L. Vezina

OCTOBER ~ 2002



- 5 Aaron E. Pierpont and Christine P. Opperwall
- 5 Christopher P. Gray and Kara A. Chakiris
- 11 Beau S. Sutherland and April A. Malia
- 12 David Paul Cortese and Andrea Leah Williamson
- 13 Todd Christopher Winchell and Lee Ann Ruskowski

NOVEMBER ~ 2002



- 8 Denis J. Bouthiller and Lisa M. Kacmarcik

DECEMBER ~ 2002



- 8 Greg C. Davis and Suzanne O'Brien
- 14 Casey Jay Daniel and Caroline A. Berube

JANUARY ~ 2003



- 25 Casey Mark Aubin and Andrea Blair Werme

FEBRUARY ~ 2003



MARCH ~ 2003



- 22 Steven F. Crosby and Cheryl A. Trottier

APRIL ~ 2003



MAY ~ 2003



- 3 Robert Daniel Lloyd Mosher and Ashley Brooke Carter
- 24 Jason Matthew Wolfe and Christina Sonja Petersson

JUNE ~ 2003



**VITAL STATISTICS
DEATHS**

JULY ~ 2002



3 Anthony W. Fulone
22 Gloria M. Carter
24 Joseph Robert Thibodeau

AUGUST ~ 2002



5 Elizabeth E. Lanpher
13 Eric H. Gigarjian
19 Florence H. Aldrich
24 Joy I. Croteau
26 Mildred E. Flansburg
27 Fannie M. Cerulle
28 Elaine Rita Perron
31 John A. Kocur

SEPTEMBER ~ 2002



1 Josephine Poplawski
16 Harold F. Edwards

OCTOBER ~ 2002



14 William J. Wallis, Jr.
16 Roberta E. Wagner
18 Charles L. Church, Jr.
27 Madalene M. Yongsma

NOVEMBER ~ 2002



15 Laureen E. Ivey
28 James H. Woolfrey

DECEMBER ~ 2002



18 Louella R. Orphin
22 Marshall Daniel Mo Potter

JANUARY ~ 2003



14 Arthur H. Wentworth
30 Eleanor Schuster

FEBRUARY ~ 2003



2 Edward A. Comendul
8 Dexter B. Perkins

MARCH ~ 2003



7 Allan H. Ordway
9 Albina E. Stanick
30 Ernest J. Hippert

APRIL ~ 2003



4 Rebecca L. Ellis
13 Peter V. McPherson
23 Dorothy A. Hester
26 Kenneth A. Clouart

MAY ~ 2003



14 Elaine V. Carey
17 Edward M. Martinsen
20 Philomene T. Winchell

JUNE ~ 2003



14 Cheryl A. Bourque
20 Thomas K. Gatewood
21 Catherine H. Cencak
26 Hazel I. Conrad
28 Fay A. Manning
30 Virginia A. Peterson

Respectfully submitted,
Christine E. G. Furno
Town Clerk



Personnel Board

Leslie Navaroli, Chairman
Hillary McInnis, Vice Chairman
Betty Ann McCallum, Secretary
Ron Gadbois
Mary Eldridge

The Personnel Board has completed and received approval at town meeting to combine the Police and Fire personnel into one combined Compensation Plan "Public Safety". Secondly, a "Part Time" Compensation Plan was created for the employees whose contributions to town service are also critical, such as the Transfer Station and Senior Citizen Center.

Our objective for this year is to update, consolidate and reformat the Douglas Personnel Bylaws and Employee Handbook documents. By working as two tasks groups, each document will be available on disc, email and a bound hard copy upon completion. To support this process, we have obtained state and federal requirements from the town legal counsel and our insurance provider.

The Personnel Board looks forward to another prosperous year supporting the Town of Douglas Municipal Employees.

Respectfully Submitted,
Leslie Navaroli
Chairman, Personnel Board



Accountant
500-476-4000 ext. 110

Board of Selectmen
Residents of Douglas

The following reports are presented for your information.

Please be advised that once completed, there will be a copy of the Town's audited financial statements as of and for the year ended June 30, 2003 on file with the Town Clerk, as well as in the Treasurer's, Selectmen's and Accountant's offices, as well as past audits.

Should a question arise concerning this or any other financial information for the Town of Douglas, we would be pleased to discuss it with you. Please feel free to contact our office at any time. Your involvement in the Town's fiscal affairs is important.

**Statement of Revenue and Expenditures – General Fund
Year Ended June 30, 2003**

| | Budget | Actual | Variance Favorable (Unfavorable) |
|--|------------|------------|--|
| <u>Revenue</u> | | | |
| <u>Property Taxes</u> | | | |
| Personal Property | 123,355 | 113,110 | (10,245) |
| Real Estate | 8,132,996 | 7,933,394 | (199,602) |
| State Aid | 6,841,894 | 6,711,811 | (130,083) |
| Excise Taxes | 760,000 | 970,422 | 210,422 |
| Penalties & Interest | 36,000 | 62,773 | 26,773 |
| Licenses, Permits, Fines & Fees | 154,000 | 151,302 | (2,698) |
| Interest | 85,000 | 188,895 | 103,895 |
| Refunds and other revenues | | 82,577 | 82,577 |
| Tax Titles Redeemed | | 45,615 | 45,615 |
| Total Revenue | 16,133,245 | 16,259,899 | 126,654 |
| <u>Other Financing Sources</u> | | | |
| Sanitation Offset Receipts | 40,000 | 63,658 | 23,658 |
| Appropriations from Free Cash | 160,000 | 160,000 | - |
| Transfers from Other Funds | 111,019 | 111,019 | - |
| Total Other Financing Sources | 311,019 | 334,677 | 23,658 |
| Total Revenue and Other Financing Sources | 16,444,264 | 16,594,576 | 150,312 |
| <u>Expenditures</u> | | | |
| <u>Appropriations</u> | | | |
| General Government | 2,716,128 | 2,492,173 | 223,955 |
| Police | 973,399 | 926,766 | 46,633 |
| Fire and Ambulance | 258,622 | 248,215 | 10,407 |
| Inspectors | 101,620 | 96,842 | 4,778 |
| Highways | 769,977 | 833,108 | (63,131) |
| Landfill | 11,000 | 7,495 | 3,505 |
| Cemetery | 8,000 | 5,790 | 2,210 |
| Health, Sanitation & Inspection | 69,397 | 64,155 | 5,242 |
| Council on Aging | 46,346 | 46,264 | 82 |
| Veterans | 19,677 | 18,384 | 1,293 |

| | Budget | Actual | Variance Favorable (Unfavorable) |
|-----------------------------------|-------------------|-------------------|--|
| Library | 138,184 | 136,433 | 1,751 |
| Recreation | 33,431 | 33,431 | - |
| Memorial Day | 1,075 | 1,075 | - |
| Education | 9,322,360 | 9,192,090 | 130,270 |
| Debt Service | 1,367,386 | 1,109,238 | 258,148 |
| Total Appropriations | 15,836,602 | 15,211,459 | 625,143 |
| <u>Other Financing Uses</u> | | | |
| State and County charges | 431,372 | 457,276 | (25,904) |
| Sanitation Offset Payments | 40,000 | 39,550 | 450 |
| Total Other Financing Uses | 471,372 | 496,826 | (25,454) |
| Total Expenditures | 16,307,974 | 15,708,285 | 599,689 |

**Detail Statement of Expenditures – Budget and Actual – General Fund
Year Ended June 30, 2003**

| | Budget | Actual | Variance Favorable (Unfavorable) |
|--------------------------------|----------------|----------------|--|
| <u>General Government</u> | | | |
| MODERATOR | 250 | 250 | 0 |
| <u>SELECTMEN</u> | | | |
| SALARIES & WAGES | 131,694 | 129,653 | 2,042 |
| EXPENSES | 41,650 | 25,513 | 16,137 |
| TOTAL SELECTMEN | 173,344 | 155,166 | 18,178 |
| <u>FINANCE COMMITTEE</u> | | | |
| RESERVE FUND (Untransferred) | 15,970 | 0 | 15,970 |
| EXPENSES | 7,297 | 4,354 | 2,943 |
| TOTAL FINANCE COMMITTEE | 23,267 | 4,354 | 18,913 |
| <u>TOWN ACCOUNTANT</u> | | | |
| SALARIES & WAGES | 81,035 | 80,088 | 947 |
| EXPENSES | 5,050 | 3,810 | 1,240 |
| TOTAL TOWN ACCOUNTANT | 86,085 | 83,898 | 2,187 |
| TOWN AUDIT | 21,000 | 20,278 | 722 |
| <u>ASSESSORS</u> | | | |
| SALARIES & WAGES | 89,220 | 89,220 | 0 |
| EXPENSES | 6,630 | 4,632 | 1,998 |
| TOTAL ASSESSORS | 95,850 | 93,852 | 1,998 |

| | Budget | Actual | Variance Favorable (Unfavorable) |
|--------------------------------------|---------|---------|--|
| <u>TREASURER</u> | | | |
| SALARIES & WAGES | 66,965 | 66,761 | 204 |
| EXPENSES | 12,150 | 12,127 | 23 |
| TOTAL TREASURER | 79,115 | 78,889 | 226 |
| <u>COLLECTOR</u> | | | |
| SALARIES & WAGES | 41,060 | 41,058 | 2 |
| EXPENSES | 17,145 | 17,096 | 49 |
| TOTAL COLLECTOR | 58,205 | 58,154 | 51 |
| TOWN COUNSEL | 75,000 | 52,021 | 22,979 |
| TECHNOLOGY | 41,087 | 24,668 | 16,419 |
| TAX TITLES | 9,000 | 6,364 | 2,636 |
| TAX TAKING | 3,000 | 2,243 | 758 |
| <u>TOWN CLERK</u> | | | |
| SALARIES & WAGES | 58,500 | 57,224 | 1,276 |
| EXPENSES | 12,905 | 12,193 | 712 |
| TOTAL TOWN CLERK | 71,405 | 69,417 | 1,988 |
| CONSERVATION COMMISSION | 3,260 | 1,525 | 1,735 |
| TOTAL PLANNING BOARD | 3,876 | 2,401 | 1,475 |
| MASTER PLAN | 4,800 | 153 | 4,647 |
| <u>ZONING BOARD OF APPEALS</u> | | | |
| SALARIES & WAGES | 6,000 | 6,000 | 0 |
| EXPENSES | 4,115 | 2,320 | 1,795 |
| TOTAL ZONING BOARD OF APPEALS | 10,115 | 8,320 | 1,795 |
| OPEN SPACE PLAN | 1,000 | 0 | 1,000 |
| ECONOMIC DEVELOPMENT | 10,000 | 8,448 | 1,552 |
| <u>COMMUNITY DEVELOPMENT</u> | | | |
| SALARIES & WAGES | 139,885 | 139,877 | 8 |
| EXPENSES | 21,100 | 7,929 | 13,171 |
| TOTAL COMMUNITY DEVELOPMENT | 160,985 | 147,805 | 13,180 |

| | Budget | Actual | Variance Favorable (Unfavorable) |
|--|---------|---------|--|
| TOWN HALL OFFICE SUPPLY/EQUIP | 20,000 | 16,705 | 3,295 |
| <u>CONSOL. MUNI BUILD MTCE</u> | | | |
| SALARIES & WAGES | 39,065 | 38,556 | 509 |
| EXPENSES | 92,555 | 83,583 | 8,972 |
| TOTAL CONSOL. MUNI BUILD MTCE | 131,620 | 122,139 | 9,481 |
| TOWN REPORTS | 4,000 | 1,895 | 2,105 |
| <u>POLICE</u> | | | |
| SALARIES & WAGES | 845,624 | 808,179 | 37,445 |
| EXPENSES | 102,775 | 93,587 | 9,188 |
| TOTAL POLICE | 948,399 | 901,766 | 46,633 |
| POLICE DEPT CRUISER | 25,000 | 25,000 | 0 |
| <u>FIRE</u> | | | |
| SALARIES & WAGES | 129,333 | 122,319 | 7,014 |
| EXPENSES | 47,740 | 47,685 | 55 |
| TOTAL FIRE | 177,073 | 170,004 | 7,069 |
| <u>AMBULANCE</u> | | | |
| SALARIES & WAGES | 62,149 | 61,532 | 617 |
| EXPENSES | 19,400 | 16,679 | 2,721 |
| TOTAL AMBULANCE | 81,549 | 78,211 | 3,338 |
| <u>BUILDING INSPECTOR</u> | | | |
| SALARIES & WAGES | 84,914 | 84,552 | 362 |
| EXPENSES | 6,206 | 5,170 | 1,036 |
| TOTAL BUILDING INSPECTOR | 91,120 | 89,722 | 1,398 |
| <u>CIVIL DEFENSE</u> | | | |
| SALARIES & WAGES | 300 | 300 | 0 |
| EXPENSES | 1,500 | 0 | 1,500 |
| TOTAL CIVIL DEFENSE | 1,800 | 300 | 1,500 |
| Sealer Weights & Measures | 1,500 | 1,500 | 0 |
| <u>TREE DEPARTMENT</u> | | | |
| SALARIES & WAGES | 600 | 600 | 0 |
| EXPENSES | 6,600 | 4,720 | 1,880 |
| TOTAL TREE DEPARTMENT | 7,200 | 5,320 | 1,880 |

| | Budget | Actual | Variance Favorable (Unfavorable) |
|--------------------------------|------------------|------------------|--|
| EDUCATION | | | |
| INTERGOVERNMENTAL | 726,582 | 726,082 | 500 |
| SALARIES & WAGES | 6,878,689 | 6,919,712 | (41,023) |
| EXPENSES | 1,717,089 | 1,546,296 | 170,793 |
| TOTAL EDUCATION | 9,322,360 | 9,192,090 | 130,270 |
| HIGHWAY | | | |
| SALARIES & WAGES | 343,861 | 327,450 | 16,411 |
| EXPENSES | 33,200 | 31,887 | 1,313 |
| SPECIAL HWY SIGN ACCOUNT | 6,000 | 1,794 | 4,206 |
| HWY DUMP TRUCKS W/ PLOWS | 35,651 | 35,606 | 45 |
| HIGHWAY PICKUP TRUCK ½ TON | 20,000 | 0 | 20,000 |
| BASIN CLEANER | 60,000 | 59,984 | 16 |
| HIGHWAY OILINGS | 32,000 | 31,970 | 30 |
| HIGHWAY RAILINGS | 1,030 | 0 | 1,030 |
| HIGHWAY BRIDGES | 6,000 | 1,042 | 4,958 |
| HIGHWAY SIDEWALKS | 2,000 | 1,966 | 34 |
| HIGHWAY MACHINERY | 50,700 | 49,547 | 1,153 |
| MAINTENANCE | | | |
| HIGHWAY IMPROVEMENTS | 52,000 | 58,708 | (6,708) |
| SNOW/ICE CONTROL | 84,535 | 199,437 | (114,902) |
| STREETLIGHTING | 43,000 | 33,718 | 9,282 |
| TOTAL HIGHWAY | 769,977 | 833,108 | (63,131) |
| LANDFILL | | | |
| MONITOR WELLS | 9,000 | 7,120 | 1,880 |
| LANDFILL MAINTENANCE | 2,000 | 375 | 1,625 |
| TOTAL LANDFILL | 11,000 | 7,495 | 3,505 |
| CEMETERY | 8,000 | 5,790 | 2,210 |
| HEALTH DEPT | | | |
| SALARIES & WAGES | 34,136 | 34,031 | 105 |
| EXPENSES | 9,085 | 5,331 | 3,754 |
| NURSING SERVICES | 24,461 | 23,184 | 1,277 |
| TOTAL HEALTH DEPT | 67,682 | 62,546 | 5,136 |
| ANIMAL INSPECTION | | | |
| SALARIES & WAGES | 1,415 | 1,415 | 0 |
| EXPENSES | 300 | 195 | 105 |
| TOTAL ANIMAL INSPECTION | 1,715 | 1,610 | 105 |
| COUNCIL ON AGING | | | |
| SALARIES & WAGES | 38,946 | 38,864 | 82 |
| EXPENSES | 7,400 | 7,400 | 0 |
| TOTAL COUNCIL ON AGING | 46,346 | 46,264 | 82 |
| | Budget | Actual | Variance |

| | | | Favorable (Unfavorable) |
|---------------------------------|-------------------|-------------------|----------------------------|
| VETERANS SERVICES | | | |
| SALARIES & WAGES | 4,472 | 4,472 | 0 |
| EXPENSES | 15,205 | 13,912 | 1,293 |
| TOTAL VETERANS SERVICES | 19,677 | 18,384 | 1,293 |
| LIBRARY | | | |
| SALARIES & WAGES | 99,846 | 99,846 | 0 |
| EXPENSES | 38,338 | 36,587 | 1,751 |
| TOTAL LIBRARY | 138,184 | 136,433 | 1,751 |
| RECREATION | | | |
| SALARIES & WAGES | 6,400 | 6,400 | 0 |
| EXPENSES | 27,031 | 27,031 | 0 |
| TOTAL RECREATION | 33,431 | 33,431 | 0 |
| Octoberfest/Celebrations | 1,500 | 1,459 | 41 |
| MEMORIAL DAY | 1,075 | 1,075 | 0 |
| DEBT SERVICE | 1,367,386 | 1,109,238 | 258,148 |
| RETIREMENT CONTRIBUTION | 400,396 | 389,160 | 11,236 |
| UNEMPLOYMENT | 14,300 | 1,173 | 13,127 |
| HEALTH INSURANCE | 1,074,717 | 1,002,486 | 72,231 |
| LIABILITY INSURANCE | 138,951 | 138,951 | 0 |
| TOTAL APPROPRIATIONS | 15,836,602 | 15,028,613 | 611,858 |

**Statement of Revenue and Expenditures – Enterprise Fund
Year Ended June 30, 2003**

| | Budget | Actual | Variance Favorable (Unfavorable) |
|-----------------------|---------------|---------------|--|
| Revenue | | | |
| User Charges | | | |
| Water | 195,000 | 196,555 | 1,555 |
| Sewer | 165,000 | 167,389 | 2,389 |
| Water Bond Charges | 119,263 | 120,911 | 1,648 |
| Water Special Charges | - | 5,289 | 5,289 |
| | Budget | Actual | Variance |

| | | | Favorable (Unfavorable) |
|------------------------------|----------------|----------------|------------------------------------|
| Water/Sewer Permits | - | 1,576 | 1,576 |
| WWTF | 40,000 | 40,060 | 60 |
| Misc/Other Financing Sources | | | |
| Miscellaneous | - | 6,711 | 6,711 |
| Other Financing Sources | 73,486 | 73,486 | - |
| Total Revenue | 592,749 | 611,977 | 19,228 |
| <u>Expenditures</u> | | | |
| Salaries & Fringe Benefits | 211,340 | 198,658 | 12,682 |
| Expenses | 157,352 | 138,579 | 18,773 |
| Capital Projects | 30,000 | 23,367 | 6,633 |
| Debt Service | 194,057 | 186,600 | 7,457 |
| Total Expenditures | 592,749 | 547,203 | 45,546 |



Treasurer
500-476-4000 ext. 356

To the Selectmen of the Town of Douglas:

The following is my report for Fiscal Year 2003, as the Treasurer of the Town of Douglas, as recommended by the Division of Local Services, Department of Revenue, called for by Chapter 40, Section 49, of the Massachusetts General Laws.

Respectfully submitted;
Sharon Brotherton
Town Treasurer

Schedule of Treasurer's Cash June 30, 2003

Interest Bearing Bank Accounts:

| | |
|-------------------------------------|------------------------|
| MMDT | |
| State Street | \$ 2,490.26 |
| Unibank | \$ 1,825,243.92 |
| Fleet | \$ 201,397.74 |
| Unibank-Performance Bonds | \$ 307,800.67 |
| Commerce Bank – School Construction | \$ 7,189,436.18 |
| Total | \$ 9,526,368.77 |

Stabilization Fund:

| | |
|--------------|------------------------|
| MMDT | \$ 2,114,444.23 |
| Total | \$ 2,114,444.23 |

Other:

| | |
|-------------------|----------------------|
| Trust Fund Assets | \$ 523,201.94 |
| Total | \$ 523,201.94 |

Total of all cash and investments: \$ 12,164,014.94

TOWN OF DOUGLAS INDEBTNESS

Bonded Debt Schedule

June 2003

| Original Amount | Description | Rate | Maturity | Principal Balance |
|--------------------|---------------------------|-----------------|----------|-------------------------|
| \$9,900,000.00 | School Construction | 3.00% | 2022 | \$ 9,640,000.00 |
| \$ 483,000.00 | Sewer Loan R-2 | 5.00% | 2004 | \$ 32,000.00 |
| \$ 104,700.00 | Well | 5.125% | 2015 | \$ 96,152.42 |
| \$ 855,000.00 | Well | 5.2% | 2004 | \$ 70,076.00 |
| \$ 555,000.00 | Water Tank | 6.00% - 4.25% | 2017 | \$ 458,845.00 |
| \$1,200,000.00 | Municipal Purpose of 1999 | | | |
| | Refunding Debt | 7.00% - 5.150% | 2010 | \$ 460,000.00 |
| | Portable Classrooms | 7.00% - 5.150% | 2010 | \$ 75,000.00 |
| | Fire/EMS Station | 7.00% - 5.150% | 2010 | \$ 70,000.00 |
| \$ 322,500.00 | Sewer Design – Rates | 3.500% - 4.250% | 2011 | \$ 255,000.00 |
| \$ 107,500.00 | Sewer Design – Levy | 3.500% - 4.250% | 2011 | \$ 85,000.00 |
| \$ 575,000.00 | Police Station | 5.625% | 2012 | \$ 287,500.00 |
| \$ 960,000.00 | Early Childhood | 6.00% - 4.250% | 2012 | \$ 480,000.00 |
| \$ 615,000.00 | Fire/EMS Station | 6.00% - 4.250% | 2012 | \$ 441,155.00 |
| \$ 349,000.00 | Post Office Renovation | 5.25% | 2014 | \$ 254,543.74 |
| \$ 355,000.00 | Elementary Cafetorium | 3.500% - 4.250% | 2011 | \$ 190,000.00 |
| \$1,155,000.00 | Land Acquisition | 3.500% - 4.250% | 2011 | \$ 830,000.00 |
| | Total | | | \$ 13,725,272.16 |

| TOWN ACCOUNTANT | W-2 2002 |
|------------------------------|---------------------|
| COUTURE, DONNA K | \$ 4,375.00 |
| FIELD, CAROL E | \$ 5,503.17 |
| HARRIS, DEBBY | \$ 4,827.25 |
| LOVETT, JEANNE M | \$ 1,337.50 |
| MATHIEU, RICHARD J | \$ 47,969.29 |
| METIVIER, DORIS A | \$ 4,500.00 |
| TOTAL TOWN ACCOUNTANT | \$ 68,512.21 |

| ANIMAL CONTROL | W-2 2002 |
|-----------------------------|---------------------|
| O'CONNOR, JAY S | \$ 14,448.72 |
| TOTAL ANIMAL CONTROL | \$ 14,448.72 |

| ASSESSORS | W-2 2002 |
|------------------------|---------------------|
| BLATCHFORD, JOHN A, JR | \$ 400.00 |
| CURTIS, PATRICIA E | \$ 5,170.33 |
| DOYLE, KEVIN W | \$ 3,122.22 |
| KESSLER, JULIE E | \$ 14,299.49 |
| MACKAY, BETH A | \$ 23,853.94 |
| OUILLETTE, IDA A | \$ 37,009.12 |
| SUGHRUE, JAMES J, JR | \$ 400.00 |
| TOTAL ASSESSORS | \$ 84,255.10 |

| BUILDING AND INSPECTORS | W-2 2002 |
|---|---------------------|
| COLONERO, FLORENDO | \$ 232.00 |
| HICKEY, WAYNE | \$ 343.38 |
| LANPHER, HILDA-JANE | \$ 21,391.20 |
| REYNOLDS, ADELLE | \$ 45,574.11 |
| SASTER, JOSEPH | \$ 6,012.28 |
| WALLIS, RICHARD | \$ 6,779.44 |
| TOTAL BUILDINGS & INSPECTORS | \$ 80,332.41 |

| BUILDING & GROUNDS MAINTENANCE | W-2 2002 |
|--|---------------------|
| COLONERO, PATRICK J | \$ 38,569.29 |
| TOTAL BUILDING & GROUNDS MAINT. | \$ 38,569.29 |

| TOWN CLERK | W-2 2002 |
|-------------------------|---------------------|
| DAMORE, EILEEN F | \$ 22,308.36 |
| FURNO, CHRISTINE EG | \$ 31,229.48 |
| HAGLUND, BRENDA L | \$ 394.75 |
| KOSLAK, PATRICIA K | \$ 633.16 |
| PRUNIER, MONICA | \$ 391.25 |
| TOTAL TOWN CLERK | \$ 54,957.00 |

| TAX COLLECTOR | W-2 2002 |
|----------------------------|---------------------|
| BURGESS, ANNE M | \$ 2,086.57 |
| CARTER, PAMELA A | \$ 31,098.99 |
| TOTAL TAX COLLECTOR | \$ 33,185.56 |

| COMMUNITY DEVELOPMENT | W-2 2002 |
|------------------------------------|----------------------|
| CHESLEY, MARIA D | \$ 24,112.55 |
| CUNDIFF, WILLIAM J | \$ 61,585.25 |
| ZISK, STEPHEN D | \$ 46,063.75 |
| TOTAL COMMUNITY DEVELOPMENT | \$ 131,761.55 |

| COUNCIL ON AGING | W-2 2002 |
|-------------------------------|---------------------|
| GRAVESON, ALYSSA M | \$ 18,087.52 |
| JOLDA, FRANCES | \$ 3,660.46 |
| ROUSSEAU, PATRICE M | \$ 12,738.45 |
| WINDHAM, ROSANNA E | \$ 3,466.90 |
| TOTAL COUNCIL ON AGING | \$ 37,953.33 |

| FIRE DEPARTMENT | W-2 2002 |
|------------------------------|---------------------|
| AMARAL JR, ROBERT J | \$ 882.50 |
| BRULE, PHILLIP | REPORTED IN HIGHWAY |
| BUMA, PAUL | \$ 882.50 |
| CAHILL, MICHAEL | \$ 2,331.94 |
| FORTIN, DANIEL L | \$ 250.00 |
| FURNO, ADAM | \$ 5,865.88 |
| FURNO, DAVID A | REPORTED IN HIGHWAY |
| FURNO, JOHN J | REPORTED IN HIGHWAY |
| GIEDRYS, PATRICIA L | \$ 12,540.80 |
| GONYNOR, DONALD P | \$ 52,515.24 |
| GONYNOR, MICHAEL P | \$ 1,819.50 |
| KING, JEFFREY | REPORTED IN HIGHWAY |
| MARKS, EARNEST JR | REPORTED IN HIGHWAY |
| MCCALLUM, JUSTIN C | \$ 2,662.50 |
| MCGLAUGHLIN, AARON | REPORTED IN POLICE |
| MOSELEY, DAVID W JR | \$ 882.50 |
| ROBAR, SEAN T | \$ 882.50 |
| SOCHIA, LEON T, IV | \$ 1,097.50 |
| SWEET, MICHAEL R | \$ 930.50 |
| TOTAL FIRE DEPARTMENT | \$ 83,543.86 |

| AMBULANCE DEPARTMENT | W-2 2002 |
|-----------------------------|-----------------|
| BLAKE, THERESA A | \$ 1,175.00 |
| CAMPO, PETER | \$ 3,708.50 |
| DEWAN JR, JOHN J | \$ 45.00 |
| FURNO, PATRICIA A | \$ 3,650.00 |
| LABRECQUE, PAULINE | \$ 36,991.70 |
| MABEY, MEREDITH R | \$ 1,430.00 |

| | |
|------------------------|---------------------|
| NADEAU, LINDA | \$ 555.00 |
| NADEAU, RAYMOND | \$ 1,265.00 |
| ROUSSEAU, PATRICIA | REPORTED IN COA |
| VINSON, KENT F | \$ 35,475.70 |
| TOTAL AMBULANCE | \$ 84,295.90 |

| BOARD OF HEALTH | W-2 2002 |
|------------------------------|---------------------|
| BACON, MARLEEN | \$ 26,889.19 |
| MCCALLUM, DAVID S | \$ 1,229.60 |
| BRAZEAU, ROBERT O | \$ 614.80 |
| DOWNS, RICHARD | \$ 7,996.32 |
| KOCUR, JOHN P | \$ 11,846.80 |
| LUNEAU, OLIVA P | \$ 7,969.10 |
| RAWINSKI, CHERYL A | \$ 16,800.00 |
| YACINO, JOSEPH A | \$ 4,697.36 |
| TOTAL BOARD OF HEALTH | \$ 78,043.17 |

| HIGHWAY DEPARTMENT | W-2 2002 |
|---------------------------|----------------------|
| BEGIN, RAYMOND M | \$ 28,587.74 |
| BOLLINGER, TRENTON | \$ 2,758.98 |
| BRULE, PHILIP | \$ 49,090.78 |
| DEVLIN, BRIAN F | \$ 3,262.80 |
| ESPANET, EDWARD | \$ 30,418.20 |
| FURNO, DAVID A | \$ 37,179.56 |
| FURNO, JOHN J | \$ 46,360.08 |
| HILL, WILLIAM JAMES | \$ 1,299.25 |
| HILL, JOHN D | \$ 1,374.44 |
| KING, JEFFREY | \$ 34,926.71 |
| MARKS, JR, ERNEST | \$ 37,506.71 |
| MARTINSEN, CHRISTOPHER A | \$ 2,532.00 |
| MARTINSEN, KARL G | \$ 250.00 |
| MCCALLUM, BETTYANN | \$ 11,279.47 |
| MCCALLUM, MARYBETH | \$ 7,970.66 |
| THERRIEN, EDWARD A | \$ 61,281.04 |
| TOTAL HIGHWAY | \$ 356,078.42 |

| POLICE DEPARTMENT | W-2 2002 |
|--------------------------|-----------------|
| ABBOTT, BRIAN G | \$ 20,099.25 |
| AMARAL, ROBERT J, JR | \$ 3,430.95 |
| BROWN, DAVID JAMES | \$ 57,219.40 |
| BRULE, PATRICIA | \$ 39,608.63 |
| CADRIN, JOSEPH L | \$ 1,367.00 |
| CHIPMAN, KEITH E | \$ 3,445.67 |
| DUNLEAVY, JR, DANIEL W | \$ 27,701.56 |
| DUNLEAVY, MARK W | \$ 4,659.50 |
| FOLEY, PATRICK T | \$ 62,637.46 |
| FORGET, NORMAN L | \$ 3,531.40 |

| | |
|------------------------|----------------------|
| FORGET, SUSAN | \$ 31,849.14 |
| FORTIER JR, RONALD A | \$ 60,567.68 |
| FULONE, BRETT D | \$ 55,936.74 |
| GILBERT, GLENN G | \$ 62,735.09 |
| GILBERT, GREGORY G | \$ 59,698.01 |
| GLYNN, MAAUREEN L | \$ 49,257.11 |
| HARINGA, TIMOTHY J | \$ 650.16 |
| JOHNSON, JAY M | \$ 3,364.49 |
| KAMINSKI, KAREN M | \$ 3,010.63 |
| KAMINSKI, MARK E | \$ 54,882.43 |
| KREFT, PETER M | \$ 10,533.23 |
| MAJEAU, JR, RAYMOND R | \$ 17,624.50 |
| MARTINSEN, MICHAEL S | \$ 16,502.18 |
| MCLAUGHLIN, AARON | \$ 44,203.16 |
| MCLAUGHLIN, RICHARD JR | \$ 56,393.15 |
| MIGLIONICO, NICKY L | \$ 64,339.77 |
| RAYMOND, STEVEN L | \$ 23,057.01 |
| REARDON, MICHAEL R | \$ 22,406.40 |
| SCANLON, JR, RICHARD R | \$ 3,074.16 |
| SEAVER, WILLIAM T | \$ 12,779.80 |
| STERLING, MARK E | \$ 2,172.20 |
| VASSAR, LEONARD M | \$ 2,674.68 |
| VIGNEAUX, JEFFREY L | \$ 455.08 |
| WHITING, TIMOTHY S | \$ 48.52 |
| TOTAL POLICE | \$ 881,916.14 |

| | |
|-------------------------|--------------------|
| RECREATION | W-2 2002 |
| DOYON, ROBERT J JR | \$ 520.00 |
| FIELD, JOHN F | \$ 1,440.00 |
| GREENE, JESSE D | \$ 951.00 |
| PEPIN, MATTHEW J | \$ 396.00 |
| PEPIN, MICHAEL J | \$ 396.00 |
| VALLIERE, NATHANIEL J | \$ 2,432.00 |
| TOTAL RECREATION | \$ 6,135.00 |

| | |
|------------------------|---------------------|
| TREASURER | W-2 2002 |
| BROTHERTON, SHARON A | \$ 36,700.94 |
| YARGEAU, KIMBERLY A | \$ 23,554.41 |
| TOTAL TREASURER | \$ 60,255.35 |

| | |
|-----------------------|-----------------|
| SELECTMEN | W-2 2002 |
| BROUILLETTE, PAULA A | \$ 150.00 |
| BRULE, JANE L | \$ 4,857.75 |
| FORGET, RONALD | \$ 375.00 |
| GONYNOR, LEA R | \$ 7,359.51 |
| KANE, SUZANNE | \$ 33,026.24 |
| MAHONEY, KENNETH | \$ 71,700.16 |
| MOSCZYNSKI, SHIRLEY M | \$ 425.00 |

| | |
|-------------------------|----------------------|
| NAVAROLLI, JR, THOMAS J | \$ 300.00 |
| PRESTON, RICHARD E | \$ 404.50 |
| TOTAL SELECTMEN | \$ 118,598.16 |

| | |
|-----------------------------|--------------------|
| VETERANS AGENT | W-2 2002 |
| KORENBLUM, ARNOLD | \$ 4,057.68 |
| TOTAL VETERANS AGENT | \$ 4,057.68 |

| | |
|-------------------------------|----------------------|
| WATER/SEWER DEPARTMENT | W-2 2002 |
| CROTEAU, DENNIS | \$ 43,369.95 |
| DECOTEAU, RAYMOND J | \$ 34,926.14 |
| DUDLEY, III, RALPH E | \$ 42,066.89 |
| GRESSAK, ANTHONY J | \$ 52,610.98 |
| JOSEY, ROBERT A | \$ 800.00 |
| SASTER, JOSEPH | REPORTED IN BUILDING |
| THERRIEN, EDWARD | REPORTED IN HIGHWAY |
| TOTAL WATER/SEWER | \$ 173,773.96 |

| | |
|--------------------------------|--------------------|
| ZONING BOARD OF APPEALS | W-2 2002 |
| MITCHELL, CHRISTINE K | \$ 5,904.00 |
| TOTAL ZBA | \$ 5,904.00 |

| | |
|-----------------------------|------------------|
| TOWN MODERATOR | W-2 2002 |
| JUSSAUME, JEROME D | \$ 250.00 |
| TOTAL TOWN MODERATOR | \$ 250.00 |

| | |
|--------------------------|------------------|
| TREE WARDEN | W-2 2002 |
| MOSCZYNSKI, LEON | \$ 600.00 |
| TOTAL TREE WARDEN | \$ 600.00 |

| | |
|-----------------------|---------------------|
| LIBRARY | W-2 2002 |
| AUBIN, MARYELLEN | \$ 17,794.54 |
| BOWEN, GAIL A | \$ 943.95 |
| CARLSSON, ANN D | \$ 43,141.78 |
| LACHAPPELLE, RAMONA J | \$ 150.00 |
| MAGUIRE, CLAIRE L | \$ 1,381.55 |
| MIGLIACCI, TODD M | \$ 766.16 |
| RAWSON, JANEEN | \$ 22,878.70 |
| SODERMAN, TINA | \$ 529.90 |
| TETREAU, JOSHUA M | \$ 2,875.51 |
| YOUNGSMA, KATIE G | \$ 830.27 |
| TOTAL LIBRARY | \$ 91,292.36 |

| SCHOOL DEPARTMENT | W-2 2002 |
|----------------------------|-----------------|
| ACCORSINE, JEAN E | \$ 2,699.19 |
| ARCHAMBAULT, KATHLEEN B | \$ 950.00 |
| ARSENAULT, MICHELLE D | \$ 3,983.44 |
| BABIGIAN, MICHELLE L | \$ 34,615.00 |
| BACHELDER, BEVERLY | \$ 59,732.00 |
| BARONE, AMY C | \$ 32,844.98 |
| BEDLION, KAREN M | \$ 10,681.74 |
| BEGLEY, JUDITH C | \$ 1,186.00 |
| BERG, SHARRON L | \$ 57,013.04 |
| BERGES-STEWART, MARGARET E | \$ 38,611.80 |
| BERTHIAUME, KIMBERLY A | \$ 42,566.20 |
| BETTS, ANN E | \$ 36,312.64 |
| BIAGIONI, SUSAN L | \$ 11,858.30 |
| BIANCHI, KRISTEN | \$ 40,311.46 |
| BILODEAU, ANDRE J | \$ 50.00 |
| BLAIR, KRISTIN L | \$ 519.77 |
| BLANCHARD, FAYE E | \$ 38,746.60 |
| BLANCHARD, PAULA A | \$ 3,998.26 |
| BLATCHFORD, KRISTINE M | \$ 3,525.00 |
| BOISSEAU, KAREN M | \$ 175.00 |
| BOISVERT, CHRYSTAL J | \$ 12,369.57 |
| BOLIO, PAUL F | \$ 52,732.44 |
| BOMBREDI, RENEE M | \$ 12,142.50 |
| BOUCHER, ERIC D | \$ 1,760.00 |
| BOURDON, BETHANY A | \$ 405.02 |
| BROSNAHAN, KATHY | \$ 30,594.20 |
| BROTHERS, TIMOTHY D | \$ 1,177.91 |
| BROWN, DOUGLAS | \$ 57,441.00 |
| BRUNDAGE, MELANIE S | \$ 34,645.02 |
| BURNS, SHANNON M | \$ 100.00 |
| BYERS, GEORGE | \$ 59,551.00 |
| CAMPBELL, RUTH A | \$ 6,757.80 |
| CARDONE, REGINA | \$ 41,317.82 |
| CASAVANT, PAUL J | \$ 31,762.54 |
| CHACHARONE, AMY L | \$ 33,818.42 |
| CHAUVIN, LEAH E | \$ 35,846.60 |
| CHRISTIAN, KAREN A | \$ 31,882.48 |
| CHRISTIANSEN, SARA J | \$ 453.94 |
| CHRISTIANSEN, TAMMARIE K | \$ 12,728.63 |
| CICERO, KIMBERLY R | \$ 14,225.20 |
| COADY, JENNIFER A | \$ 39,151.88 |
| COCHRAN, FRANCES A | \$ 200.00 |
| CODER, MARSHA | \$ 52,155.86 |
| COLABELLO, LOUIS PAUL | \$ 53,278.68 |
| COLLINS, ALBERTA M | \$ 63,123.00 |
| COLLINS, MICHAEL F | \$ 472.53 |
| CONGDON, REBECCA M | \$ 4,094.28 |
| COOPER, JULIE M | \$ 11,211.04 |
| CORDANI, LAURA D | \$ 150.00 |

| | |
|-------------------------|--------------|
| COSTA, EMILY J | \$ 34,534.88 |
| COTE, CHRISTIE L | \$ 32,730.56 |
| CULLEN, BRIAN A | \$ 54,785.68 |
| CULLINAN, LEANNE | \$ 11,236.19 |
| CURREN, CATHERINE A | \$ 22,349.91 |
| CUTTING, ANDREA L | \$ 16,251.51 |
| DAGENAIS, STEPHANIE | \$ 55,206.00 |
| D'AGOSTINO, JOHN J | \$ 952.00 |
| DAIGLE, MARCIA | \$ 1,156.00 |
| D'AMBRA, PAUL | \$ 55,473.10 |
| DAVIS, CARMEN L | \$ 14,016.86 |
| DEANE, ALISON A | \$ 4,747.50 |
| DEERY, CATHY A | \$ 200.00 |
| DEMPSEY, MATTHEW G | \$ 2,490.75 |
| DENONCOUR, ALBERT J | \$ 53,958.44 |
| DESCHENES, KATHLEEN P | \$ 25,811.38 |
| DESCOTEAU, KATELYN A | \$ 150.00 |
| DESCOTEAU, LAUREN M | \$ 34,183.66 |
| DEWITT, THERESA | \$ 17,414.70 |
| DICKINSON, MARSHA | \$ 57,751.00 |
| DICKSON, NICOLE M | \$ 1,866.44 |
| DINATALE, MICHELLE | \$ 7,500.00 |
| DIONIS, MARIA | \$ 54,785.68 |
| DOBSON, PATRICIA A | \$ 4,266.69 |
| DOIRON, ROBYN M | \$ 35,571.16 |
| DORAN, GRACE A | \$ 38,182.64 |
| DOYLE, NANCY A | \$ 51,458.44 |
| DUCHARME, JOHN P | \$ 66,199.16 |
| DUFAULT, ANDRE R | \$ 40,790.58 |
| DUMAS, NICOLE D | \$ 150.00 |
| DUPRE, NANCY A | \$ 56,361.32 |
| DURKIN, DEBORAH A | \$ 17,677.30 |
| DURKIN, KALEIGH E | \$ 587.26 |
| ELLIOT, GERALD | \$ 56,966.68 |
| FAVREAU, JEANNETTE | \$ 23,723.24 |
| FERGUSON, ALEX R | \$ 2,680.00 |
| FITZPATRICK, CAROLINE A | \$ 16,267.45 |
| FITZPATRICK, JEAN M | \$ 57,541.00 |
| FLAYHAN, CATHERINE | \$ 35,765.76 |
| FLAYHAN, JOHNATHAN | \$ 36,355.62 |
| FORD, ANGELA L | \$ 34,903.14 |
| FOREST, MICHELLE | \$ 45,564.64 |
| FORGET, KIM | \$ 24,266.04 |
| FRAGA, LINDA M | \$ 58,032.00 |
| FRASIER, KRISTY L | \$ 1,080.04 |
| FREEMAN, CYNTHIA J | \$ 50.00 |
| FRIESWICK, ALANA J | \$ 700.00 |
| GAJEWSKI, KIMBERLY A | \$ 34,723.62 |
| GANAS, NANCY M | \$ 11,675.00 |
| GARCES, MARLENE I | \$ 39,397.68 |

| | |
|-----------------------------|--------------|
| GARTSU, KARLA M | \$ 12,921.75 |
| GASKELL, LYNNE M | \$ 51,458.44 |
| GAUTHIER, KATHLEEN N | \$ 51,458.44 |
| GENTRY, MARLENA M | \$ 3,517.38 |
| GILREIN, CATHERINE | \$ 47,720.33 |
| GILREIN, MEGHAN E | \$ 770.00 |
| GIRARD, THOMAS E | \$ 4,605.00 |
| GIUSTINA, ROBERT E | \$ 56,695.68 |
| GLEBUS, VICKI L | \$ 10,567.36 |
| GNATEK, MARY CATHERINE | \$ 31,882.48 |
| GNIADEK, LORI A | \$ 11,816.19 |
| GODBOUT, ROBERT G | \$ 37,611.84 |
| GORMAN, MARIA L | \$ 11,451.48 |
| GOSSELIN, JASON M | \$ 150.00 |
| GOVER, ANDREW B | \$ 756.01 |
| GOVER, RYAN J | \$ 200.00 |
| GRASS, KAREN R | \$ 10,064.32 |
| GRAY-QUINN, KATHRYN A | \$ 156.25 |
| GRIFFIN, GEORGE B | \$ 400.00 |
| GRIGAS, BRIAN C | \$ 4,616.52 |
| GROVERSTEIN, EVELYN | \$ 31,106.76 |
| GUARINO, VERONIQUE C | \$ 31,882.48 |
| HACKETT, ANNE M | \$ 42,566.20 |
| HAIGH, SHEILA | \$ 54,885.68 |
| HALACY, JAMES | \$ 33,667.41 |
| HALACY, JUNEMARIE | \$ 10,078.46 |
| HARKINS, STEPHANIE L | \$ 36,218.56 |
| HART, MATTHEW J | \$ 32,269.60 |
| HAUVER, MARK S | \$ 36,153.58 |
| HAYES, NANCY | \$ 54,785.68 |
| HEBERT, JENNIFER L | \$ 34,797.20 |
| HELDENBERG, GLADYS | \$ 22,011.25 |
| HELLER, LINDA M | \$ 4,044.56 |
| HENDRICKS, CARRIE A | \$ 38,785.84 |
| HILL, DONNA J | \$ 4,363.55 |
| HIPPERT, DANIELLE J | \$ 50,098.72 |
| HIPPERT, LORI-ANN | \$ 10,400.00 |
| HOLM, PATTI | \$ 1,365.00 |
| HOPKINSON, HAILIE | \$ 5,180.67 |
| HOPKINSON, LINDA M | \$ 17,452.65 |
| HOYT, MICHELLE A | \$ 3,822.53 |
| HURLEY, JESSICA S | \$ 40,127.64 |
| JACKMAN, JANE V | \$ 30,062.52 |
| JANE, ANDREA | \$ 12,214.32 |
| JENNISON, CYNTHIA J | \$ 878.85 |
| JOST, KATHLEEN | \$ 34,790.52 |
| JURKOWITZ, ADENA R | \$ 700.00 |
| JURKOWITZ, RENA | \$ 46,130.00 |
| JUSSAUME, GAIL A | \$ 60,562.00 |
| JUSSAUME-RICHARDS, TAMMIE L | \$ 11,049.09 |

| | |
|-----------------------|--------------|
| KASPER, BRENDA L | \$ 17,257.20 |
| KEATING, LARAIN E | \$ 9,155.68 |
| KEITH, KAREN | \$ 55,418.50 |
| KELBAUGH, FRANCINE L | \$ 1,035.01 |
| KELL, KAREN M | \$ 1,708.50 |
| KELLEHER, MARY T | \$ 35,965.06 |
| KELLY, CHERYL L | \$ 1,969.08 |
| KENNY, AMY G | \$ 38,424.34 |
| KING, STEPHANIE L | \$ 35,571.16 |
| KOLLETT, JEFFREY R | \$ 31,732.74 |
| KROUNER, MITCHELL S | \$ 50,132.68 |
| KUSTIGIAN, BRETT M | \$ 68,655.41 |
| LABREQUE, REBECCA J | \$ 77.63 |
| LACHAPELLE, EDWARD J | \$ 58,745.32 |
| LACY, VALARIE J | \$ 1,920.00 |
| LANCASTER, SANDRA | \$ 41,520.48 |
| LANE, BARBARA J | \$ 7,372.81 |
| LATIMER, LEAH A | \$ 414.75 |
| LAWRENCE, CAROLYN S | \$ 52,785.68 |
| LEBLANC, RICHARD J | \$ 32,143.94 |
| LEONARD, PAUL | \$ 48,776.64 |
| LEUCI, SUSAN B | \$ 35,765.80 |
| LORING, KIMBERLY A | \$ 33,242.32 |
| LYDON, KAREN | \$ 55,258.44 |
| MACDONALD, MARIAN R | \$ 28,901.80 |
| MAILHIOT, JAYE T | \$ 11,103.83 |
| MAKANI, SUZETTE M | \$ 7,335.45 |
| MANNING, CAROL | \$ 16,748.70 |
| MANYAK, FAYE | \$ 57,541.00 |
| MARCOTTE, TIFFANY S | \$ 165.38 |
| MARKLE, BRIAN W | \$ 1,697.64 |
| MARKLE, LAURA E | \$ 1,890.04 |
| MARKLE, PAULA A | \$ 37,116.57 |
| MARSDEN, JEFFREY | \$ 77,026.95 |
| MARSDEN, JOAN M | \$ 8,608.72 |
| MASNY, MICHAEL | \$ 82,281.25 |
| MASNY, MICHAEL E | \$ 1,884.00 |
| MATTSCHECK, CATHY A | \$ 18,159.32 |
| MATTSCHECK, JESSICA E | \$ 1,458.05 |
| MCCORMICK, CAROL A | \$ 44,213.52 |
| MCDONALD, CAROL A | \$ 17,952.05 |
| MCDONALD, MARTHA A | \$ 4,840.51 |
| MCGAULEY, SEAN P | \$ 1,998.00 |
| MCGRATH, BRIAN | \$ 33,634.16 |
| MCGRATH, JUDITH | \$ 11,461.07 |
| MCINNIS, LESLIE E | \$ 20,769.24 |
| MCKEON, DONALD | \$ 55,785.68 |
| MCLAUGHLIN, CHERYL E | \$ 35,571.16 |
| MCLAUGHLIN, MAUREEN E | \$ 150.00 |
| MELLEN, JOSHUA W | \$ 425.26 |

| | |
|----------------------|--------------|
| MENARD, BRENDA L | \$ 6,279.67 |
| MEOMARTINO, ANGELA M | \$ 100.00 |
| MEOMARTINO, MICHELLE | \$ 58,247.68 |
| MEOMARTINO, ROBERT | \$ 75,191.97 |
| MERTEN, DENISE | \$ 56,797.16 |
| MIGLIACCI, LISA B | \$ 11,515.40 |
| MINIOR, SHIRLEY | \$ 11,784.65 |
| MISTRETTA, JEAN F | \$ 3,023.22 |
| MOLVAR, MELISSA | \$ 40,199.34 |
| MONGIAT, MICHAEL A | \$ 50,772.72 |
| MOORE, LINDA M | \$ 36,519.12 |
| MORAN, TINA M | \$ 56,247.95 |
| MORDAS, PATRICIA C | \$ 450.00 |
| MORONEY, JILL A | \$ 8,943.16 |
| MURPHY, PATRICK C | \$ 729.03 |
| MYERS, GREGORY B | \$ 44,227.68 |
| MYERS, LESLEY B | \$ 37,283.16 |
| NICHOLS, SUSAN S | \$ 56,806.00 |
| O'CONNOR, JORDAN C | \$ 34,843.34 |
| O'HANLON, MELISSA A | \$ 597.38 |
| OSTERMAN, CHERYL A | \$ 17,901.68 |
| OSTERMAN, SARAH E | \$ 7,423.25 |
| PALERMO, ROBYN | \$ 21,146.85 |
| PASTORE, RAMONA R | \$ 1,000.00 |
| PELKUS-ESTERS, LAURE | \$ 57,551.00 |
| PERKINS, CAROL M | \$ 18,570.64 |
| PERRY, WILLIAM A | \$ 50.00 |
| PHELPS, JASON | \$ 66,765.96 |
| PHELPS, JULIE A | \$ 13,235.95 |
| PIERCE, LARRY | \$ 56,441.00 |
| PINCINCE, ALICIA D | \$ 50.00 |
| PINCINCE, DEBRA L | \$ 72,558.53 |
| POIRIER, RAYMOND A | \$ 31,776.70 |
| POULIN, ROLAND P | \$ 1,700.00 |
| PRIEGO, SONIA | \$ 22,105.36 |
| QUINN, RALPH J | \$ 1,700.00 |
| RASKIN, NATANYA L | \$ 148.00 |
| REARDON, MELISA L | \$ 15,875.37 |
| REMKUS, JONATHAN T | \$ 2,646.00 |
| RENNELL, JESSICA L | \$ 550.15 |
| RENNIE, BRENDA M | \$ 11,948.80 |
| RICHARD, SUSAN | \$ 28,617.31 |
| RICHARDSON, HEIDI B | \$ 4,500.00 |
| RIORDAN, KEVIN M | \$ 34,904.04 |
| RIVARD, LAURIE J | \$ 12,063.06 |
| RIVARD, STEPHANIE L | \$ 50.00 |
| ROY, TAMMY R | \$ 21,442.90 |
| RUSSO, BARBARA | \$ 53,404.44 |
| SACCOL, ROBIN L | \$ 33,712.56 |
| SCHWARTZ, PAMELA K | \$ 57,581.00 |

| | |
|-------------------------|------------------------|
| SHILALE, DONNA M | \$ 44,485.34 |
| SIMONELLI, DEBORAH A | \$ 55,885.68 |
| SIRACO, ELIZABETH T | \$ 1,500.00 |
| SOBIESKI, DEAN A | \$ 867.39 |
| SOCHA, CINDY L | \$ 56,541.00 |
| SODERBERG, DANIEL P | \$ 300.40 |
| SODERBERG, ROSEMARY P | \$ 46,973.28 |
| SODERMAN, DEBRA A | \$ 17,467.62 |
| SOKOL, MARYDOLORES | \$ 53,335.64 |
| SOUSA, DONNA M | \$ 20,509.00 |
| STACK, IMOGENE | \$ 52,185.80 |
| STAND, ELLEN L | \$ 15,665.53 |
| STEWART, GLORIALYN | \$ 12,166.73 |
| STONE, MARY E | \$ 88,983.42 |
| SUGHRUE-LABBE, SUSAN K | \$ 350.00 |
| SWAIN, SONJA P | \$ 31,882.48 |
| TAILLON, SHELLEY E | \$ 1,470.00 |
| TESSIER,-WOUPIOM, DIANE | \$ 56,885.68 |
| VAILLANT, EMILY S | \$ 39,995.84 |
| VALERIO, GARNETTE M | \$ 670.00 |
| VALIPOUR, PAMELA J | \$ 50,488.93 |
| VALLIERE, JESSICA N | \$ 100.00 |
| VALLIERE, PATRICIA | \$ 23,912.80 |
| VANINWEGEN, ERIC G | \$ 33,654.91 |
| VASAR, APRIL | \$ 670.00 |
| VERGE, CONCETTA | \$ 104,461.08 |
| WATKINS, JOHN P | \$ 1,150.00 |
| WEAGAN, TRACY J | \$ 200.00 |
| WERME, NORA M | \$ 33,464.04 |
| WHEELER, MICHELLE L | \$ 37,519.12 |
| WHITE, RAYMOND C | \$ 29,403.89 |
| WILLARD, CAROLINE | \$ 22,220.52 |
| WILSON, SHELLIE J | \$ 54,106.00 |
| WOLNY, ADAM N | \$ 3,517.50 |
| WOLNY, MICHELE L | \$ 11,043.17 |
| WOLNY, NOEL B | \$ 27,210.65 |
| YACINO, MARILYN | \$ 54,985.68 |
| TOTAL SCHOOL | \$ 7,245,666.09 |

| SCHOOL CAFETERIA | W-2 2002 |
|-------------------------|-----------------|
| BALLOU, LAURA J | \$ 5,793.53 |
| CARLO, NANCY M | \$ 1,977.73 |
| EBBELING, FRANCES V | \$ 2,256.23 |
| HENDRICKSON, VERA | \$ 4,576.18 |
| JUSSAUME, JANICE | \$ 4,587.64 |
| LAPIERRE, MARGARET | \$ 12,995.28 |
| LUSSIER, SUZANNE M | \$ 121.50 |
| LUUKKO, CHARLENE R | \$ 11,125.26 |
| MACCHI, CAROL S | \$ 4,460.88 |
| MAHONEY, IVONE | \$ 3,808.75 |

| | |
|---|------------------------|
| MANYAK, JUDITH A | \$ 30,631.25 |
| MESITE, HEMATIE | \$ 4,219.61 |
| NEWELL, JOYCE L | \$ 7,965.13 |
| PICARD, ROSE | \$ 4,831.53 |
| RIENSTRA, LEEANE E | \$ 337.50 |
| WEAGLE, CYNTHIA M | \$ 6,716.18 |
| TOTAL CAFETERIA | \$ 106,404.18 |
| TOTAL SCHOOL & CAFETERIA | \$ 7,352,070.27 |
| <hr/> | |
| SALARIES AS STATED ON W-2'S 2002 | \$ 9,840,789.44 |



Tax Collector
500-476-4000 ext. 354

To the Board of Selectmen and the citizens of the Town of Douglas.

The following is a breakdown of all monies collected and turned over to the Treasurer for fiscal year 2003, beginning July 1, 2002 and ending June 30, 2003.

Real Estate

| | | |
|------|-----------|---------------------|
| 2003 | \$ | 7,730,668.62 |
| 2002 | \$ | 229,423.09 |
| 2001 | \$ | 1,756.12 |
| 2000 | \$ | - |
| | \$ | 7,961,847.83 |

Personal Property

| | | |
|------|-----------|-------------------|
| 2003 | \$ | 132,126.30 |
| 2002 | \$ | 1,886.62 |
| 2000 | \$ | 109.46 |
| | \$ | 134,122.38 |

Motor Vehicle Excise Tax

| | | |
|------|----|------------|
| 2003 | \$ | 689,459.50 |
| 2002 | \$ | 280,626.55 |
| 2001 | \$ | 13,913.20 |
| 2000 | \$ | 877.61 |
| 1999 | \$ | 914.90 |
| 1998 | \$ | 141.25 |
| 1997 | \$ | 5.00 |
| 1994 | \$ | 13.75 |
| 1993 | \$ | 13.75 |

| | | |
|------|-----------|-------------------|
| 1992 | \$ | 58.85 |
| 1990 | \$ | - |
| 1988 | \$ | - |
| 1987 | \$ | - |
| 1986 | \$ | - |
| 1984 | \$ | - |
| | \$ | 986,024.36 |

Water Use

| | | |
|------|----|------------|
| 2002 | \$ | 196,873.21 |
|------|----|------------|

Sewer Use

| | | |
|------|----|------------|
| 2002 | \$ | 168,242.44 |
|------|----|------------|

Service Charge

| | | |
|------|----|------------|
| 2002 | \$ | 121,310.26 |
|------|----|------------|

WWTF Design

| | | |
|------|----|-----------|
| 2002 | \$ | 40,059.92 |
|------|----|-----------|

Water/Sewer Interest

| | | |
|------|----|----------|
| 2002 | \$ | 2,688.58 |
|------|----|----------|

Water/Sewer Demand

| | | |
|------|----|----------|
| 2002 | \$ | 1,170.00 |
|------|----|----------|

Water System Development Fees

| | | |
|------|----|----------|
| 2002 | \$ | 2,500.00 |
|------|----|----------|

Sewer System Development Fees

| | | |
|------|----|---|
| 2002 | \$ | - |
|------|----|---|

Water Repair Account

| | | |
|------|----|----------|
| 2002 | \$ | 5,480.80 |
|------|----|----------|

Sewer Assessments

| | | |
|------|----|----------|
| 2003 | \$ | 2,937.53 |
|------|----|----------|

| | |
|-----------|-------------------|
| \$ | 541,262.74 |
|-----------|-------------------|

Committed Interest

| | | |
|------|----|--------|
| 2003 | \$ | 305.51 |
|------|----|--------|

| | |
|-----------|---------------|
| \$ | 305.51 |
|-----------|---------------|

Miscellaneous revenues

| | | |
|-------------------------------|-----------|------------------|
| Municipal Lien Certificates | \$ | 25,675.00 |
| Boat Excise | \$ | 2,950.75 |
| Check Charges | \$ | 325.00 |
| Betterment Release Fees | \$ | 6.00 |
| Motor Vehicle Mark/Clear fees | \$ | 3,920.00 |
| Roll Back Taxes | \$ | 11.36 |
| | \$ | 32,888.11 |

Interest

| | | |
|-----------|-----------|------------------|
| 2003 | \$ | 17,711.84 |
| 2002 | \$ | 17,255.61 |
| 2001 | \$ | 925.80 |
| 2000 | \$ | 386.87 |
| 1999 | \$ | 202.64 |
| 1998-1986 | \$ | 83.24 |
| | \$ | 36,566.00 |

Fees

| | | |
|-----------|-----------|-----------------|
| 2003 | \$ | 2,925.00 |
| 2002 | \$ | 5,110.00 |
| 2001 | \$ | 645.00 |
| 2000 | \$ | 105.00 |
| 1999 | \$ | 90.00 |
| 1998-1986 | \$ | 75.00 |
| | \$ | 8,950.00 |

| | | |
|----------------------------------|-----------|---------------------|
| Assessments collected | \$ | 9,623,562.82 |
| Fees and interest | \$ | 45,516.00 |
| Misc. revenues | \$ | 32,888.11 |
| TOTAL COLLECTED - FY 2002 | \$ | 9,701,966.93 |

Respectfully Submitted,

Pamela A. Carter
Town Collector



Assessor
500-476-4000 ext. 353

FY2003 Assessed Valuation of Town **544,739,900**

CLASSIFICATION

| | |
|-------------------|-------------|
| Residential | 511,034,551 |
| Open Space | -0- |
| Commercial | 11,680,669 |
| Industrial | 13,062,580 |
| Personal Property | 8,962,100 |

Total Taxes Levied for Fiscal Year 2003 **8,165,651.10**

| | |
|-------------------|--------------|
| Real Estate | 8,031,309.22 |
| Personal Property | 134,341.88 |

Number of Parcels Assessed 3758

Valuation of Exempt Property 41,616,600

(i.e. Town owned, State owned, non-profit charitable)

Valuation of Chapter Land Properties 1,391,233

(i.e. Ch.61-Forestry, Ch.61A-Agriculture, Ch.61B-Recreation)

Average Assessed Value of Single Family Residence 181,700

FY 02 Real Estate and Personal Property Abatements 15,052.54

FY 02 Real Estate Exemptions 22,600.00

Motor Vehicle Excise Commitments

January 2002 thru December 2002 899,799.05

Number of Motor Vehicles Assessed 9913

FY 2002 Boat Excise Commitment 3,457.00

Respectfully submitted,

Beth A. MacKay, Chairman

James J. Sughrue, Jr.

John A. Blatchford, Jr.



Finance Committee

To the citizens of Douglas,

Membership – Members are appointed by the Moderator for 3 year terms or to fill unexpired vacancies. Currently the Committee meets at the Municipal Center on the 2nd and 4th Monday at 7:15 PM. Any person is welcome to attend these open meetings. Full membership was not attained during this year; all 6 members of the committee attended most meetings. It is our wish to operate with a full 9 member committee as the reduced number imposes significant pressure on all members to attend every meeting in order to meet quorum requirements (5) for our group.

Miscellaneous meetings and educational opportunities – Finance Committee members attended conferences, local meetings and public hearings during the year for educational purposes and to keep updated on local, state and federal governments and revenue changes. Some members also represented the Town at area symposiums. Examples are - Local Official's Finance Forum, Massachusetts Municipal Association Local Update Sessions, Annual Meeting of Town Finance Committees, etc.

Reserve Fund transfers – The Finance Committee recommended disbursement of funds for the below departments. The Board of Selectmen, after reviewing the condition of the General Bylaws, recommended recodification and requested money to begin this urgent project. The Town Clerk required additional funds because of the Special Election that was held for the school project Proposition 2 ½ Debt Exclusion.

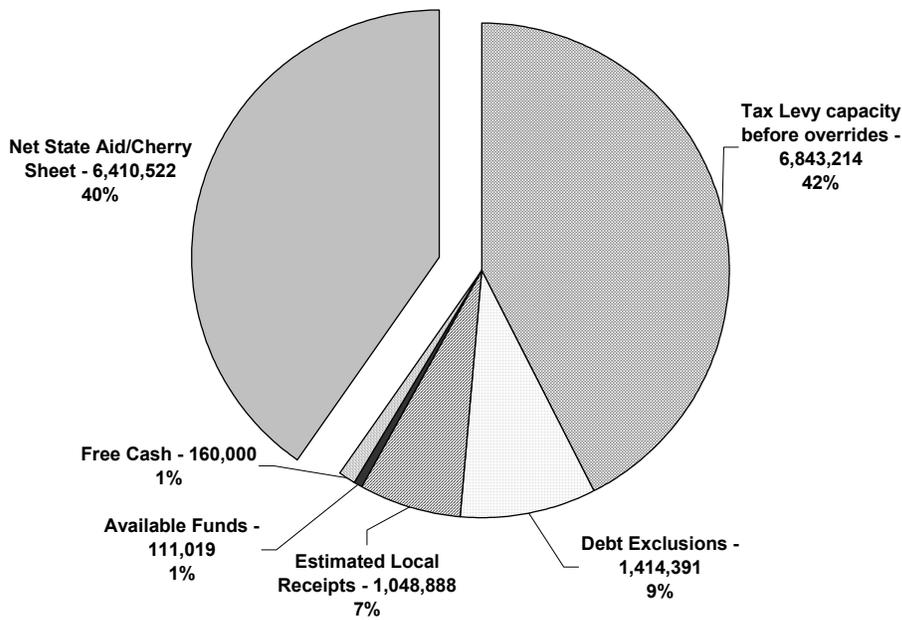
Town meetings – FY03 Annual Town Meeting met and appropriated a budget of \$15,835,891.

| <i>Date</i> | <i>Request</i> | <i>Department</i> | <i>Disapproved</i> | <i>Approved</i> | <i>Balance</i> |
|-------------|----------------|---------------------|--|-----------------|----------------------------|
| 07/01/02 | | | | | <u>\$30,000.00</u> |
| 04/13/03 | \$ 1,146.00 | Liability Insurance | | \$ 1,146.00 | \$ 28,854.00 |
| 05/07/03 | \$9,050.00 | Selectmen Expense | | \$ 9,050.00 | \$ 19,804.00 |
| 05/20/03 | \$ 3,000.00 | Clerk Expense | | \$ 3,000.00 | \$ 16,804.00 |
| 06/10/03 | \$ 834.00 | Veterans Expense | | \$ 834.00 | \$ 15,970.00 |
| | | | <i>Returned to General Fund</i> | | <u>\$ 15,970.00</u> |

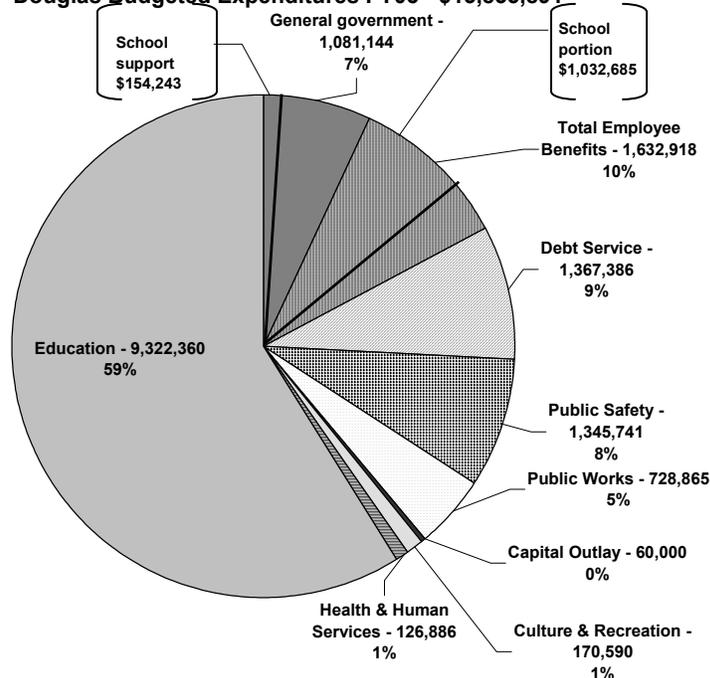
Please see the pie charts on the following page for a general breakdown of budgeted revenues and expenses.

A Special Town Meeting was held in December 2002 to appropriate an additional amount of \$1,929,523 as Debt Exclusions for the new school project; the article was split into 2 sections for clarification – Construction request = \$1,309,523 and Technology amount - \$620,000. Per State law, it was followed by an election with two ballot questions. With these approvals, new school project costs now total \$28,340,790 without interest.

Douglas Budgeted Revenues FY03 - \$15,888,034



Douglas Budgeted Expenditures FY03 - \$15,835,891



FY04 Budget Process – The budget process began with some clearly defined time-lines in December 2002. The finances of the State of Massachusetts, and the tortuous political ordeal that has become the State’s Budget Process, once again played a significant role in delaying and complicating the Town’s own finalization of numbers. In order to balance the Town’s FY04 budget, the Administrator recommended that the Town expend a large amount of Free-cash for operational costs. Since this does not follow well-established financial management guidelines, the Finance Committee did not recommend this use of one-time revenues. Instead, the Finance Committee recommendation recognized the current and future fiscal situation of the Town and included no COLA for personnel, 5% over the State mandated amounts to support education and the use of Free-cash to pay-off the one time Capital projects that were approved in FY02 instead of borrowing. The flawed budget process did not include a consensus meeting between the Board of Selectmen, Personnel Board and the Finance Committee; therefore, a split recommendation was presented to Town Meeting. This resulted in confusion and a Town Meeting outcome that culminated in the resignation of a Finance Committee member and general disappointment in the results. Agreement amongst the Board of Selectmen, the Personnel Board, the Administrator, Accountant and the Finance Committee on key dates and improved communication during the budget process will bring stability to this area. The Finance Committee believes that establishing financial policies, educating the public and increased participation in Town Meetings will result in more rational outcomes.

Respectfully,
Pamela Holmes, Chairman
William Krauss, Vice-chairman
Ann-Marie Nixon, Secretary
Gene Morin
Joel Smith
Gary Bolen
Paula Brouillett
Thomas Navaroli
Jerome Kocur



Capital Improvement

The Capital Improvement Committee is responsible for long-term planning of capital items for the town of Douglas. Capital items include most expenses for tangible items over \$10,000, including everything from vehicles to new building construction. We gather project requests from all town departments and prepare a priority ranking of projects for funding. Our final five-year Capital Improvement Plan is presented each year to Town Meeting for approval.

In Fiscal Year 2003 the town completed several projects that went through the Capital Improvement process. These include the new connector road between schools, replacement or repair of several roofs, and new windows for the second floor of the Municipal Center. The new

roof and removal of hazardous material from the vacant 1898 Elementary School will preserve the building allowing the determination of a new use.

Fiscal Year 2003 presented new challenges in planning for capital projects. The state provided less funding to all towns for all purposes. Capital expenditures were cut to avoid layoffs and reduction in services. Capital projects funded for FY 2004 were limited to a new air pack recharger for the Fire Department and asbestos removal in the Municipal Center. For more information, please see the approved Capital Plan in the Town Meeting section of this Annual Report.

The state and local fiscal situation has resulted in a large backlog of projects, which we will be restructuring as part of our 2005 planning. Nearly 30 projects are now scheduled for FY 2005, many of which unfortunately will need to be delayed further. Projects that will be discussed in advance of our FY 2005 plan include refurbishment or replacement of two fire trucks, town library expansion, and updating of the town's outdated accounting software.

In reviewing implementation of projects, we learn how to better plan for the future. We are now encouraging the use of a professional project manager for construction issues, and are considering the recommendation that the town create a permanent Building Committee for all future construction projects.

Respectfully submitted,

Mitch Cohen, Chair; Terri Feuersanger, Vice-Chair
Paula Brouillette, Glenn Gilbert, Anthony Gressak, Shirley Moczynski, Robert Saster, Betty Therrien



Police Department

508-476-3333

"We will never forget them"
September 11, 2001

From July 1, 2002 to June 30, 2003 the Douglas Police Department handled 9879 calls for services, which included 276 arrests. Sixty-one of these arrests were for OUI (Operating Under the Influence), of which ten were second offenses, one was a third offense, one was a fourth offense, one was a fifth offense and three were drug related. Eight of the OUI arrests involved in motor vehicle collisions. The Police Department also arrested 35 individuals for other liquor law related offenses and 19 individuals for narcotic related offenses.

In addition, there were 47 arrests for assaults, to include both simple and aggravated assaults and the Department served 47 restraining orders.

As in the past, the Department continues an aggressive approach to deal with motor vehicle violations and traffic enforcement. This past year, the Police Department issued 2452 citations of which 1400 (57%) were speeding violations and again the average speed was 14MPH over

the posted speed limit. Also this year, there were 137 traffic accidents, which resulted in 37 injuries and one fatality. The majority of the accidents occurred between the hours of 5am and 6pm, with Thursday, Friday and Saturday being the days of the week when most occurred. Also, as in years past, the majority of these accidents occurred on dry roadways and clear days. In addition to our enforcement efforts, the Department conducted two seatbelt awareness campaigns, one during the Labor Day weekend at Wallum Lake State Park and the other during the month of May at Douglas High School, where there was 95% seatbelt compliance.

Our partnership with the Douglas School System continues with a positive, proactive approach to providing sound resources to students. We completed our 8th year of D.A.R.E. (Drug Abuse Resistance Education) to the fifth grade students. The Officer Phil Safety Program again provided a safety program to our kindergarten through third grade. Funded through donations from the business community, this program is also in the 8th year of operation. The Department conducted a R.A.D. (Rape Aggression Defense) class for the Senior High female students and a class was also provided for women in the community. In addition, the Department participated in Town Government Day at the High School, conducted an alcohol awareness program for senior, junior, sophomore and freshman classes, and continued our daily visits at lunchtime to speak with the students in both schools.

Our efforts to obtain grants continued this past year. The Department received a \$20,500.00 grant from the Executive Office of Public Safety for Homeland Security and a \$3200.00 grant from the Governor's Highway Safety Office to conduct four safety campaigns on seatbelt and OUI enforcement. The Department also received a new Breath Alcohol Testing System, valued at \$9800.00, as part of the Governor's Highway Safety Bureau's, " You Drink & Drive -You Lose" campaign. This new equipment will allow the Department to more efficiently process those arrested for drunk driving and to report the required information faster to state authorities. We also received additional grant funding from the Department of Justice Block Grant program and a Community Policing Grant.

The Douglas Police Department with a staff of eleven full-time officers, to include, the Chief of Police, Patrol Lieutenant, two Patrol Sergeants, seven Patrol Officers, nine part-time/reserve Patrol Officer, an Administrative Secretary/Dispatcher, three full-time Dispatchers and eleven part-time Dispatchers will continue to provide professional and dedicated service to the Community and citizens of Douglas. As the Chief of Police, I wish to personally thank the citizens and business community for your support of the Douglas Police Department.

Respectfully submitted,
 Patrick T. Foley
 Chief of Police

**Records Analysis Report
 07/01/2002 - 06/30/2003
 Arrests By Time of Day**

| | SUN | MON | TUE | WED | THR | FRI | SAT | TOTALS |
|------|-----|-----|-----|-----|-----|-----|-----|--------|
| 1 AM | 9 | 2 | 6 | 3 | 4 | 2 | 3 | 29 |
| 2 AM | 12 | 4 | 1 | 2 | 1 | 3 | 9 | 32 |
| 3 AM | 3 | | | | | | 3 | 6 |
| 4 AM | | | | | | | 3 | 3 |

| | SUN | MON | TUE | WED | THR | FRI | SAT | TOTALS |
|-------------|-----|-----|-----|-----|-----|-----|-----|--------|
| 5 AM | 2 | | | | | | | 2 |
| 6 AM | | | | 1 | 1 | 1 | 2 | 5 |
| 7 AM | | 1 | | | | | | 1 |
| 8 AM | 1 | | 1 | | 2 | | | 4 |
| 9 AM | 1 | | | | | | | 1 |
| 10 AM | 3 | | 2 | 1 | | | 1 | 7 |
| 11 AM | 2 | | | 1 | 1 | 2 | 2 | 8 |
| 12 PM | 2 | 1 | | | | 2 | | 5 |
| 1 PM | | 1 | 1 | | | | | 2 |
| 2 PM | | 1 | | 2 | 1 | 3 | 3 | 10 |
| 3 PM | 1 | 2 | 2 | | 1 | 1 | 1 | 8 |
| 4 PM | 1 | 6 | 2 | 2 | | 1 | | 12 |
| 5 PM | 3 | 3 | 4 | 3 | 3 | 4 | 2 | 22 |
| 6 PM | | 5 | 2 | 4 | 1 | 4 | 4 | 20 |
| 7 PM | 5 | 1 | | | 4 | 2 | | 12 |
| 8 PM | 3 | 2 | 2 | | 3 | 2 | 1 | 13 |
| 9 PM | 1 | 1 | 3 | 5 | 3 | 4 | 3 | 20 |
| 10 PM | 3 | 1 | 1 | 4 | 4 | 3 | 2 | 18 |
| 11 PM | 3 | 2 | 1 | | | 6 | 4 | 16 |
| 12 AM | 3 | 1 | | 5 | 3 | 2 | 6 | 20 |
| Totals | 58 | 34 | 28 | 33 | 32 | 42 | 49 | 276 |

Records Analysis Report
07/01/2002 - 06/30/2003
Arrestee Race And Sex By Age

| | 00-10 | 11-17 | 18-24 | 25-34 | 35-54 | > 55 | Totals | Hispanic |
|--------------|-------|-------|-------|-------|-------|------|--------|----------|
| White | | | | | | | | |
| Male | 0 | 15 | 80 | 42 | 68 | 6 | 211 | 5 |
| Female | 0 | 8 | 19 | 14 | 13 | 1 | 55 | 2 |
| Unknown | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Black | | | | | | | | |
| Male | 0 | 1 | 2 | 0 | 1 | 0 | 4 | 0 |
| Female | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Unknown | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | |
| | | | | | | | | |

| | 00-10 | 11-17 | 18-24 | 25-34 | 35-54 | > 55 | Totals | Hispanic |
|---|-------|-------|-------|-------|-------|------|--------|----------|
| Asian/Pacific Islander | | | | | | | | |
| Male | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 |
| Female | 0 | 0 | 0 | 1 | 1 | 0 | 2 | 0 |
| Unknown | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| American Indian / Alaskan Native | | | | | | | | |
| Male | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Female | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Unknown | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Unknown | | | | | | | | |
| Male | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 |
| Female | 0 | 1 | 1 | 0 | 0 | 0 | 2 | 1 |
| Unknown | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Totals | 0 | 25 | 102 | 58 | 84 | 7 | 276 | 8 |

**Records Analysis Report
07/01/2002 - 06/30/2003
Offenses (In Arrests) By Age Group**

| | 00-10 | 11-17 | 18-24 | 25-34 | 35-54 | > 55 | Totals |
|--------------------------------|-------|-------|-------|-------|-------|------|--------|
| MURDER AND NONNEGLIGENT MANSLA | | | | | | | |
| NEGLIGENT MANSLAUGHTER | | | | | | | |
| JUSTIFIABLE HOMICIDE | | | | | | | |
| KIDNAPPING / ABDUCTION | | | | | | | |
| FORCIBLE RAPE | | | | | | | |
| FORCIBLE SODOMY | | | | | | | |
| SEXUAL ASSAULT WITH AN OBJECT | | | | | | | |
| FORCIBLE FONDLING | | | | | | | |
| ROBBERY | | | | | | | |
| AGGRAVATED ASSAULT | | 2 | 2 | 1 | 5 | | 10 |
| SIMPLE ASSAULT | | 10 | 9 | 11 | 22 | 2 | 54 |
| INTIMIDATION | | 2 | 2 | 1 | 3 | | 8 |
| ARSON | | | 2 | | 1 | | 3 |
| EXTORTION / BLACKMAIL | | | | | | | |
| BURGLARY / BREAKING AND ENTER | | | 3 | | 2 | | 5 |
| POCKET-PICKING | | | | | | | |
| PURSE-SNATCHING | | | | | | | |

| | 00-10 | 11-17 | 18-24 | 25-34 | 35-54 | > 55 | Totals |
|----------------------------------|-------|-------|-------|-------|-------|------|--------|
| SHOPLIFTING | | | | | | | |
| THEFT FROM BUILDING | | | 1 | | | | 1 |
| THEFT FROM COIN-OPERATED MACHI | | | | | | | |
| THEFT FROM MOTOR VEHICLE | | | | | | | |
| THEFT OF MOTOR VEHICLE PARTS | | | | | | | |
| ALL OTHER LARCENY | | | | | | | |
| MOTOR VEHICLE THEFT | | | 1 | | | | 1 |
| COUNTERFEITING / FORGERY | | | | | | | |
| FALSE PRETENSES / SWINDLE / CO | | | 2 | 1 | | | 3 |
| CREDIT CARD / AUTOMATIC TELLER | | | | | | | |
| IMPERSONATION | | | | | | | |
| WELFARE FRAUD | | | | | | | |
| WIRE FRAUD | | | | | | | |
| EMBEZZLEMENT | | | | | | | |
| STOLEN PROPERTY OFFENSES | | | 1 | 1 | | | 2 |
| DESTRUCTION / DAMAGE / VANDALISM | | 1 | 3 | 3 | 4 | | 11 |
| DRUGS / NARCOTIC VIOLATIONS | | 5 | 23 | 31 | 9 | | 68 |
| DRUG EQUIPMENT VIOLATIONS | | | | 74 | | | 74 |
| INCEST | | | | | | | |
| STATUTORY RAPE | | | | | 5 | | 5 |
| PORNOGRAPHY / OBSCENE MATERIAL | | | | | | | |
| BETTING / WAGERING | | | | | | | |
| OPERATING / PROMOTING / ASSIST | | | | | | | |
| GAMBLING EQUIPMENT VIOLATIONS | | | | | | | |
| SPORTS TAMPERING | | | | | | | |
| PROSTITUTION | | | | | | | |
| ASSISTING OR PROMOTING PROSTIT | | | | | | | |
| BRIBERY | | | | | | | |
| WEAPON LAW VIOLATIONS | | | 1 | | 2 | | 3 |
| BAD CHECKS | | | | 2 | | | 2 |
| CURFEW / LOITERING / VAGRANCY | | | | | | | |
| DISORDERLY CONDUCT | | 5 | 5 | 3 | 2 | | 15 |
| DRIVING UNDER THE INFLUENCE | | 1 | 27 | 13 | 22 | 2 | 65 |
| DRUNKENNESS | | | 10 | 1 | 11 | | 22 |
| FAMILY OFFENSES, NONVIOLENT | | 3 | 14 | | 1 | | 18 |
| LIQUOR LAW VIOLATIONS | | 3 | 14 | | 1 | | 18 |

| | 00-10 | 11-17 | 18-24 | 25-34 | 35-54 | > 55 | Totals |
|-------------------------------|--------------|--------------|--------------|--------------|--------------|----------------|---------------|
| PEEPING TOM | | | | | | | |
| RUNAWAY | | | | | | | |
| TRESPASS OF REAL PROPERTY | | 1 | | | 1 | | 2 |
| ALL OTHER OFFENSES | | 3 | 39 | 18 | 20 | 3 | 83 |
| TRAFFIC, TOWN BY-LAW OFFENSES | | 6 | 65 | 53 | 73 | 6 | 203 |
| TOTALS | 0 | 39 | 210 | 213 | 183 | 13 | 658 |

Offense Listing
07/01/2002 - 06/30/2003
Primary Arresting Offenses (State Law) By Month

| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Tot |
|------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| ROBBERY, UNARMED | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| A&B | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| A&B WITH DANGEROUS WEAPON | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| A&B WITH DANGEROUS WEAPON (SCIS) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| ASSAULT W/DANGEROUS WEAPON | 0 | 0 | 0 | 3 | 1 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 6 |
| A&B | 6 | 2 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 12 |
| A&B WITH DANGEROUS WEAPON | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| ASSAULT | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 2 | 0 | 7 |
| ASSAULT & BATTERY | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| A&B | 0 | 0 | 1 | 2 | 2 | 2 | 3 | 2 | 4 | 2 | 1 | 3 | 22 |
| A&B DOMESTIC | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 2 |
| A&B ON POLICE OFFICER | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 2 |
| INDECENT A&B ON PERSON 14 OR OLDER | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| RESIST ARREST | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 3 |
| WITNESS, INTIMIDATE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| WITNESS,INTIMIDATE | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| THREAT TO COMMIT CRIME | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 1 | 4 |
| BURN MOTOR VEHICLE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| WILFUL/MALICIOUS BRUNING OF MO | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| WANTON RECKLESS BURNING OF ANY | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| HOME INVASION | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| B&E NIGHTTIME FOR FELONY | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 2 |
| B&E NIGHTTIME FOR FELONY (MOTO | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 2 |
| B&E FOR MISDEMEANOR | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| B&E DAYTIME FOR FELONY,PERSON | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| B&E DAYTIME FOR FELONY | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| TRUCK, B&E FOR FELONY | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| LARCENY OVER \$250 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| SHOPLIFTING | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| SHOPLIFTING \$100+ BY ASPORTATI | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |

| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Tot |
|---------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| LARCENY FROM BUILDING | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| LARCENY OVER \$250 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| LARCENY UNDER \$250 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 |
| LARCENY OVER \$250 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| LARCENY OVER \$250 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 |
| LARCENY UNDER \$250 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| CREDIT CARD, LARCENY OF | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| MOTOR VEH, LARCENY OF | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 |
| REPORTING THEFT OF MOTOR VEH. | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| CONTERFEIT NOTE, POSSESS | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| BURNING W/INTENT TO DEFRAUD IN | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| LARCENY OVER \$250 BY FALSE PRE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| CREDIT CARD FRAUD UNDER \$250 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| CREDIT CARD, IMPROPER USE UNDE | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| CREDIT CARD, IMPROPER USE OVER | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| RECEIVE STOLEN PROPERTY -\$250 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 3 |
| VANDALIZE PROPERTY | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| DESTRUCTION OF PROPERTY +\$250, | 0 | 0 | 2 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 4 |
| DESTRUCTION OF PROPERTY +\$250, | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 1 | 0 | 3 |
| DESTRUCTION OF PROPERTY +\$250, | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| DESTRUCTION OF PROPERTY +\$250, | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| DESTRUCTION OF PROPERTY -\$250, | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 3 |
| DESTRUCTION OF PROPERTY -\$250, | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 3 |
| DESTRUCTION OF PROPERTY -\$250, | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| DRUG, POSSESS TO DISTRIB CLASS | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 2 |
| DRUG, POSSESS TO DISTRIB CLASS | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 2 |
| DRUG, POSSESS TO DISTRIB CLASS | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| DRUG, POSSESS TO DISTRIB CLASS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 0 | 4 |
| DRUG VIOLATION NEAR SCHOOL/PAR | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 2 |
| DRUG, POSSESS CLASS B | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 2 |
| DRUG, POSSESS CLASS B, SUBSQ.O | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| DRUG, POSSESS CLASS D | 0 | 0 | 0 | 3 | 2 | 2 | 1 | 0 | 0 | 1 | 0 | 2 | 11 |
| DRUG, POSSESS CLASS D, SUBSQ.O | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |

| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Tot |
|------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| DRUG, POSSESS CLASS E | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 0 | 4 |
| DRUG,POSSESS CLASS B-ECSTASY | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| DRUG,POSSESS CLASS D | 3 | 3 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |
| DRUG,POSSESS CLASS D,SUBSQ.OFF | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| DRUG,POSSESS CLASS E – CYCLOBE | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| DRUG,POSSESS CLASS E – SEROSTI | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| DRUG,POSSESS CLASS E-HUMULIN | 0 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| DRUG,POSSESS CLASS E-SUSTANON | 0 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| DRUG, POSSES CLASS E-SUSTANON | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| DRUG, POSSESS CLASS E-TESTOGAN | 0 | 11 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 11 |
| DRUG, POSSESS CLASS E-VICODIN | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| CONSPIRACY TO VIOLATE DRUG LAW | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| HYPODERMIC, POSSESS | 0 | 74 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 74 |
| INDECENT A&B ON CHILD UNDER 14 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| INDECENT A&B ON PERSON OR O | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 0 |
| FIREARM WITHOUT FID CARD, POSSE | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| LARCENY BY CHECK UNDER \$250 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 2 |
| DISORDERLY CONDUCT | 0 | 2 | 1 | 0 | 0 | 1 | 0 | 1 | 2 | 1 | 0 | 0 | 8 |
| DISTRUBING THE PEACE | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 5 |
| OUI DRUGS, 2 ND OFFENSE | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| OUI LIQUOR | 0 | 0 | 1 | 1 | 7 | 1 | 5 | 1 | 7 | 2 | 5 | 0 | 30 |
| OUI LIQUOR, 2ND OFFENSE | 0 | 0 | 1 | 0 | 1 | 2 | 1 | 0 | 0 | 1 | 1 | 0 | 7 |
| OUI LIQUOR, 4TH OFFENSE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| OUI LIQUOR, 5TH OFFENSE | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| OUI-DRUGS | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| OUI-LIQUOR | 9 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15 |
| OUI-LIQUOR,2ND OFFENSE | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| OUI-LIQUOR,3RD OFFENSE | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| DRUNKENNESS | 3 | 1 | 1 | 1 | 4 | 0 | 1 | 2 | 1 | 1 | 2 | 2 | 19 |
| INCAPICATED PERSON/PROTECTIVE | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| LIQUOR, PERSON UNDER 21 POSSES | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 2 | 1 | 0 | 5 |
| LIQUOR, PERSON UNDER 21 TRANSP | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| LIQUOR,PERSON UNDER 21 POSSESS | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |

| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Tot |
|--------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| LIQUOR,PERSON UNDER 21 POSSESS | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |
| LIQUOR,PERSON UNDER 21 POSSESS | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| ALCOHOL IN MV, POSSESS OPEN CO | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| TRESPASS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 2 |
| ALL OTHER OFFENSES | 16 | 5 | 6 | 0 | 0 | 1 | 0 | 1 | 8 | 4 | 3 | 6 | 50 |
| PROTECTIVE CUSTODY | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| ABUSE PREVENTION ORDER, VIOLAT | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 3 |
| ABUSE PREVENTIONORDER,VIOLATE | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| HAZARDOUS WASTE VIOLATION | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| HARASSMENT, CRIMINAL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| INFERNAL MACHINE,POSSESS | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| DUMPSTER, USE OF ANOTHER'S COM | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| BURGLARIOUS INSTRUMENT, POSSES | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| TRASH, LITTER | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| TRASH,DUMP FROM MV +7 CU FT | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| ATTEMPT TO COMMIT CRIME | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| THREAT TO COMMIT CRIME | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| FUGITIVE FROM JUSTICE ON COURT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| WARRANTS | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| BOAT LIFE SAVING DEVICE, NO | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| DRUG, LARCENY OF | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| CONSPIRACY TO VIOLATE DRUG LAW | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 |
| KEEP RIGHT FOR ONCOMING MV, FA | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| PASSING VIOLATION | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 2 |
| MARKED LANES VIOLATION | 2 | 6 | 0 | 1 | 3 | 2 | 3 | 1 | 3 | 3 | 2 | 0 | 26 |
| RIGHT LANE, FAIL DRIVE IN | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| STOP / YIELD, FAIL TO | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 3 | 2 | 0 | 2 | 9 |
| ULICENSED (JOL TIME RESTRICTE | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| UNLICENSED OPERATION OF MV | 1 | 2 | 1 | 0 | 0 | 2 | 1 | 0 | 1 | 1 | 1 | 1 | 11 |
| LICENSE NOT IN POSSESSION | 0 | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 3 |
| REGISTRATION NOT IN POSSESSION | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| UNSAFE OPERATION OF MV | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| SEAT BELT, FAIL WEAR | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 2 |

| | | | | | | | | | | | | | |
|--------------------------------|----|-----|----|----|----|----|----|----|----|----|----|----|-----|
| SIGNAL, FAIL TO | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| OPERATION OF MOTOR VEHICLE, IM | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| SPEEDING | 4 | 5 | 1 | 0 | 0 | 1 | 3 | 0 | 3 | 0 | 3 | 3 | 23 |
| SPEEDING IN VIOL SPECIAL REGUL | 0 | 0 | 0 | 0 | 1 | 0 | 2 | 0 | 0 | 0 | 1 | 0 | 4 |
| SPEEDING IN VIOLATION SPECIAL | 4 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| INSPECTION/STICKER, NO | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 3 |
| LICENSE REVOKED AS HTO, OPERAT | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 2 | 0 | 1 | 5 |
| LICENSE SUSPENDED, OP MV WITH | 3 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| LICENSE SUSPENDED, OP MV WITH | 2 | 1 | 1 | 1 | 1 | 0 | 5 | 1 | 3 | 0 | 3 | 6 | 24 |
| LICENSE SUSPENDED, OP MV WITH, | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 1 | 0 | 1 | 0 | 1 | 5 |
| NUMBER PLATE VIOLATION TO CONC | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 3 |
| OPER REVOKED FOR O.U.I. | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| OPERATING AFTER LICENSE OR RIG | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| REGISTRATION SUSPENDED, OP MV | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| REGISTRATION SUSPENDED/REVOKED | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| LEAVE SCENE OF PERSONAL INJURY | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| LEAVE SCENE OF PROPERTY DAMAGE | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| NEGLIGENT OPERATION OF MOTOR V | 3 | 3 | 0 | 0 | 1 | 1 | 3 | 0 | 0 | 0 | 2 | 0 | 13 |
| RECKLESS OPERATION OF MOTOR VE | 1 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 5 |
| USE MV WITHOUT AUTHORITY | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| ALCOHOL FROM OPEN CONTAINER IN | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| STOP FOR POLICE, FAIL | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| NAME/ADDRESS CHANGE, FL NOTIFY | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| HEADLIGHTS FAIL TO DIM/ ONCOMI | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| UNINSURED MOTOR VEHICLE | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 4 |
| NUMBER PLATE VIOLATION | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 1 | 2 | 6 |
| DEFECTIVE BRAKE LIGHT | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 |
| EQUIPMENT VIOLATION, MISCELLAN | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 3 |
| LIGHTS VIOLATION, MV | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| RED/BLUE LIGHT VIOLATION, MV | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| TIRE TREAD DEPTH VIOLATION | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| OPERATE UNREGISTERED M/V | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| UNREGISTERED MOTOR VEHICLE | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 3 |
| TOTALS | 93 | 184 | 39 | 20 | 38 | 26 | 42 | 26 | 55 | 34 | 48 | 48 | 653 |

Accidents by Street Name

| STREET / LOCATION NAME | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | TOT |
|------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| A ST | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| ARCH ST | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| B ST | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| CEDAR ST | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 2 | 0 | 4 |
| CHESTNUT ST | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 2 |
| CHURCH ST | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| DAVIS ST | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 3 |
| DEPOT ST | 0 | 0 | 1 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 1 | 1 | 5 |
| FRANKLIN ST | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 1 | 0 | 1 | 4 |
| GILBOA ST | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 |
| HIGH ST | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 2 |
| LINDEN ST | 0 | 1 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| MAIN ST | 7 | 2 | 2 | 3 | 1 | 3 | 0 | 1 | 2 | 2 | 3 | 3 | 29 |
| MANCHAUG RD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 2 | 1 | 1 | 5 |
| MAPLE ST | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| MARTIN RD | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 2 |
| MECHANIC ST | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |
| MONROE ST | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| MUMFORD ST | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 2 |
| NE MAIN ST | 0 | 0 | 1 | 0 | 2 | 0 | 0 | 0 | 0 | 2 | 1 | 0 | 6 |
| NORTH ST | 0 | 1 | 0 | 0 | 1 | 0 | 2 | 1 | 1 | 2 | 0 | 1 | 9 |
| NW MAIN ST | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 3 |
| OAK ST | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 0 | 4 |
| RIEDEL RD | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 |
| SE MAIN ST | 0 | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 1 | 4 |
| SOUTH ST | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 1 | 4 |
| SW MAIN ST | 1 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 1 | 1 | 0 | 5 |
| VINE ST | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 | 2 |
| WALLIS ST | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 1 |
| WALLUM LAKE RD | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 2 |
| WALNUT ST | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 |
| WEBSTER ST | 3 | 2 | 0 | 1 | 0 | 0 | 0 | 2 | 0 | 1 | 5 | 5 | 19 |
| WEST ST | 0 | 0 | 3 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 1 | 6 |
| TOTALS | 15 | 9 | 9 | 7 | 9 | 6 | 9 | 14 | 8 | 12 | 16 | 23 | 137 |



Fire Department

508-476-2267

The Douglas Fire Department and its members are committed to protecting and serving the community and its residents with the best service our resources will allow. The Department will operate to the best of our ability to limit the loss of life and property while ensuring the utmost safety of our members.

Incidents:

| | | | |
|------------------------------|------------------------------|---------------------|---------|
| Private Dwellings | 6 | estimated loss | 238,000 |
| Vehicle Fires | 7 | estimated loss | 105,000 |
| Brush | 5 | outside Fires | 15 |
| Emergency Medical | 551 | False Alarms | 17 |
| Mutual Aid | 3 | Hazardous Materials | 7 |
| Hazardous Conditions | 30 | Water Rescues | 7 |
| Bomb Removal | 1 | Bomb Scare | 2 |
| Extrication | 7 | Animal Rescue | 2 |
| Inspections | 390 | Open Burning | 486 |
| Complaint Issues | 30 | Misc. | 32 |
| Total Incident volume | Total Incident volume | | |

Activities:

Training: The department trains on monthly bases twice per month the firefighters will train on fire department practices such as hose handling, self contained breathing apparatus, ladders, initial fire attack, and hazardous materials, mass-decon procedures.

Special Training: This year department members also took special training in decontamination training. The Douglas Fire Department belongs to a much larger fire district. This district has 26 other towns and cities which all share the responsibility of protecting people from large scale incidents. The incidents can range from large scale fires to incidents of terrorism. For this reason we continue to train our firefighters in these new techniques.

Capital Equipment: The department took delivery of a new ambulance this year. This vehicle was put into service in December... We now run two ambulances and continue to see an increase in these types of calls.

We also put into service a new/used rescue truck. This truck was purchased jointly by the firefighters association and the town. We now have a heavy duty rescue vehicle capable of carrying more equipment for special rescue operations and hazardous materials operations. I would like to extend my sincere thanks to the Association and to the Women's Auxiliary for their outstanding work in raising the funds to purchase this vehicle and equipment.

The department promoted Captain John Furno to the position of Deputy Chief of Operations. I extend my congratulations to John and for his outstanding work that he gives this department.

This year the two fulltime firefighters Pauline Labrecque and Kent Vinson successfully completed their Intermediate Level Training in Emergency Medical Training. This will enable us to start to bring our ambulance service to the Advance Life Care level. I congratulate them on a job well done.

I would like to extend my sincere thanks to all the members of this department, for their unselfish giving of their time and energy to ensuring that you the residents of Douglas are well protected.

Fire Department Members

Chief Donald Gonynor
Deputy Chief John Furno
Capt. Ted Sochia

Deputy Chief Phil Brule
Capt. Peter Campo
Lieut. Kent Vinson

Firefighters:

Robert Armalar F.F
Paul Buma F.F
Jonathan Cohen F.F
Mathew Curtis EMT/ F.F
Nadine Forsythe EMT
Adam Furno EMT /F.F
Patricia Furno EMT
David Furno F.F.
Michael Gonynor EMT/F.F
Raymond Nadeau EMT
Sean Robar EMT/ F.F
Patrice Rousseau EMT

Shane Simpson F.F
Jeffery King F.F
Pauline Labrecque EMT/F.F
Meredith Mabey EMT
Patrick Manning F.F
Ernie Marks F.F
Justin McCallum EMT/F.F
David Mosley F.F
Jamie Santagate F.F Provisional
Kevin Perrin EMT/ F.
John Stebenne Chaplin

I would like to recognize the retirement of Deputy Chief Michael Cahill. Mike retired from the department this year due to the fact he reached the age of 65. In the Commonwealth of Massachusetts we are required by law to retire from the fire service. I along with others will miss working with Mike, for he gave his utmost attention and abilities to this department. Michael served for almost forty years with the Douglas Fire Department and served under four chiefs, and I know if you ask any of them they will tell you one thing about Mike was his dedication. Michael Cahill will be missed in his capacity as Deputy Chief, but he has agreed to continue to help us out with his mechanical abilities when it comes to repairs and maintenance of our equipment. Thank you Mike and as always stay safe.



Building Department

508-476-4000 ext. 351

Adelle Reynolds, Building Commissioner
Richard Wallis, Electrical Inspector
Joseph Saster, Plumbing and Gas Inspector
Wayne Hickey, Alternate Electrical Inspector
Florendo Colonero, Alternate Plumbing Inspector
Jane Lanpher, Support Clerk

The Building Department is responsible for all building permits that are submitted including but not limited to electrical, plumbing, and gas. Along with processing and reviewing the permits, we perform all the necessary inspections to document that all work completed is in compliance with the Massachusetts State Building Code and all other applicable codes.

There are many different types of permits that are submitted to our department. They range from replacing windows in your house up to constructing a new school. Depending on the project, there are numerous departments and/or boards that may be required to review the submittal. Under the Massachusetts State Building Code, a building permit is required for any and all new construction, reconstruction, alterations, repairs, demolition, change of use, and change of occupancy in a building or structure.

Along with all the building aspects and permits, our department is responsible for Zoning enforcement. Our role is to enforce the Town of Douglas Zoning Bylaws as well as all Special Permits and Variances with the conditions that may be granted by the Planning Board and Zoning Board of Appeals.

All of the departments and boards are continually working together to help clarify and simplify all the permitting processes. Although some processes may seem redundant and/or time consuming, they are necessary for the welfare and safety of the town.

With the towns continuing growth, more and more large projects are being submitted. As departments and boards, we are acting as a team to meet with the applicants in the preliminary stages of the project, to address possible concerns that may arise during the permitting processes. This helps alleviate delays once the project is in motion. However, preliminary review is not just beneficial for larger projects, we invite anybody planning a project to come in to our offices during the planning stages of their project and we will walk them through the necessary processes.

This past year has been a very busy and challenging year. The new High School has been under construction as well as all the water and sewer work being done downtown. The additions to the Middle School and the Elementary School were successfully completed with minor punch lists.

Other projects this past year included the replacement of the widows at the Early Childhood Learning Center, and re-roofing of the Library and the Old Fire Station. Work

such as hazardous material clean up, repair and roofing, and removal of all the old furniture and debris was conducted at the Old-Elementary School.

I would personally like to thank all our part time and full time inspectors and staff for working diligently to keep up with all the incoming inspections and work load. Being a small department with mostly part time inspectors, along with the continued growth of Douglas, it is a challenge to maintain consistency.

We look forward to being here and helping you through any project and process you may need.

BUILDING PERMITS FOR FY 2003

| | |
|---------------------------------|-----|
| Houses | 55 |
| Gas | 31 |
| Electrical | 155 |
| Plumbing | 74 |
| Barns | 1 |
| Garages | 20 |
| Miscellaneous Buildings | 32 |
| Industrial/Commercial/Municipal | 2 |
| Additions/Alterations | 132 |
| Pools | 39 |
| Demolition | 6 |
| Chimneys/Stoves/Fireplaces | 9 |
| Signs | 3 |
| Fences | 9 |

Revenue collected from the Building Department fees totaled \$55,146.48. This was submitted to the Town Treasurer for the Town of Douglas General Fund.

Respectively submitted,
Adelle Reynolds
Building Commissioner



Local Emergency Planning Committee

508-476-2267

The Douglas Local Emergency Planning Committee (LEPC) was established in March of 2002. The function of the Douglas LEPC is to organize an emergency plan that shall prepare for and respond to hazardous chemical and biological emergencies that may affect public safety, the environment, or the local economy. The Douglas LEPC consists of representatives from Municipal agencies and local Businesses including the Douglas School Department, Douglas Department of Public Works, the Douglas Police and Fire Departments, Guilford of Maine, and ExxonMobil Pipeline Company. Currently, the Committee is reviewing and testing these emergency plans.

Committee members are as follows:

Pauline Labrecque - Chairperson
Paul Merritt - Co-chairperson, Secretary
Chief Donald P. Gonynor
Chief Patrick Foley
Joseph Yacino
Steve Zisk
Donna Auger

Connie Verge
Edward Therrien
Ernest Marks
Paul Lyons
Norman Forget
Suzanne Kane

The committee is dedicated to providing Douglas with an effective and efficient emergency plan in the event of a hazardous or biological incident.

Respectfully Submitted,
Pauline Labrecque - Chairperson



Civil Defense

There were no incidents to report involving natural or man-made disasters in 2003 in the Town of Douglas. The Local Emergency Planning Committee (LEPC) has been formed and accepted by the Massachusetts Emergency Management Agency. Regular training and information sessions are held, along with various disaster scenarios to insure the local personnel are prepared for any disaster that may occur.

Respectfully submitted,
Ernest A. Marks, Jr.
Civil Defense Director



Board of Health

508-476-4000 ext. 352

The members of the Douglas Board of Health are pleased to submit the following report for the period from July 1, 2002 to June 30, 2003:

The Board of Health meets the first Monday of each month at 6:00 PM in the Board of Health office located in the Municipal Center.

The Board of Health performed the following:

| | |
|---|-----|
| Title 5 soils testing witnessed | 174 |
| Permits issued for new or repaired septic systems | 78 |
| Well installation permits | 66 |
| Certificates of Compliance issued | 43 |
| In-ground swimming pool permits issued | 15 |
| Food Code inspections (includes re-inspections) | 40 |
| Article II – Housing inspections | 8 |
| General complaints investigated | 25 |
| Title 5 variance hearings held | 10 |
| Well installation variance hearings held | 4 |
| Sub-division reviews | 4 |

The Board of Health does not perform Title 5 inspections for the resale of a home. These inspections are done by State Certified Inspectors.

All public and semi-public bathing beaches were tested on a weekly basis for e-coli. Commercial in-ground public and semi-public swimming pools are inspected yearly prior to the issuance of a permit.

The monitoring wells at the Transfer Station continue to be tested twice a year. All results are kept on file in the Board of Health office and at the Worcester office of the Department of Environmental Protection.

The Board of Health, with help from the Highway Department, continue to place mosquito pellets in Town culverts to control the growth of the mosquito population. There was one (1) dead crow found that tested positive for West Nile Virus.

The Board of Health Agent and Nurse have attended Local Emergency Planning meetings to better meet the needs of the residents of Douglas during any type of Town wide emergency.

The Board of Health voted to eliminate Section 7 of the Douglas Board of Health Regulation No. 150.01.01 dealing with the distance of a septic system to a wetland. The distance is 50 feet which coincides with the Department of Environmental Protection's regulation.

The Board of Health eliminated Section 7 of the Douglas Board of Health Regulation No. 110.01.02 which deals with the water quantity requirements of a newly drilled well.

The Board of Health issued yearly permits for Food Service, Retail Food, Commercial Swimming Pools, Massage Therapy, Campgrounds, Recreational Children's Camps, Funeral Director, Resale of Milk/Cream, Garbage Handlers, Septage Handlers and Disposal Works Installers.

All Food Service and Retail Food establishments are inspected twice a year. The Board of Health Agent conducts re-inspections to make sure that any violations have been corrected. The Food Inspector also conducts routine inspections of the school cafeterias.

Respectfully submitted,
Donald W. Nelson, Chairman
David McCallum Vice-Chairman
Joseph A. Yacino, Agent

Robert Brazeau
Daniel Podolsky



Public Health Nurse
508-476-4000 ext. 111

The following is the report for the Public Health Nurse for the period July 1, 2002 to June 30, 2003:

The role of the Public Health Nurse is to protect and improve the health of the entire population of the Town through prevention and control of communicable disease, injury and disability prevention and promotion of health and healthy behavior.

Wellness clinics including blood pressure monitoring are held on the second Thursday of each month at the Douglas Senior Center from 1:00 PM to 3:00 PM and on the fourth Thursday of each month at Riddlebrook Apartments on West Street.

All clinics are open to the public at no charge and no appointment is necessary. Residents may also come to the Board of Health office whenever the nurse is available.

Home visits are provided as needed to residents.

A flu immunization clinic was held on October 10, 2002 with approximately 220 doses given.

Respectfully submitted,

Cheryl A. Rawinski, RN
Public Health Nurse



Animal Inspector

508-476-4000 ext. 111

The year was busy with many pets bitten by unknown animals. There were four (4) dog bites where the owners own dogs their bit young children.

I have inspected the following:

| | |
|------------|-------|
| Horses | 196 |
| Ponies | 14 |
| Cattle | 18 |
| Sheep | 41 |
| Goats | 32 |
| Llamas | 2 |
| Swine | 5 |
| Chickens | 140 |
| Turkeys | 20 |
| Game birds | 3,570 |
| Rabbits | 12 |

I found all of the above to be in good condition with a couple of exceptions which I am working to correct.

Respectfully submitted,

Richard Downs, Animal Inspector



Highway Department

508-476-3378

The past year proved to be a busy year for the Highway Department. We experienced a winter that began in early November and lasted through April. We presently have 6 full-time employees (after the retirement of Edward Espanet), the Highway Superintendent and a part-time secretary. This winter, with one of our regular employees out on extended sick leave, our department put in 1,687 hours of snow overtime. We were successful in obtaining over \$29,000 reimbursement from the Federal Emergency Management Administration for the April snowstorm that was declared a disaster in Worcester County.

The hard winter also took its toll on our roads. With approximately \$181, 000 from state funds and \$21,000 from town funds we were able to repave sections of the following

roads: Yew Street, Perry Street, S. E. Main Street, Pine Street and Birch Street, a total of 18,288 linear feet.

This year we were able to purchase a used vacuum-type catch basin cleaner that will enable us to clean more efficiently and faster. The cost of this piece of equipment was \$60,000. As catch basins are cleaned, Altosid pellets are put in for the control of mosquitoes and for the prevention of West Nile Virus.

Additionally, the highway employees cleared brush, replaced sidewalks, repaired bridges, mowed grass and improved drainage in various parts of the town.

Respectfully submitted,
Edward A. Therrien
Highway Superintendent



Water / Sewer Department

508-476-2400

Office Hours

Monday through Friday
7:00 am to 3:30 pm

Meeting Dates/Time

1st Tuesday of the month
7:00 pm at WWTF Office
29 Charles Street

Water Division:

The water division pumped 116,520,400 gallons of water this past fiscal year. All cross connection devices were tested as required by the D.E.P. Due to an unusually dry summer last year all fire hydrants were checked, only a select number were flushed. The Rt.16 Water Main Improvement Project went very well and was completed on time. The water main and service connections were tested, and are in service.

| | |
|---------------------------|-----|
| New Services | 2 |
| Service calls | 120 |
| Water leaks repaired | 12 |
| Hydrants repaired | 7 |
| Meters replaced | 70 |
| Large meters tested | 9 |
| Irrigation Systems Tested | 30 |
| Backflow Devices tested | 43 |

Wastewater Division:

The Wastewater Division processed 68.8 million gallons of influent, and maintained a removal rate of 96% for BOD's and 95% for TSS's 42,784 pounds of solids were incinerated by Synargro Northeast.

The Division had to replace a variable speed pump used for process control. The Davis Street Sewer Project is complete. All piping and the lift station Has been tested and approved.

The new treatment facility project has received design approval from the D.E.P. Construction is expected to begin in the fall of 2003.

Respectfully Submitted;
Dennis Croteau
Douglas Water/Sewer Department



Municipal Facilities Maintenance

508-612-6738

The Municipal Facilities Maintenance Department Manager performs preventative maintenance, custodial duties, landscaping (grass cutting, flower planting and care) and snow removal for several of the Town of Douglas buildings. As Manager I am also responsible for the hiring of contractors and oversight of all projects regarding facilities.

This year, the completion of new roofs at the Library, Old Fire Station and the Old Elementary School, have proven to be worthy projects in the Town's attempt to preserve buildings for future space needs as the Town continues to grow. Hazardous waste removal at the Old Elementary School and energy saving lighting upgrades throughout many of the Town's building are noteworthy projects.

The office of the Municipal Facilities Maintenance Manager is now located in the Municipal Center Gymnasium, 29 Depot Street.

Respectfully Submitted,

Partick J. Colonero
Manager



Transfer Station

508-476-3742

The following is the Transfer Station report for the period July 1, 2002 to June 30, 2003.

The daily operation of the Transfer Station and Recycling Center is under the direction of the Board of Health. Permits continue to be sold twice a year (March 1st and September 1st).

The Transfer Station is open to all residents of the Town by permitted use. The site accepts household trash, some bulky items, certain white goods and recycled items. The site is located on Riedell Road and is open Tuesdays, Thursdays and Saturdays from 7:30 AM to 4:00 PM. If a holiday falls on the normal day of operation, the site will be closed and will be open the following day.

The site now collects TV's, computer monitors, air-conditioners and auto batteries. The Board of Health seeks each year to have the ability to accept more items that were not accepted in the past.

Residents are encouraged to make use of the Recycling Center for glass, paper, tin and plastic. Recycling saves the environment, as well as, money in disposal fees.

The Board of Health continues to report total tonnage and recycling figures to the Department of Environmental Protection.

Respectfully submitted,

Donald W. Nelson, Chairman for the
Board of Health



Cemetery Commission

We have completed loaming and seeding new section of Douglas Center Center Cemetery .

We will continue to contract mowing of the 3 town cemeteries as long as it is done satisfactorily.

Our meetings are the 1st Monday of the month at 7pm and we encourage anyone with cemetery business to attend our meeting

Respectfully;

John Manning, chmn.

David Furno

Henry Labonne



Tree Warden

During FY 03, and with the increase in new homes continuing to rise, I again worked hard to coordinate a tree removal and maintenance program that was as efficient and economical as possible. A total of \$4,719.84 was expended through the Tree Warden's budget this year.

I continued to work closely with the Massachusetts Electric Company arborist along with several professional tree maintenance companies. I also worked together with the Highway Department to remove large butts and limbs as well as with the Police Department to keep our streets safe and clear.

With the increase in the mileage of roads being maintained and the rise in the number of houses being constructed, it is also very important that Douglas retains and maintains its healthy trees that add so much beauty, character and shade to our lovely town streets.

I will take this opportunity to remind everyone that we have a Scenic Road bylaw and citizens should take the initiative to get their roads designated for the added protection it offers our beautiful trees. In addition, the trees along each and every one of our roads are town property and Massachusetts General Law Chapter 87, section 9 prohibits the posting of signs of any kind on street trees. Please obey this law and keep our trees healthy.

Respectfully submitted,

Leon Moczynski
Tree Warden
508-476-2460



Community Development

508-476-4000 ext. 357

The Community Development Department provides assistance and direction to boards and project applicants in their effort to streamline the permitting process and expedite the review timelines on submittals. As such, the Department assists project applicants in maneuvering through the state and local permitting processes within the Town, and assists the various boards and committees in review of submittals. The Department is comprised of the Conservation Commission, Economic Development Commission, Master Plan Committee, Open Space Committee, Planning Board, and Zoning Board of

Appeals. The staff within the Community Development Department includes the Town Engineer, the Conservation Planning Agent, and an Administrative Assistant.

Projects that the Department has taken on over this past year include providing design and permitting assistance to the Planning Board in coordinating construction of Phase II of the Preservation Park Subdivision, the Overlook Subdivision, and Kingwood Estates Subdivision; assisting the Recreation Committee for the Martin Road Ballfield Project; the Highway Department in securing local permits for roadway and drainage improvement projects; the School Department in technical review of the new high school and the “connector road” projects; the Master Plan Committee in providing input on the proposed zoning bylaws and Executive Order 418; the Zoning Board of Appeals in providing input on Site Plan Special Permits and the Comprehensive Permits for Forestview Estates and North Village submittals; the Economic Development Commission in developing the industrial areas of Town, Conservation Commission and Open Space Committee in finding ways to preserve and plan for maintaining the natural resources within the Town, and the Board of Selectmen on a variety of projects, along with the daily guidance and input to the various Boards, Committees and Departments within the Town.

Respectfully Submitted,

William J. Cundiff, P.E., Town Engineer
Steven D. Zisk, Conservation/Planning Agent
Maria D. Chesley, Administrative Assistant



Planning Board
508-476-4000 ext. 357

The Douglas Planning Board consists of seven (7) members who are elected by the community. Each member serves a five (5) year term. The Planning Board meetings are scheduled for 7:00pm every second and fourth Tuesday of the Month. The meetings are held at the community resource room located at the Municipal Center.

Responsibilities of the Planning Board include Municipal Planning and overseeing the Subdivision Control Law, which includes ANR plans, Preliminary Plans and Definitive Subdivision Plans.

The Planning Board is also the Special Permit Granting Authority (SPGA) for the Limited Density Residential Development Bylaw, Earth Removal Bylaw, Aquifer Protection Bylaw, Accessory Apartment Bylaw, Adult Entertainment Bylaw, Wireless Communication Bylaw and the new Common Driveway Bylaw.

The Planning Board reviewed the following submittals for FY03:

- 0- Adult Entertainment Permits:
- 0- Wireless Communication Permits:
- 1- Limited Density Residential Development Permit:
- 1- Aquifer Protection Permit:
- 3- Earth Removal Permits:
- 3- Common Driveway Permits:
- 7- Accessory Apartment Permits:
- 28- ANR Plans: Totaling 70 lots:

10 Subdivisions: Totaling 118 lots:

| NAME | Lots | Location |
|-----------------------|------|-------------------|
| Stone Gate | 30 | Franklin St |
| Hilltop Estates | 22 | Lower Gore Road |
| Fairway View Estates | 8 | Linden St |
| Douglas Business Park | 11 | Cliff St |
| Shady Know Estates II | 5 | Downs Rd |
| Uxor | 3 | Charles St |
| Rolling Hill Estates | 15 | West Hartford Ave |
| Ballou | 2 | Riedell Rd |
| Hardwood Estates | 4 | S.E. Main St |
| Deer Crossing 81W | 18 | Farm Rd |

Respectfully submitted,
Richard Vanden Berg, Chairman
Ernest R. Marks, Eben W. Chesebrough, Linda Brown
Joel Rosenkrantz, Dan Heney, Mark Mungeam



Conservation
508-476-4000 ext. 357

The Douglas Conservation Commission consists of seven (7) commissioners who are appointed by the Douglas Board of Selectmen. Each member serves a three (3) year term. The Conservation Commission meetings are scheduled for 7:00pm every first and third Monday of the Month. The meetings are held at the community resource room located at the Municipal Center.

The duties and responsibilities of the Conservation Commission is the protection of the community's natural resources, along with controlling activities deemed to have a significant effect upon wetland values, including but not limited to the

following: Public or private water supply, groundwater, flood control, erosion control, storm damage prevention, water pollution control, wildlife and recreation.

The Conservation Commission reviewed the flowing submittal for FY03:

37 Notice of Intent: 0 denied
18 Requests for Determinations (RDA)

Respectfully submitted,
Marylynne Dube, Chair
Michael Yacino, Leon Moscynski, Richard Downs
Ralph Dudley, Linda Brown, Eric Virostek



Open Space

Douglas is fortunate to have several large parcels of open space that are maintained by the Commonwealth, our town and private landowners. The rapid development of our frontage lots is quickly changing the look of Douglas. How Douglas will look in ten years is *our choice*. What will Douglas look like when your children want to live here?

The Open Space Committee reviews Chapter 61 protected parcels to consider them for preservation or recreation when a landowner considers a sale. The Committee also assists landowners with a variety of protection options that can lower taxes or even permanently protect a special habitat for the generations to come. Every acre that is not developed saves the town of Douglas money because each new house requires services like road maintenance, schools and police protection and results in a net loss against our tax revenues.

The Open Space Committee continues to support the evolving Lake Manchaug Greenway and Wildlife Corridor connecting the Douglas and Sutton State Forests by encircling the north side of Lake Manchaug. It is an important effort and crucial to the protection of the lake's watershed.

The Committee expended \$600 on educational materials in FY03 and encourages any citizen with an interest in open space or conservation to join the Committee. If you, or someone you know, have questions about land protection, call us or leave a message in our box at the Municipal Center.

Respectfully submitted,
Lisa Mosczynski, Chair 508-476-2460
Sue Perkins, Vice Chair
Josiah Burch

Marylynne Dube

Tom Featherstone



Master Plan Implementation

The Douglas Master Plan, completed in the spring of 1998 and adopted by the Planning Board, is a comprehensive plan studying: land use, housing, economic development, natural and cultural resources, open space and recreation, services and facilities, and traffic circulation of our town. The Master Plan includes 87 recommendations which are being addressed by this committee. As of July 2003, our committee has completed action on 42 of these recommendations, with 45 items still open.

Many of the open recommendations are associated with zoning regulations. This year the committee hired attorney Mark Bobrowski to review and update our zoning by-laws. This review has addressed growth and development issues and also compliance with current state laws. Mr Bobrowski has completed this update and the recodified bylaws are being reviewed by the town's boards, committees and residents. I anticipate that the recodified zoning by-laws will be ready for a town meeting vote in the near future.

The committee is made up of 12 Douglas residents and meets on the first and third Wednesday of the month in the Municipal Center. The Committee welcomes any interested resident to visit us at any of our meetings and to join into our discussion.

It is my hope that the Committee will be able to address all remaining open Master Plan recommendations once our work on the recodified zoning by-law is complete.

Our recommendation status report and other related information can be viewed at the Committee web site at <http://www.douglasma.org>.

Respectfully submitted
Paul W. Peterson, Chair
Master Plan Implementation Committee



Superintendents Office

Concetta A. Verge
Superintendent
(508)476-7901
Fax: (508)476-3719

It is my pleasure to submit the 2003 Annual Report on the state of the Douglas Public Schools.

The 2002-03 school year has been a very busy year. The New High School building project has been ongoing and the staff and administrators have been working in concert with the Douglas School Building Committee to insure that a top quality educational facility is constructed within the project budget allocation in a timely fashion. Now that we are down to the last few months of the project excitement is pervasive throughout the entire school system. We are planning on being up and running in all four schools in September.

We thank the people of Douglas for their support of this very essential project and hope that community members will participate in the High School Open House this fall. The new high school should be perceived and will be used as a community facility as well as a school for 600 youngsters.

Grade level configuration and Administrators for school year 2003-04 and locations of those grades will be as follows:

*All Pre-K & Childcare Classes – Portables attached to the Intermediate Elementary School (former Middle/High School), 21 Davis Street, Concetta A. Verge, Administrator

*All Kindergarten Classes – Early Childhood Center at the Municipal Center (second floor), 29 Depot Street, Michael Masny, Administrator

*Grades 1-3 – Douglas Elementary School, 17 Gleason Court, Jeffrey Marsden, Principal

*Grades 4-7 – Douglas Intermediate Elementary School, 21 Davis Street, Debra Pincince, Principal, Jason Phelps, Assistant Principal

*Grades 8-12 – New Douglas High School, 33 Davis Street, Mary E. Stone, Principal, Brett Kustigian, Assistant Principal

Our students continue to grow and improve in the academic areas to which our MCAS and other test scores attest.

More and more of our high school students are participating in Advanced Placement courses. The high school touts four A.P. programs. They are English, Physics, U.S. History and World History.

Of this year's graduating class of 2003, 63% of the students will be attending a four year college in the fall, 28%, a two year or technical school, 3% will enter the Armed Forces and 6% will begin work.

Our athletic programs are expanding and flourishing. The Douglas Girls' Softball Team achieved that status of State Champions in the spring of 2002 while the Girls' Soccer Team found its way to the prestigious state championship position in the fall of 2002. We are very proud of all of our athletes and their respective teams.

The latest sport to really "take flight" is track. In the spring of 2003 approximately 40 students from grades 6-12 participated in that activity. It is very rewarding to observe our big and our small with all different ability levels practice and practice to reach their personal best.

With the new high school coming on line classroom space is increased significantly. Douglas will be allowed to expand its Pre-K and Childcare programs as well as accept Choice-In students from other towns. Up until this point we have not been able to expand our programs and have had to put numerous pre-schoolers and childcare children on waiting lists. We have also had to turn away students from other towns who were interested in attending the Douglas Public Schools as a part of the Choice programs in lieu of the schools in their own communities.

By expanding our Pre-K and Childcare programs and accepting more Choice-In students, the school system will generate revenues that will help offset the rising costs of education and relieve a portion of the Douglas Taxpayer's financial/tax burden.

For school year 2003-04 the Douglas School Committee and Superintendent have pledged to reduce the Douglas Taxpayer's burden by \$985,000. Through the use of revenues that have been held (not spent yearly) in revolver accounts such as Choice-In or Pre-K and by aggressively pursuing any alternative funding opportunity, the Douglas School Committee was able to go to the Town Meeting and ask the Town for \$985,000 less than is really needed to run the schools in the next fiscal year.

The Douglas School Community functions as a team. The Douglas School Committee, Superintendent and Administration; the teachers and students; the support staff and parents, and community members combine their efforts to do what is educationally, socially and emotionally best for the young people of our Town.

Without the support of such groups as Parent/Teacher Organizations and School Councils, Booster Clubs and dedicated community members and volunteers, Douglas would not have risen to the status of first class school system and our kids could have been left behind. We appreciate all our supporters and friends of education and say thank you to everyone.

Respectfully submitted

Concetta A. Verge
Superintendent of Schools



Middle / High School

Dear Residents of the Town of Douglas:

It is a pleasure to submit the report of Douglas Middle/ High School for the 2002-2003 academic year. The staff and administration continue to give intense consideration to the central aspects of teaching and learning which are at the heart of school reform.

Through in-service programs, conferences, literature and academic courses the staff continues to revise the curriculum, update instructional strategies, enhance the school environment, improve the use of technology as a tool for instruction, assessment and accountability. These areas have been studied in relation to the pursuit of excellence. We recognize the importance of setting high academic standards tied in with assessment and accountability. In conjunction with developing well-rounded students, we continue to strive to raise the level of the MCAS scores.

This year, under the guidance of math teachers Stephanie Harkins and Michael Mongiat, the math teams have had a successful season. Jennifer Couture and Erin McLaughlin are the top scorers in our competitive division. The Douglas teams competed in a number of matches against school from fifteen other districts.

Donald McKeon, technology teacher, and John Ducharme, Technology Specialist, completed a third season coaching a middle level Lego-Robotics team. Under their guidance, the Douglas Middle School team took part in the third annual competition held at Blackstone Valley Technical High School.

The Art Department under the direction of Mrs. Hayes takes part in numerous activities. Youth Art Month, a National event, is represented by four to five students each year. Art All State, a very prestigious and competitive event for the top 140 art students in the state, invites students from Douglas Middle/High School each year based on the advanced level of their artwork. Douglas Middle/High School holds an Art Show each spring. Mrs. Hayes serves on the Steering Committee of Art All-State lending her wealth of experience and talent to this highly rated event.

MCAS test administration and results again dominated much of the focus for the 2002-2003 school year. While we have to continue raising standards and addressing areas of weakness, our overall test scores were above mid-range of schools in Massachusetts. We instituted a program in the 8th, 9th and 10th grade classes to help students understand the test requirements and scoring rubrics used for this test. At the 10th grade level our failure rate dropped significantly. A grant funded summer enrichment program offered students in grades 6-9 an opportunity to improve both their reading and math skills. The Connected Math Program is in its third year of implementation. The summer 2002 MCAS Academy was offered to students in grades 6-8. During the 2002-2003 school year seats in the MCAS Academy were offered to students in grades 10 and 11. An extended day MCAS Academy has been offered to 108 students in grades 6-8. Participation in this program is voluntary, however, we encouraged all students selected for this program to participate. Selection for this program is based on previous MCAS scores. An MCAS Academy summer program is offered this summer expanding the

offerings to students in grades 6-10. Our goal is to increase student skills in the areas of math and writing, thus preparing them for the rigors of the MCAS test.

Career awareness is a vital part of our program from grades 6 through 12. We have continued with a program presented by Ed Central of Worcester, providing career awareness training through special in-class programs four times a year. Ed Central also holds financial aide workshops for parents and students preparing to enter the world of higher education. Mrs. Stack and Ms. McCormick, co-coordinators of the School-to-Work program, continued to organize a job-shadowing program for all juniors interested in spending a day at a work site. Mrs. Pincince, MCAS/Curriculum Coordinator assisted with this project. Career awareness activities are integrated throughout the curriculum providing students with knowledge of the relevance of what they are studying to the "real" world.

Douglas Middle/High School students in grade 12 and students in the upper level language courses serve as student interns at the pre-school, early learning center and at the elementary school under the guidance of certified teachers. These students teach either Spanish or French to the young students. This is a win-win situation. The high school students get first hand experience teaching and the young children acquire foreign language skills at an early age.

Under the direction of computer instructors, Denise Merten and Edward LaChapelle, the computer programs continue to expand. The NYNEX tech team continues to provide the school with technical support under the direction of computer teacher, Edward LaChapelle. Students in the troubleshooting course service computers at both the Middle/High School and the Elementary School. In addition to servicing the hardware, these students provide technical support to the staff. This program is a clear example of our school-to-work initiative. In addition, four of our outstanding computer students take part in a computer competition at Providence College each spring. The computer classes, under Mrs. Merten's direction, have developed a first rate web page. A homework page has been established for students in grades 6-8 with the support of the middle school teachers and the computer classes.

Students from Douglas Middle/High School have garnered many awards this year. The Bausch and Lomb Science Award was presented to Brianna Naughton. Chris Martinsen as the Daughters of the American Revolution recipient this year. The staff and students selected Joseph Gosselin as the Student Government Representative for Douglas High School. Kaleigh Durkin, April Ferreira and Patrick Crane are the student representatives to the School Committee.

Randi-Lynn Bruso brought national recognition to Douglas Middle/High School for a second year by being named to the National All America Soccer Team for 2002-2003 and USSSA Soccer 2nd Team All American. She attended a banquet in Philadelphia where she was honored, along with other athletes, for her accomplishments. Brian and Lynn Bruso, Randi's parents, presented a framed certificate to the school commemorating this outstanding achievement.

Our athletic program had an outstanding year. The Girl's Varsity Soccer Team won the Division 3 State Title during the 2002-2003 academic year. This followed the 2001-2002 state title won by the Douglas Softball Team.

Douglas Middle/High School has an outstanding music program including the band, chorus and auxiliary groups. To improve the quality of our performing ensembles we offered both band and chorus to our middle school students as a five-day a week program for the first time. This has had a very positive impact on the band and we look forward to continuing this offering in the future. The chorus, under the direction of Al DeNoncour, has performed at the Blackstone Valley Chamber of Commerce Breakfast, the Chamber Industrial Fair, St. Camillus Nursing Home and the Douglas Senior Center. They have also competed in the MICCA Music Festival.

Middle School students took part in many activities beyond the classroom during the 2002-2003 school year. The National Jr. Honor Society selected three poems written by 8th grade students for inclusion in a book entitled Teacher's Selection: Anthology of Eight Grade Poetry. Each of the three students was awarded a certificate acknowledging their selection. Middle School students took part in many activities this year including: Fall Frolics; Trinity Rep's The Christmas Carol; roller skating party; eighth grade play, eighth grade dinner dance and end-of-year trip.

The staff and administration have acquired a number of grants. These grants provide funds for materials and the development of new programs. This year we received the following grants: Health, Safe and Drug Free Schools, Title VI, Academic Support Services and Project Success.

The construction of a new high school dominated much of the year with planning, meetings and restructuring. The students and staff are looking forward to moving into a new building that will become the focal point of the community. There will be a number of changes taking place during the 2003-2004 school year. A new schedule has been developed offering a double block class each day. An activity period has been built in to provide scheduled time for class meetings, advisor-advisee programs and club meetings. We anticipate adding journalism, TV production and drama to our elective offerings this fall.

I wish to express my sincere appreciation to the parent volunteers who work at Douglas Middle/High School. These volunteers provide support in many ways including Bi-weekly MS Parent Newsletter, phone calls to check on absent students, PTO dances and Honor Roll Celebrations.

Parents, teachers, administrators, PTO members, and School Council members working toward academic excellence and safe school will continue to provide Douglas students with an excellent education. It is only through a clear vision and a united effort that we will reach this goal. I look forward to working with you in the coming year.

Sincerely,

Mary E. Stone, Principal



Elementary School

The Elementary School opened its doors this September with 460 students in grades two through five. We moved our first grade out of the Elementary School to The First Grade Center in order to accommodate the seven sections of first grade and returned the fifth grade to the main building from the modular classrooms. Grade configurations will change in September with Douglas Elementary School becoming a 1-3 building with 7 sections of first and second grade, and 4 sections of third grade.

The School Council continued to be actively involved in school improvement planning as they address student achievement. In addition to revising the Home/School Compact, the Council developed a survey to gain input for changes in our school lunch program. We had a great response from the surveys and plan to implement the changes in the next school year.

Massachusetts released individual, district, and statewide MCAS results for our third and fourth grade students. We were pleased that our third graders had a passing rate of 95%. Our fourth graders scored at the same level as last year. We anticipate continued increase in our scores over the next few years as we improve our curriculum and programming.

Scheduling became more of a challenge this year due to the increased number of classrooms and the addition of the First Grade Center. This was the fourth year we moved away from the traditional five-day schedule and successfully implemented a six-day schedule with an additional thirty minutes in the morning. The additional day in the schedule allowed us to accommodate all classrooms with art, music, library, foreign languages and physical education.

We continued to extend opportunities for our students with our Day 3 and Day 6 enrichment blocks. This period provided students with seventy-five minutes of courses in the fine arts, social skills, technology, world languages, and personal wellness. Our rotating schedule allowed each class to experience this block every three weeks.

In addition to our enrichment block, we implemented and expanded our after school learning program, CLASP. Classes were held on Tuesday and Thursday afternoons during two, six week sessions. We also expanded the program to include skiing at Ward Hill for our third, fourth and fifth graders. CLASP would have been possible without the strong support of our teachers and parents.

Each month our students attended a "Community Meeting". These meetings focused on our core values of Responsibility, Communication, Respect, and Innovation. Each class shared interesting events in their classroom, students got special recognition for reading and responsibility, and each meeting concluded with music. This monthly event proved to be a great way to build community spirit in our school.

The spring brought us three exciting events at the Elementary School. The long awaited cafetorium addition opened to serve our students lunch and serve as our large group meeting area. We also hosted our first Mardi Gras Carnival with games, prizes, food, and fun for everyone. Our PTO did an outstanding job organizing this wonderful event. Finally, our second annual Art Auction was a great success as we raised money for the Make- a- Wish Foundation and the library and fine arts programs. Special thanks to the many volunteers that made this event so special.

Our strong partnership with the Douglas Police Department and Douglas Fire Department continued again this year. The DARE program was again a wonderful learning experience for our fifth grade students and "Officer Phil" taught our young students about "stranger danger". Fire Prevention week kicked off the SAFE program for our third graders. Our students learned the importance of smoke detectors, home escape plans, and ice safety. The SAFE program culminated with a trip the fire station and a graduation program.

Foreign Languages continued to play an important role in our curriculum. We have expanded our program to include all grade levels. It was particularly exciting to witness the tremendous growth of all of students as they moved closer to becoming bilingual!

I would also like to take this opportunity to thank all of our parents who generously donated their time by volunteering in the classrooms, in the library, on committees, and to chaperone field studies. These partnerships with parents are greatly valued for the strong link they provide between school and home.

Respectfully submitted,

Jeffrey J. Marsden
Principal



Early Learning Center

Michael Masny
Director of Special Services
508/476/4035

With the continuing support of the Administration and School Committee, the Department of Special Education provides a comprehensive array of services that is designed to meet the individual needs of students identified eligible for special services from the ages of 3 to 22 years. Programs offered include: an integrated preschool, resource rooms at all levels, speech and language therapy, physical therapy, occupational therapy, adaptive physical education, behavior consultant, vocational workshop, alternative transitional vocational experiences, and integrated support services for regular education classrooms. With a commitment to provide the highest quality of special educational services, in the least restrictive environment, this

department continues to be successful in servicing students within the Douglas Public Schools. However, as the community undergoes substantial growth, students continue to move into the district with special education service plans that tax existing delivery systems and, at times, require programs out of the district. Also, referrals from Early Intervention for young children in need of services when they turn three years of age continue to increase, along with the severity of involvement, generate an ever growing need for additional services. The ability to provide ongoing quality services to special needs students within community based programs, is a direct result of the high level of professional skills, the dedication of staff and continued administrative support for these programs as well as a comprehensive approach to supporting regular education. An example is the Elementary School's Building Education Support Team (B.E.S.T.), which was developed in cooperation with the regular education teachers, special education teachers, and building Principal continues to offer comprehensive support services to assist all classroom teachers in meeting the individual needs of their students directly in the regular classrooms. Within this cooperative framework, both students and community benefit, as the Douglas Public School's implements the state mandate of providing appropriate education services in the least restrictive environment.

The Preschool program continues to meet with great success in providing an integrated preschool experience for the children of Douglas. Tuition payments and federal grants continue to support the preschool program, which in effect, is a free-standing preschool operating under the jurisdiction of the Public School.

The continued lack of space and therefore the inability to develop programs for specific special needs students has resulted in the need to place several students in out-of-district placements. The cost of these placements, including tuition and transportation, will continue to exceed \$100,000. As the student population continues to increase, so will the number of students who are in need of highly specialized programs increase, and for as long as the space needs of the district remains a problem, the trend toward outside placements will continue. Besides being very costly, servicing students outside of the district contradicts the federal mandate to educate student in the least restrictive environment and results in the student losing contact with the school community at large.

Along with my full time responsibilities as Director of Special Services, I continue to work full time as Early Childhood Coordinator and am responsible for all early childhood staff in Childcare, Before and After School, Preschool, and Kindergarten Programs servicing a total of 367 children. The Douglas Public School Childcare Program continues to offer extended day programs for both Preschool, Kindergarten and before/after school programs for preschool, kindergarten, and elementary students as well as an infant program for staff only. Our childcare program is open from 7:00 A.M. to 6:00 P.M. and can accommodate any combination of requests for full-time or part-time childcare services from Preschool to Grade 6. We also continue our participation in a state funded Community Partnership grant for Early Childhood programs. The childcare programs are curriculum and activity based and continue to be supported by tuition paid by the participants and is totally self sufficient.

The Early Childhood Center houses three Kindergarten classrooms, two preschool classrooms, one Childcare classroom, along with an office area, has a separate entrance, and an elevator which makes the whole building handicapped accessible. A third Preschool class continues at the Middle/High School in order to accommodate the continuing demand.

For the 2002 – 2003 school year the Douglas Public Schools offered a Full Day Kindergarten program on an elective basis. The full day program was extended to all incoming Kindergarten students and fifty-nine (59) parents chose this option. The full day program was tuition based and a total of three (3) full day classrooms were established, two of which were housed in the First Grade Center. The program was very successful and will again be offered for the 2003 – 2004 school year.

Finally, as in the previous fourteen years, on behalf of the Special Education and Early Childhood staff, I would like to extend my continuing appreciation for the community's support and to personally express my conviction that it is a privilege to be directing the services for the children of the Douglas Public Schools.

Respectfully Submitted,

Michael Masny
Director of Special Services
Early Childhood Coordinator



School Committee

The Douglas School Committee is comprised of five members elected by the community. Members of the committee serve a three-year term. In the last election we had a former school committee member return to the committee and an active community member who has worked closely with the school system join the school committee. This brings the experience and dedication needed to represent the community while working with the Superintendent in continuing to improve the educational quality in our schools and in expanding opportunities for our students.

The School Committee currently meets biweekly on Wednesday evenings at 7:00 p.m. at the Douglas Middle/High School (soon to be known as the Intermediate Elementary School). The school committee plans to meet in other school buildings in the future.

The School Committee's responsibilities include the making of policies, approval of the School Department budget and employment of the Superintendent.

The Douglas School Building Committee in conjunction with the Douglas School Committee has been working very hard in meeting the September 2003 goal of opening the new High School and completing the cafeteria addition at the Elementary School. This is an exciting time for the School Committee, School Building Committee, the School Department and the entire community. The completion of the new high school and the expansion of the elementary school address a long time issue of overcrowding in our schools. Despite the overcrowded conditions, the quality of the education that our students receive remains high and test scores continue to improve.

The graduating class of 2003 was the first class in which all students across the commonwealth were required to pass the MCAS in order to graduate. We are proud to say that our students did exceptionally well with only one student being offered the opportunity and opting to re-take the exam after graduation. We are proud of the progress our students have made. This would not have been possible without the support and encouragement of the teachers, staff, administration and community.

The accomplishments of our girl's athletic teams in winning State Championships (soccer & softball) have made our community proud and have brought everyone closer to the school. We are encouraged by the participation of the community in the support of the school system and value this continued support.

Respectfully submitted:

Douglas School Committee
John Durkin - Chair
Sandra Raines – Vice-Chair
Anne Brunson – Secretary
Shirley Downs
Leslie Breault



Guidance Department

We herewith submit the Annual Report of the Guidance Department of the Douglas Middle/Senior High School.

The Guidance Department entered the 2002-2003 school year with one Guidance Director/Counselor for grade 6-12. One guidance counselor for grades 6-9 and one school Adjustment Counselor/Psychologist for grade 6-12. The total enrollment for the 2002-2003 school-year was approximately 639 students. The 2003 senior class numbered 70 of which 63% went on to four-year colleges and another 28% furthered their education at either 2 year or technical colleges, 6% went on to work and 3% entered the Armed Forces. The senior class for this year totals 64 students.

The breakdown for the guidance personnel was as follows: Department Chair – Serviced all grades as chairman of the department, setting up and overseeing all programs and services offered to the students in grades 6-12. Served as guidance counselor for grades 10, 11, and 12. Met with students individually and in groups to go over their credits and courses. Also handled the college search and Career Search along with the application process for college and financial aid programs for senior and their parents. Administered and was in charge of the PSAT and AP testing programs along with advising students concerning the ACT and SAT testing programs, developed the school master schedule and teacher schedules and was responsible for all budgeting procedures and order for the guidance department. Supervised the guidance staff and acted as a supervising teacher for an Intern from Cambridge College.

The Guidance Counselor – Grade 6-9 – Carol McCormick was responsible for servicing students in grades 6 through 9. She worked with the middle school teams and high school teachers while servicing the students. Carol also met with students in groups and on an individual basis as needed.

The Adjustment Counselor – Jessica Hurley worked with all students in grades 6-12 through individual counseling and group sessions. She also was responsible for overseeing the Student Assistance Team.

Students need to accumulate 114 credits to meet graduation requirements. Eighty four credits must come from required core courses in the following areas: English –20 credits, Math – 15 credits, Science – 10 credits, Social Studies – 20 credits, Computers – 5 credits and Physical Education/Senior Seminar/Health – 14 credits. The increase of required credits from seventy-nine to eighty four is because of the new requirements in social studies. Because of future MCAS requirements students must now take four courses in social studies instead of three. The necessary number of remaining credits, required for graduation, are accumulated from a diversified list of both core courses and elective courses that meet the students needs, interests and future educational plans. Students who complete the required courses and proper elective courses in a successful manner will meet the entrance requirements for many four year, and two year colleges along with technical and training schools after graduation.

The minimum passing grade remains at 65. However our recommended grade to meet the requirements established by many four-year colleges, including our own state colleges and universities is 85. Students must carry six academic courses or the equivalent, plus physical education. Freshman and sophomores must also include health in their schedule and

Pass the course to meet graduation requirements. Seniors must take part in a half-year course called Senior Seminar that covers a number of topics to help them cope beyond high school.

Seniors may also have the opportunity to take part in our Work study/Job Shadowing program. We currently have more than twenty students in this program. Each student works at job sites for credit. They have the opportunity to experience first hand a career they wish to pursue after high school. In many cases they continue training in those areas in college graduation. Mrs. Stack oversees the program and handles all the placements and communication with local businesses and organizations. In many cases, students work at locations the last two periods of the school day.

Students in the upper grades may also be eligible to take classes over the Internet because of our involvement with the Virtual High School Program. Teachers from other school systems throughout the state conduct class via the Internet. Students enrolled in Virtual High School classes will have the opportunity to take these courses during their elective period. In many cases these courses are taught at the Honors or Advance Placement level. This program often enables our students to take courses that we cannot offer in areas they may want to pursue in college.

We continue to offer courses and programs that go beyond the regular classroom situation. Our Child Development Internship Programs and our World Language Internship Programs allow our students to work in a classroom setting with young

children in our Day Care, Preschool and Kindergarten. Also AP World History II, AP Economics and AP Physics became a new addition to our curriculum in 2002-2003.

Students planning to go on to four-year state colleges and universities are informed of the minimum requirement to be considered for admission. They are as follows: A student must have a grade point average of 3.0 or better. If a student does not have these grades they then must meet the required SAT score set forth in the state standard to be considered. The SAT scores are part of a sliding scale based on a students GPA.

Students must also have the following minimum courses:

- 4 years – College English
- 3 years – College Math (Alg. I, II and Geometry)
- 3 years – College Science (2 Lab Sciences)
- 2 years – College level Social Sciences (US History, Government)
- 2 years – World Language (Some language)
- 2 years – College Electives (usually from above areas)

In many cases, students need beyond the minimum to be considered. Private colleges and out of state programs will set their own standards. In most cases dealing with four-year colleges, the requirements are very similar. Students are advised to take as many college preparatory courses as possible including Honors and Advanced Placement classes. They are encouraged to take SAT I and in some cases SAT II. Students are given CD's from the guidance office to help them prepare for these testing programs.

Our middle school students are being given a new version of the California Achievement Test in which is in line with the MCAS testing program. From these results a number of 7th and 8th graders have the opportunity to become a part of the Johns Hopkins University Center for Talented Youth program. The are allowed to take SAT's as 7th and 8th graders. Many students score high enough to be recognized by the CTY program and are invited to forums and programs designed for the talented and gifted student. Ms. McCormick oversees this program and offers evening meetings to explain the program to parents and help with the application process.

Students in both our Middle and High School took part in the MCAS testing program. We had favorable results and continue to improve our overall scores. Students needing help in the math or language arts areas, which a student must pass in order to graduate from high school, were given the opportunity to take part in our MCAS remedial programs during the class day. Students had the opportunity to come out of their elective courses or their physical education and health classes.

This program continued this year and has been very successful. Currently, Mrs. Pincince with the help of others including some guidance personnel will be establishing individual success plans for each student who needs improvement or is failing in either area.

The Guidance Department with the help of College Access Online conducts a number of informative evenings for all students. The list is as follows:

- Senior/Junior Parent Nights
- Early College Awareness Programs
- Financial Aid Night

Individual Appointments for Financial Aid
7th grade career and College Awareness programs
8th grade career and College Awareness programs
9th grade career search, college search, and pre-employment skills

We also have a computer program called EXPAN, which allows our students the opportunity to do personal portfolios, search careers, search college, search for scholarships and allow parents the opportunity to do an estimated EFC (Expected Family Contribution) for college.

Sophomores, juniors and seniors are given encouragement and the help necessary to apply and take the PSAT's in grades 10 and 11 and the SAT's in grades 10,11 and 12. Douglas administers the PSAT to students in October. This year a number of home schooled students and students from other towns took part in the testing.

Students in our 8th grade are given the opportunity to meet with representatives from Blackstone Valley Tech. Interested students are then taken on a tour of the school. Ms. McCormick helps each student through the application and interview process. Students receive many services, ranging from individual appointments in grades 9 through 12 to review their folders, discuss grades, future plans and to provide help and direction with any concerns or problems they may have. Group meetings are also conducted at all levels. Counselors go into classrooms, meet with teams of teachers and individuals to provide the necessary services each student requires.

The following is a list of programs or services our department provided for our students and parents during the past year.

Individual and group adjustment counseling
Individual meeting grades 9-12 (review student folders)
Individual meeting grades 6-12 as needed
Crisis intervention services for students, family and staff
Provide mediation services to students in order to facilitate conflict resolution skills
Provide a SAT (Student Assistance Team) to review referrals and provide intervention programs for student, teachers and parents
Meet with 6th and 7th and 8th grade teams to discuss and provide student services
Parental Support Services
Outside Referrals
Work with community agencies
Middle School Activities Club – provide after school game and activity club for middle school students with the help of high school students
Job Shadowing Day
Help with students course selection
Provide help for students and conduct programs in the following testing areas. CAT', PSAT, SAT, AP Exams, Johns Hopkins Program (CTY)
Give AFL/CIO scholarship test
Select Hugh O'Brien Leadership Representative
Select Bausch and Lomb Science/Math winner
Provide help with the Blackstone Valley Tech selection process
Peer Mediation Program
Organized Harmony Day

Bring in outside speakers (Melissa Patterson for state police) topic Abuse Prevention in areas like teen dating violence
 Conducted a meeting of local support agencies and area schools to discuss programs and services
 College Awareness nights
 Parent nights
 Financial Aid nights
 Middle School College Career Program
 9th grades career, college and employment skills programs
 Bring in college representatives to speak to students
 Bring in the Armed Services representatives
 Take students to college fairs
 31. Governor's Highway Safety Bureau Program-MAAD presentation

Above all we try to provide the necessary services for students and parents through meetings, phone calls and programs, which will enable our students to have a successful and rewarding experience as they progress through school. We continue to look for ways to reach out to our community and improve our department and ourselves.

Our department works closely with the teaching staff, the administration, the parents, and students to provide the best possible services for our children. Our primary concern is the student and we hope to continue to add programs that will enable us to best serve the children of Douglas. With the addition of a new school the structure of the department will be changing in the 2003-2004 school year with new programs and services being offered to students, with the same high standards and results we have been able to attain in recent years.

DOUGLAS HIGH SCHOOL GRADUATES 2003

| | | |
|----------------------|---------------------|--------------------|
| Michael Amons | Amy Fisher | Paul Maynard |
| Lauren Ballard | Nicole Fitzpatrick | Jillian McDonald |
| Steven Blacker | Joshua Fortier | Timothy McLaughlin |
| Kristin Blair | Christopher Gannon | Christopher Menn |
| Trenton Bollinger | Alison Goldenberg | Elizabeth Miles |
| Daniel Boucher | Joseph Gosselin | Andrea Montanari * |
| Sean Boyle | April Gould | Briana Naughton * |
| Jeremy Bridge * | Taryn Grigas * | Katie Ograbisz |
| Randi-Lynn Bruso | Lindsey Hall | Philip Quinn |
| Falan Burnett | Richard Heller | Kurt Richardson |
| Kristen Caretta | Evelyn Hickey | Brian Ritchie |
| Ashley Carter Mosher | Tracy Hourihan | Julio Sanchez |
| Ryan Carter | Jillian Jacobs | Matthew Seifert |
| Vanessa Cline | Kaitlyn Jarret | Caitlin Small |
| Kelli Connors * | Christina Johnson * | Maryland Spicer |
| Lauren Conti * | Michael Keough | Sarah Stolarczyk |
| Jennifer Couture * | Ashley Kibbe | Daniel Sweet |
| Timothy Cox | Nicole Kosiba | Scott Taddei |
| Rebecca Cygielnik | Amy Kozak | Michael Thatcher |
| Richard Davis | Ashly Kupstas | Amanda Turner |
| Alyssa Doda | Jonathan Lachapelle | Jason Wood |

April Ferreira
John Field

Kerri-Lynn Marchand
Christopher Martinsen *

* denotes National Honor Society



School Nurse

The Douglas Public Schools employ three full time Registered Nurses, one in the Middle High School, one in the Elementary School and one who shares her time between the Early Learning Center and the Kindergarten/1st Grade Center. Additionally, a Health Services Director, located in the Middle High School, was funded by the Enhanced School Health Services grant from the Massachusetts Department of Public Health.

Together the nurses oversee the health and well being of over 1500 students from preschool to grade 12 and serve as a resource to the staff for health related questions and concerns. They also evaluate students from the Day Care at the request of the director. During the FY '02-'03 school year, the number of students and staff evaluated and treated in each building is as follows: Middle High School – 6,061 total visits; Elementary School – 5,003 total visits; Kindergarten/1st Grade Center and Preschool – 2,830 total visits. Total visits consist of screenings, health and illness evaluation, injury treatment and prevention, immunizations and communicable disease surveillance, wellness promotion, health education, medication administration, parental contact and others.

Hearing and vision screenings were conducted for all students in Kindergarten through grade 5, and in grades 7 and 10 at the Middle High School. Postural screening exams and follow up are done on all students in grades 5-9 with the assistance of the Physical Education teachers.

The nurses investigate all accidents and injuries that occur during school hours and render medical attention to those requiring it. Follow up recommendations are made to the Principal of each school.

The nurse at the Elementary School offers a weekly fluoride rinse to all students who wish to participate. This year 79% of the total enrollment took part in this program.

This year the Health Services Director and the Middle High School nurse performed height and weight surveillance on students in grades 6 and 7 as part of the Department of Public Health "Planet Health" grant. They also helped to facilitate the survey portion of this grant. This data will be collected each year for three years total and will include the 8th grade for the next two years.

All nurses collected monthly statistical data, which was then compiled and sent to the Department of Public Health by the Health Services Director. This data supported the

funding the Douglas Public Schools received from the Enhanced Health Services grant. Unfortunately, due to statewide budget cuts, this grant was terminated in January 2003.

The Middle High School nurse, with the assistance of a senior work study student she supervised for the entire school year, organized an American Red Cross blood drive. This event was extremely successful and the number of units of blood collected exceeded their expectations. Students 17 years of age and older, faculty/staff, and residents of the Douglas and surrounding communities supported this blood drive by donating.

Each quarter, all school nurses participated in the Administrative Activity data collection portion of the Federal Municipal Medicaid reimbursement program. The Health Services Director prepared and coordinated all the data for this as well as for the Direct Services reimbursement program. It was then forwarded to UMASS Municipal Medicaid for billing and subsequent federal reimbursement to the Town of Douglas.

Respectfully submitted,

Leslie McInnis, RN, BSN
Health Services Director



Blackstone Valley Vocational Regional District School

About Our School Committee

The Blackstone Valley Vocational Regional District School Committee sets the framework for the successes shared within this report. Not only are these elected officials highly familiar with the challenge of providing academic lessons to our students, but they are also highly familiar with the vocational technical lessons inherent in our curriculum.

Discussions and deliberations are enhanced by the diversified daytime occupational experiences of the school committee members. Our school committee, consisting of machinists, business owners, utilities specialists, health benefit analysts, business administrators, carpenters, educators, engineers, auto body technicians, and firefighters, is always looking for new, creative, and cost effective ways to support student ambitions while ensuring our taxpayers see a return on their investment.

E. Kevin Harvey of Bellingham, Chairman
Matthew C. Krajewski of Blackstone
John C. Lavin, III of Douglas
Anthony M. Yitts of Grafton
Robert S. Metcalf of Hopedale
Michael D. Peterson of Mendon, Assistant Treasurer
Arthur E. Morin, Jr. of Milford

Chester P. Hanratty, Jr. of Millbury
Gerald M. Finn of Millville, Vice-Chairman
Joan A. Gautreau of Northbridge
Mitchell A. Intinarelli of Sutton
Kenneth M. Pedersen, Jr. of Upton
Daniel L. Baker of Uxbridge, Secretary

Treasurer
Barbara Auger

Special thanks to former school committee members **Everett Young** of Hopedale and **Robert Snow** of Upton for their many years of distinguished service to Valley Tech and to their communities.

Submitted by the Blackstone Valley Vocational Regional District School Committee and Superintendent-Director Michael F. Fitzpatrick

From the Superintendent-Director:

This report details the highlights of our fiscal year, July 1, 2002 - June 30, 2003, and comes to you as notification of the hard work, effort, and determination displayed by our administrative team, our staff members, and our students.

We at Valley Tech take seriously the need to be accountable to our investors - our shareholders if you will - namely the taxpayers of the 13 towns that support our initiatives each year. Moreover, we embrace this opportunity to share measured growth with you and to reaffirm the ever-constant request for input to improve our award-winning system in each and every way we can.

Perhaps tops among the many high points of the year was the admirable performance of our senior class, which achieved a 99.5% passing score on the state mandated MCAS tests, the highest of any vocational-technical school and among the highest of any traditional high school in the Commonwealth of Massachusetts. Valley Tech teachers and support staff are a critical part of this success story, as is the work of the students themselves. I have enjoyed the opportunity to know these students firsthand and wasn't one bit surprised at their impressive performance on the tests.

Preparing a student academically, technically, socially, and emotionally is a large undertaking. We do not accomplish it alone. The help of entities such as the School Based Health Center, a collaborative effort between Valley Tech and Milford-Whitinsville Regional Hospital dedicated to educating students on the importance of mental and physical health and fitness, plays an important role in our story of success.

As that success story continues, we will continue to fill a vital role in the economic engine of the Blackstone Valley, producing well-educated and well-trained graduates ready to enter the workforce and/or pursue higher academic and technical degrees.

Perhaps that is why some community members have called Valley Tech the gem of the Blackstone Valley.

Indeed, the future looks bright for Valley Tech. Our expansion and renovation of the Valley Tech learning facility is now underway, our school committee continues to provide leadership and experience in our journey to succeed, and our recognition as a Compass School by the state Department of Education reaffirms that we are on the right path to succeeding in our mission to educate our students for a global advantage.

Best regards,

Dr. Michael F. Fitzpatrick
Superintendent-Director

**\$36 million Construction/Renovation of Valley Tech is underway,
Green Schools Initiative provides added boost...**

Valley Tech officially broke ground Friday, May 16, 2003 on its \$36 million expansion and renovation project. More than 200 people attended the ceremony and related festivities, which kicked off in earnest the rehabilitation of a facility that dates to the 1960s. In addition to providing for a much needed facelift, the project will add 14 new classrooms, three new vocational-technical programs, and a 1,400 seat competition center to the campus.

Superintendent-Director Michael F. Fitzpatrick put the event in perspective for those in attendance at the groundbreaking ceremony: "As deservedly focused as all of us have been on this new facility, which will prove marvelous, I trust that we recognize that ultimately the upgrade and expansion is not about brick and mortar. Everything we do at Valley Tech is for our students - today, tomorrow, and beyond."

U.S. Congressman Richard E. Neal offered congratulatory remarks, as did State Sen. Richard T. Moore and State Reps. Jennifer Callahan and Paul K. Frost. State Rep. Marie J. Parente, unable to attend due to a scheduling conflict, visited the school earlier in the day and congratulated those involved in the project.

Attendees at the groundbreaking included Loren Belida, senior vice-president of architecture for the H.L. Turner Group, George L. Agostini, president of Bacon Construction, and Richard Tinsman, program director for the Massachusetts Technology Collaborative's Green Buildings program. The Turner Group is providing architectural services for the expansion and Bacon Construction is the general contractor for the project. Mr. Tinsman presented Valley Tech with an oversized check representative of the \$130,000 in grants the school system has received for its energy efficient and environmentally friendly construction initiatives.

Helping celebrate the occasion was a brass quartet from the Claflin Hill Music Performance Foundation. Valley Tech's award-winning culinary arts students provided hors d'oeuvres. Valley Tech Expansion Project Manager Robert Gilchrist led the groundbreaking ceremonies and School Committee Chair E. Kevin Harvey offered closing remarks.

Renovation and expansion will allow Valley Tech to gradually increase student enrollment from 900 students to 1200 students. The project is expected to be completed by 2006.

Valley Tech named Compass School:

The Massachusetts Department of Education analyzed more than 150 school systems before selecting Valley Tech to serve as a 2003 Commonwealth Compass School. The Blackstone Valley Vocational Regional School District will be recognized and celebrated for its school wide improvements, and will be charged with disseminating information and sharing its ideas, practices, and models for success with other school systems across the state. The Compass School award comes with a \$10,000 grant.

In its report to the Massachusetts Department of Education, the Compass School site survey team lauded Valley Tech's innovative approach to education. "The essential outcome of the school's successful work is the virtual absence of an academic-vocational divide. From superintendent to newly recruited teacher, there is a culture that has been grown organically at Blackstone Valley focusing all professional work on student success. This has paid high dividends," the report states.

The report singles out Valley Tech's "across the curriculum approach" in reading, math, and technology as one impetus for success. The senior portfolio, the teamwork demonstrated by the entire staff, the "respect" theme embedded in students and staff are also mentioned as ingredients in the school's recipe for success.

The report further lauds the school system for its innovative school calendar: "The student calendar days were increased to 193... This allows opportunities for staff to meet either in team clusters or in other configurations including meetings of cross discipline department chairs... There are regular senior leadership and school council meetings, too, but it seems that the change agenda is truly driven from grass roots as a result of sensible arrangements that allow professional exchange and discussion."

Other comments from the report:

"Valley Tech has enjoyed high staff stability over the past ten years and dramatically increasing student success (as measured by transition to work and MCAS achievement and decreasing suspension and dropout rates). The school and district administrators link this success squarely to detailed strategic planning, quality management and the creation of a strong sense of joint ownership by students, academic and vocational staff."

"The district and school leadership and the school faculty speak with one voice about the success of their innovative strategies that have all but raised the bar of the whole school population above the MCAS 'failing' category."

"The involvement of the whole faculty in decision making - particularly in terms of planning the integrated curriculum - forces teachers and administrators to make the connection between long-term initiatives, changed instructional objectives and student learning goals."

"Investment in 'respect across the curriculum' has paid off not only in enabling student success but also in a calm and orderly building where student management is made to look easy. The school is not complacent about these achievements, and every opportunity is taken to support the interests and aspirations of individual students..."

"The conditions are in place for the Blackstone Valley Vocational Regional School District to serve as a model of effective practices and successful improvement initiatives. The leadership, faculty and students are enthusiastic about their work and could articulate the reasons for their success clearly... In this respect, any school visiting Blackstone Valley would have the advantage of seeing 'professional work in progress' and a culture where teaching and learning permeate that culture."

Valley Tech wins Gold at National SkillsUSA-VICA Conference

Valley Tech's Erin Woodward earned a gold medal and Jason Irr took home a bronze in the 39th Annual SkillsUSA-VICA National Leadership and Skills Conference, held June 24-27 in Kansas City.

It is the fifth year in a row that Valley Tech has earned a culinary arts medal in the national competition, but Erin Woodward, a junior, is just the second national gold medal winner in Valley Tech history and the first in the culinary arts program.

To get to the national competition, held over three days in three venues, Erin Woodward of Uxbridge, Jason Irr of Millbury, and Brian Veneziano of Milford, first had to win at the district level and then at the state level. Working against the clock and each other, some 4,000 students from all 50 states competed in 75 different trade, technical, and leadership fields. The participants proved their expertise in fields such as electronics, technical drafting, precision machining, medical assisting, and culinary arts. The contests are planned by a committee made up of representatives of labor and management and are designed to test the skills required in each field.

SkillsUSA-VICA is the national organization for students in trade, industrial, technical, and health occupation educational fields. It sponsors the SkillsUSA Championships each year to recognize the achievements of vocational students and to encourage them to strive for excellence and pride in their chosen occupations.

Athletic teams represent Valley Tech well in community:

The Valley Tech High School boys varsity basketball team received the 2002-2003 Massachusetts Alliance for the Promotion of Sportsmanship Award and the team also received the Massachusetts Interscholastic Athletic Association's team sportsmanship award.

Valley Tech accepted the MAPS award at the FleetCenter during the halftime of the March 26 basketball game between the Boston Celtics and the Golden State Warriors. Celtics forward Walter McCarty and MAPS officials presented the award to the Valley Tech team captains. Valley Tech earned the recognition for its display of sportsmanship, camaraderie, commitment to fair play, and courage throughout the season as one of its players, senior Alex Stansky of Uxbridge, battled an incurable form of cancer.

The Valley Tech cross country teams competed in the 7th Annual Walt Disney World Cross Country Classic in Orlando, FL. The boys and girls teams raised more than \$7,000 to cover expenses of the Columbus Day weekend trip. The boys' team placed ninth out of 26 teams from the United States, Great Britain, Australia, Venezuela and other nations. The girls' team placed 13th out of the 24 teams.

Valley Tech High School and Nipmuc Regional High School found another cost effective way to provide extra-curricular activities for students while strengthening a partnership between their respective school systems. Through a cooperative agreement, Nipmuc and Valley Tech this spring fielded an intramural girls lacrosse team. The program was so successful that both schools plan to expand the partnership to a junior varsity team in 2004 and a varsity team in 2005. The agreement is similar to the partnership between Valley Tech and Grafton that created a boys varsity hockey team.

Valley Tech now offers more than a dozen extra-curricular athletic choices, including basketball, football, soccer, volleyball, cheerleading, track and field, and softball.

Students and Staff continue to achieve success:...

Our students and staff strive for excellence every day. Perhaps Valley Tech's highest achievement of the 2002-2003 school year was the performance of our seniors on the MCAS tests. An outstanding 99.5 percent of the Class of 2003 passed the test, giving Valley Tech the highest passing percentage of any vocational-technical school in the Commonwealth and among the highest of all traditional high schools in the area.

The success on the MCAS is attributed to the unparalleled commitment by our faculty and the hard work and effort of our students. On an individual level, the work of Valley Tech students was just as impressive and the community around us took notice.

The Providence Graphic Arts Association named Ashley Courtemanche of Grafton the recipient of the Providence Graphic Arts Association's 2003 Outstanding Graphic Arts Student award. A trade association consisting of printers, publishers, and graphic art companies in Rhode Island and southeastern Massachusetts, the Providence Graphic Arts Association each year recognizes high school students who have demonstrated proficiency in the graphic arts field.

The award was presented to Ashley, a 2003 graduate, at the group's annual awards banquet, held May 27, 2003 in Providence, R.I., and highlighted a night in which Valley Tech students took home 15 awards. Ashley's recognition showcases the external praise made possible to Valley Tech students who successfully weave their way through 2000 plus hours of laboratory, studio, and classroom work. Valley Tech's electronic portfolio requirement further convinces prospective employers and college admission agents of the quality of Valley Tech graduates.

In all, five Valley Tech entrants earned first place recognition, four earned second place awards, and five others received honorable mention. Categories Valley Tech students earned recognition in included one- and two-color business cards, certificates, graduation programs, pamphlets, tickets, and newsletters. Projects included work done for Hopedale High School's Drama Club, the Mendon DARE program, Upton's Department of Public Works, and the Milford-Whitinsville Regional Hospital's School Based Health Center.

The work of drafting and manufacturing students Brandon Drake, Joshua Geary, Sean Lucier, Sandy Spaulding, and Robert Felice received national recognition for their design and construction of an aluminum dog sled. The sled, entered into the 2002 James F. Lincoln Arc Welding Foundation School Shop Awards Program, won the Division I

Region I Silver Award and was featured in the 2003 awards program brochure, distributed to high schools, technical institutes, and colleges across the nation.

The Lincoln Arc Welding Foundation sponsors programs for the advancement of arc welded design, engineering, and fabrication. Valley Tech students competed against high school students from throughout the northeast. Region I stretches west to east from Wisconsin to Maine and south to West Virginia.

Valley Tech's winning entry was a composite project of students in the drafting program and students in the manufacturing technologies program as part of the school's JASON Project study of frozen worlds. Drake, of Northbridge, and Felice, of Millbury, designed the sled. Lucier and Spaulding, of Grafton, and Geary, of Northbridge, completed the manufacturing of the sled. For their efforts, the Valley Tech team received a cash prize and a certificate of achievement for outstanding performance in national competition.

Automotive students Mike Landry of Millville and James Bengston of Millbury earned the High Written Trophy in the state finals of the Massachusetts Auto Dealers Technology Competition. Landry and Bengston left the contest, held during the New England International Auto Show in Boston, with the highest written scores of all opponents in the 2002 Show. The students were scored on eight Automotive Service Excellence (ASE) areas.

But it wasn't just the students who were recognized: Valley Tech biology teacher Francine Breger was one of seven finalists for the Worcester Polytechnic Institute's Technological Humanist Award. Mrs. Breger placed fourth and, as an honorable mention recipient, received \$500 to be spent in her classroom. She beat out 64 teachers from nearly every geographic area of the state. The award was created by WPI to honor teachers who exemplify "technological humanism" – those skills that integrate technology and humanities in ways that inspire students to use and study science and technology in ways that will benefit society.

Mrs. Breger strives to teach those concepts in her classroom every day. "I try to teach the students to enjoy, appreciate, and understand the world they live in," she said. "It makes them look at Earth from different angles. If they learn to preserve it, they will be able to enjoy it. It is wonderful working with kids because they still have an innocence and enthusiasm that often diminishes as we become adults."

Investing in our students:

Each year, we make a concerted and untiring effort to secure grants and donations to supplement the community's investment in quality vocational technical education. In FY2003, Valley Tech secured more than \$1 million in public and private grants and donations, a 24 percent increase from FY2002. The additional funding meant an extra \$1,156 was spent helping to educate each of our 900 students.

And our investment is paying off as members of the Class of 2003 secured, on average, more than \$1,500 per student for college scholarships.

A sampling of some of the grants secured by Valley Tech in FY2003:

Academic Support Services Grant - \$58,000
Exemplary Models for Student Success Grant - \$240,712
Perkins Occupational Ed/Voc. Skills Grant - \$168,468
Renewable Energy Trust Fund Green Schools Initiative - \$150,000
Special Education 94-142 Entitlement Fund - \$171,969
School-Based Health Center/Milford-Whitinsville Regional Hospital - \$81,037
MetroWest Health Foundation-Healthy MetroWest Initiative -\$49,100

Valley Tech makes a return on the community's investment...

A cornerstone of Valley Tech's success has been our commitment to the community. Partnering with community organizations and private companies pays a significant dividend in both dollars and knowledge. This year, 1,032 community service projects were completed, saving the district and member towns nearly \$300,000.

This year saw the completion of a house building project in Douglas for the Brosnahan family. Other projects included town signage, the painting of municipal offices, the repair of town vehicles, and the production of park picnic tables.

The Annual Superintendent's Dinner was once again a success, as was the fifth annual charity golf tournament. Proceeds from both events were used to meet non-budgeted school requests, enhance student service projects and extra curricular activities and for student scholarships.

Sponsors of school programs this year included Worcester Polytechnic Institute, Lampin Corporation, Milford-Whitinsville Regional Hospital, UniBank for Savings, EMC Corporation, TLC, Inc., Epco Fab., Griffin Electric, Wheelabrator Millbury, Inc., Bacon Construction, Gaudette Insurance, Wyman-Gordon Foundation, Massachusetts Electric, American National Power, Waters Corporation, Milford Federal Savings & Loan Association, Milford National Bank & Trust, and countless others.

13 towns unanimously approve Valley Tech budget

For the fifth year in a row, the thirteen towns that make up the Blackstone Valley Vocational Regional School District have unanimously approved Valley Tech's budget request.

The arduous process, made even more difficult with the delays and constant changes in this year's state budget figures, took nearly three months, as annual town meetings were postponed or continued to later dates. Also making this year's budget process more complicated than usual was the 18 percent cut in state aid to Valley Tech.

"It is a credit to the students, the teachers, and the staff that the voters in our district feel good about making an investment in our school system," said Superintendent-Director Michael Fitzpatrick. "We were very cognizant of the harsh realities of town budgets, cuts in state aid, and the condition of the local and national economy. That's why we worked

internally to develop a budget that was essentially a zero percent increase from the previous budget."

Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton, and Uxbridge voted in favor of fully funding Valley Tech's requested budget amount. In all, voters approved a \$6.4 million contribution to Valley Tech's \$12.7 million operating budget. Valley Tech receives \$4.6 million in state aid and in excess of \$1 million in grants and donations to the school.

School officials credited the tireless work of Valley Tech's School Committee and the number crunching done by Business Director Kurtis Johnson, for developing a viable budget that taxpayers could support. Making the budget process smoother for Valley Tech was the strong showing of alumni and parents of former, current, and future Valley Tech students at each of the town meetings.



Council of Aging

The Douglas Senior Center and Council on Aging strive to provide information, education, and enriching social interaction for seniors of the community. The programs that are offered are designed to meet the needs of the seniors in the community. The programs enable seniors the opportunity to get together and stay active. We attempt to provide seniors with access to information on ways to stay health and live longer. These resources enable seniors to live healthier lives and remain at home as long as possible.

We work with numerous volunteers in the community. These volunteers provide assistance in a variety of senior programs. We have a wide range of volunteers which includes students from the high school, active seniors, several Girls Scout troops, and Brownie troops, CCD Students from St. Denis and members from the community. These volunteers are essential in many of our programs. The Meals on Wheels program, Outreach Activities, Chore Program, and other programs are only successful due to our volunteers.

The Outreach program services many of the seniors in town through a variety of programs. The Outreach program allows ways for homebound seniors to remain active and part of the community. The Outreach program is able to provide services and programs that are directly geared for the homebound. We have a friendly visitor, library, magazine and a reading program that are specifically designed for homebound. Seniors in the community are living longer and staying at home more than ever before. Due to this we have seen a dramatic rise in the number of homebound seniors we serve.

We are a source of information and referral for seniors and their families. We provide information on a variety of senior assistance programs and seniors resources. By working with seniors and their families we are able to provide a connection to information that allows seniors to live longer and healthier lives. This information and access to

resources that provide seniors and their families the ability to obtain services that will work for them to accommodate their needs.

The Senior Center is able to provide a wide variety of information on many senior issues from Osteoporosis to Elder bus service. If you need assistance of any kind, do not hesitate to call.

Sample of Programs that the Senior Center Offers:

| | | |
|-----------------------|------------------|--------------|
| Outreach programs | Chores program | Bake offs |
| Movie day | Bingo | Walking club |
| Osteo Stress Exercise | Crafts | Tai chi |
| Health Programs | Computer classes | Lunch Club |

July1, 2002-June 30, 2003 Statistics

| | Duplicated | Unduplicated |
|-----------------------|------------|--------------|
| Newsletters | 3694 | 3044 |
| Visitors | 2919 | 403 |
| Phone calls | 7092 | 2638 |
| General Information | 9591 | 2254 |
| Transportation | 786 | 61 |
| Intergenerational | 141 | 27 |
| Volunteers | 93 | 16 |
| Educational Programs | 213 | 57 |
| Recreational Programs | 457 | 83 |
| Exercise Programs | 822 | 136 |
| Meals on Wheels | 4421 | 127 |
| Lunch Club | 4733 | 234 |
| Outreach Support | 1209 | 350 |
| Outreach Visits | 223 | 25 |
| Outreach Referrals | 364 | 172 |
| Family Support | 99 | 12 |



Veterans Director

Fiscal year 2003 has brought some changes in the Veterans' Services department. In May 2003, Arnold Korenblum resigned as Veterans' Services Director. I have had the privilege to step in as your new Veterans' Services Director. This is not a position that I take lightly. My dedication to veterans' issues goes back several years. I have been a lifetime member of the Disabled American Veterans since 1990. I have worked hundreds of hours as a volunteer at the Veterans Administration Medical Center in Providence Rhode Island.

With that change also brought a change in venue. The office has moved from the Uxbridge Town Hall to the Northbridge Town Hall. Veterans' Services is located in room 2-1. My office hours are Monday, 8:30am to 7:00pm; Tuesday – Thursday, 8:30am to 4:30pm and Friday, 8:30am to 1:00pm. The telephone number is 508-234-9240.

In the few short months that I have been working for you, I have had many requests for assistance in enrolling in the VA Healthcare system. Many WW2-era veterans are now seeking to take advantage of that benefit. Applications are available, but be sure to have your DD214/discharge available.

As always, Veterans' Services looks forward to assist veterans/dependents. Please contact me for any veteran concerns.

Respectfully submitted,

Ken Trajanowski
Director



Simon Fairfield Public Library

508-476-2695



Hours of Operation:

Monday 12-5

Tuesday 12-8

Wednesday 10-5

Thursday 12-8

Saturday 9-1*

(Closed Saturdays during July and August)

Library Trustees

Elliott G. Chesebrough* - Chairman

Ramona Lachapelle* - Treasurer

Betty R. Holden* - Vice-Chair

Barbara Gjeltema*

Lilian Cencak*

Joe Biagione

Deborah Froehlich

Tim Martin

(*denotes life members)

Honorary Life Members

William Baron

Jack Sughrue

Sue S. Cave

David R. Manning

Lena Quinn

Library Staff

Ann D. Carlsson

Janeen Rawson

Maryellen Aubin

Debbie Soderman

Library Director

Children's Librarian/Assistant Director

Circulation Librarian

Library Assistant

| | |
|---------------------|--------------|
| Josh Tetreau | Library Page |
| KatieGrace Youngsma | Library Page |
| Todd Migliacci | Library Page |
| Tina Soderman | Library Page |
| Substitutes: | |
| Gail Bowen | |
| Claire Maguire | |

Circulation Statistics

| | | | |
|----------------------|--------|--------------------|---------------|
| Adult Non Fiction | 1642 | Periodicals | 1946 |
| Juvenile Non Fiction | 2286 | Audio Books | 218 |
| Adult Fiction | 4602 | InterLibrary Loans | 263 |
| Juvenile Fiction | 9016 | Videos | 1533 |
| Total Book | 17,546 | CD's | 115 |
| | | Total Non Book | 4095 |
| | | TOTAL | 21,641 |

This year, the Library celebrates its 100th anniversary. The town of Douglas has had a public library since the 1800's, however in 1903, construction on the current building was completed. The library building has remained relatively unchanged since that time and continues to be a prominent fixture in the town.

In honor of this occasion, the staff gave the town a Library birthday celebration on May 31st of this year, which was open to all members of the community. The festivities were held under a tent with food, a wandering clown and musicians playing fiddles and guitars. Close to 200 people attended the event. I would personally like to acknowledge and thank the following people who helped us when we asked: Roger Manyak and Sokols; Mattie Mesite and Mary Buller; Kent Brotherton; Bob Brouillette of EZY Electric; Roger's Appliance in Uxbridge; Ricky Colono; David Aubin, Anne Bouvier and Josh Tetreau.

Throughout this past year, the Library held special programs and events in conjunction with our 100th anniversary. In May, there was a reception to celebrate the work of Craig McCallum, a young architect who was a life long resident of Douglas. Craig worked for Lerner Ladds and Bartels in Providence until his untimely death. An exhibit of his drawings and the projects he was involved in were on display at the Library for several weeks.

In the Spring, the Library hosted an Escape Artist and a Creative Writing Program for young adults. Janeen Rawson started a Young Adult Advisory Group, Comprised of 12 young people from the town. Their interests range from recommending titles for the library to work on the skateboard park committee.

At Christmas, the Library hosted its annual Holiday Open House with refreshments, an ornament making workshop and a visit from Santa. At Octoberfest, we hosted pumpkin painting and a Trustee Book Sale. As in the past, there were storytimes in the Summer, Fall, Winter and Spring for children aged 2-12.

This past year, the Library received a new roof, copper gutters and downspouts, which gave a face lift to the exterior of the building. In May, the Trustees initiated a fundraising

campaign to install Air Conditioning in the building. The initial rough estimate for this project is \$32,000. The Trustees are in the process of soliciting individual community members and businesses to meet this goal. Once reached, work on the air conditioning will go forward. The system that is ultimately installed will remain intact with any addition or renovation project and will be designed to accommodate multiple zones.

The Library remains on the Massachusetts Board of Library Commissioners State Construction Building Grant wait list. Currently, Douglas is number 18 on the list. Funding for the wait-listed libraries has yet to be scheduled or released, therefore the actual number of years before funding is available is still in question. In the meantime, the Board of Trustees is looking at all other options available to determine what will be best for the town. These options include but are not limited to plans for a smaller addition, which would not be contingent upon a state grant.

The Library remains a member of the Central Massachusetts Regional Library system through which we have access to interlibrary loans and online databases for reference, business and health. Patrons who hold a Douglas library card may access these databases from home. Patrons may also borrow materials from any other library that is a member of the Central Mass. Library system. Thanks to a gift from UNIBANK, the Library currently has passes to the Higgins Armory, Ecotarium and the Mashantucket Pequot Museum. Later this year we plan to have passes to the Roger Williams Zoo in RI. Free Internet access is available at the Library and patrons who are unfamiliar with computers may sign up for a free tutorial.

For all of the library staff, I would like to thank the community for their continued support of the Library. We appreciate your patronage and look forward to serving your needs for the next 100 years.

Respectfully Submitted,

Ann D. Carlsson
Library Director



Library Building Committee

In July 2002 the Committee reviewed a letter from the architect of the Building Project, Mr. Robert Farley. He expressed some concern that being 38th on the waiting list would push the funding out 7 to 10 years. In his letter he outlined several scenarios for expanding the Library should the Town of Douglas not want to wait for the Grant money. Mr. Merritt Tetreault has been monitoring our progress and the Committee is happy to report that we now stand at 19th on the waiting list.

The Committee spent several months gathering information on professional fundraising and additional smaller grant money should the Town of Douglas need help funding their portion of the Grant. In conjunction with this possibility, the Committee drafted a letter to

the Board of Trustees of the Simon Fairfield Public Library outlining several possibilities for expansion should they decide not to accept the Grant Money.

The Committee is now proceeding to finalize the parking plans and any other issues that might arise from the Grant approved plans.

At this time the Committee has lost some of it's members and has several vacancies that need to be filled.

Respectfully Submitted
Merritt Tetreault
Chairman, Library Building Committee



Housing Authority

The Douglas Housing Authority achieved elected full membership after the May 2003 Annual Election. A meeting was called for the 28th of May and the first order of business was to open, categorize, and respond to the 4 month backlog of mail. Reorganization also took place with the election of officers.

A second meeting was held on June 12, 2003 and the Authority unanimously voted to submit a candidate to the Department of Housing and Community Development for gubernatorial appointment to the Douglas Housing Authority making the Authority a full board of 5 members.

The Housing authority is actively investigating Section 8 housing availability and regulations, establishing a working relationship with local managers of affordable housing facilities, and encouraging participation and input from the Town Nurse, Veteran's Agent, and the Senior Center Outreach Coordinator at our regular meetings.

Respectfully submitted,

Patricia A. Manning, Chair
Jean Peterson, Vice Chair,
Diane St.George, Secretary
Robert Stevens, Treasurer



Cable Advisory Board

This year, the Douglas Cable Advisory Committee was made a separate committee by the Board of Selectmen. It was a period of organization in preparation for the expiration of the current 15 year cable contract with Charter Communications that expires in August 2003.

To this end, a very successful public hearing was begun in January to seek input for the citizens of Douglas with regard to the performance of the cable licensee and to identify future cable-related needs for the Town. In addition, a Town-wide survey was distributed and the Committee received a great deal of input from both those who have cable and from many who do not. The information received from these two sources was crucial for the license negotiations with Charter.

The Committee continues to oversee the three PEG (Public, Education, Government) Channels. Local programming includes the meetings of the Selectmen, School Committee, Planning Board, Conservation Board and the Annual Town Meeting. The committee produced the annual "Meet the Candidates" night. Other local programming included local sports and awards programming and a short production for the Fire Department. The Town Message Board is updated on a weekly basis.

The Committee looks to the time when local programming can be expanded.

Submitted,

Thomas M. Devlin, Jr.
Chairman
Cable Advisory Committee



Moses Wallis Devise

To the Selectman of the Town of Douglas:

Value of Devise for 2002 as follows:

| | |
|-----------------------------|--------------------|
| *Southern Pacific Railroad | \$4,000.00 |
| * FleetBoston | \$43,386.87 |
| Year Total of Devise | \$47,386.87 |

The agent paid as follows:

| | |
|---------------------|-----------------|
| Unibank for Savings | \$50.00 |
| Agent Salary | \$100.00 |
| Total: | \$150.00 |

| | |
|------------------|-------------|
| Permanent Value | \$27,502.00 |
| Devise Net Worth | \$15,884.87 |

Respectfully Submitted,

Michael V. MacInnis
Agent for Devise



MA Cultural Council

The Massachusetts Cultural Council (MCC) funds local cultural councils in most Massachusetts cities and towns. The MCC receives its funding from an annual appropriation from the Commonwealth, support from the National Endowment for the Arts, and donations from public and private entities. In FY '03 the Douglas Local Cultural Council (LCC) received \$2,000 from the MCC. The LCC used available funds from prior years and awarded a total of \$3,550 in grants.

LCC funds may only be used to support programs in the arts, humanities and interpretive sciences in Massachusetts. Each year, the grant cycle begins on October 15th, at which time the grant applications are due to the LCC. The LCC is then responsible for meeting and deciding which projects should be approved for that fiscal year and then forwarding those decisions to the MCC. In April, the MCC sends a list of final approvals/disapprovals to the LCCs.

Recent projects that have been approved by the LCC and MCC include jazz concerts, programs through the local library, senior center events, ornaments, and Octoberfest

performances. Although our funds are very limited, the Douglas LCC strives each year to bring diverse and interesting events to the area.

The Douglas LCC is always looking for difference perspectives to add to our decision-making body. If you are artistic, interested in cultural activities, or if you just want to get involved with our Town, please pick up a volunteer application from the Board of Selectmen's office, fill it out and return to the Selectmen.

The Council members would like to thank Derek Brown for his role on the council as a member and treasurer. Mr. Brown served on the Board for three years and chose not to be reappointed.

Respectfully submitted,
Marleen R. Bacon, Chair
BettyAnn McCallum, Secretary
Mitchell Cohen
Patricia Brule



Octoberfest

Once again this last years Octoberfest was a great success, even with the weather being uncooperative in the morning. It was held on Saturday October 5, 2002. It was the third year for the committee and everyone worked very hard to maintain the town spirit of the prior years of Octoberfest events.

The day started with a parade up Main Street, with participants from the Worcester Sea Cadets as our color guard, Red Knight representing the fireman's motorcycle group, scout troops, dance groups, karate groups, Pick wick players dressed in historian outfits, town officials, ambulance and fire trucks. It is always wonderful seeing the participation from our town as well as our neighboring towns.

Behind the library as well as on Main Street there were rides and games for all ages. The rock climb, moonwalk, tiger maze and obstacle course were a great hit with everyone. The cash cube was favorite to many people, there were some wonderful and generous certificate and prizes to be won. There were food and craft vendors from Depot Street to Cook Street. There was a large variety of items and services to choose from, ranging from hand made items, woodcrafts, paintings, silent auction(always a big hit) from the church, jewelry, hats, toys and many more items, too many to list.

There was entertainment through out the day ranging from singers, bands, chorus, dance routines, karate demonstrations, cheerleaders, the pick wick players, jugglers and clowns. The Douglas Band once again did an outstanding performance on Main Street. The street being closed for the second year was a great success. The committee worked closely with the police department to ensure the safety and wishes of everyone. We are doing our best to fill the whole street and continue the festival towards all businesses on Main Street.

The committee would like to thank anyone and everyone who helped to make this another successful year for our town of Douglas. We want to thank all the generous donations we received from local merchants, contractors, business offices and everyone else. Without these donations, the Octoberfest would not be the success it has been in the past and hope to continue in the future.

We have once again started planning for this years event on October 4,2003. We are looking for comments and ideas anyone would feel could improve this years Octoberfest. Anyone interested in participating can contact the committee through the town hall, or at a meeting held the second Thursday of the month at the Municipal building.

The Douglas Festival Committee would like to thank everyone in advance for this years help in creating another successful Octoberfest . We are always seeking volunteers and people interested in keeping our town events and spirits alive and well.

Thank you, The Douglas Festival Committee



Skate Park Committee

The Douglas Skate Park Committee was organized by a group of Douglas citizens who were motivated to have a skate park constructed for the "bikers, boarders and bladders" of the town of Douglas. It was observed that many of the surrounding communities had these facilities. The Douglas selectmen advised that an official committee be formed to research fund raising, design, location, safety and the obtainment of available grants.

The Douglas Skate Park Committee is composed of five sub groups assigned to a specific area with a chairman for each sub group. They are as follows:
Chairperson and Grant Research-Rhoda Kaczmarek
Assistant Chairperson and Fund Raising-Andrea Cutting Secretary and Site Location-Susanne Gagnon Safety-Dan Fiero
Design-Dave Cheney Treasurer-Pam Mort

The Douglas Skate Park Committee has held open meetings the last Wednesday of the month to review the research and progress of the sub groups. On June 2003, all of the chairpersons met a Douglas selectmen's meeting and reviewed their proposal for the skate park.

The goals for the Douglas Skate Park Committee in the next year are to continue with fundraising for the approximate \$60,0000 needed to complete the project and to define the parks location from three possible sites.

Respectfully submitted:
Rhoda Kaczmarek
Chairperson

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AT YOUR SERVICE

| | |
|---|--------------------------|
| Accountant | 476-4000 ext. 110 |
| Animal Control | 865-1354 |
| Assessors | 476-4000 ext. 353 |
| Building Department | 476-4000 ext. 351 |
| Building Maintenance Director | 612-6738 |
| Board of Health | 476-4000 ext. 352 |
| Board of Health Nurse | 476-4000 ext. 111 |
| Collector of Taxes | 476-4000 ext. 354 |
| Community Development Dpt. | 476-4000 ext. 357 |
| Conservation Commission | 476-4000 ext. 357 |
| Council on Aging / Senior Center | 476-2283 |
| Executive Administrator | 476-4000 ext. 101 |
| Finance Committee | 476-4000 ext. 121 |
| Fire Department | 9-1-1 |
| Non – emergency | 476-2267 |
| <hr/> | |
| Highway Department | 476-3378 |
| Library, Simon Fairfield Public | 476-2695 |
| Planning Board | 476-4000 ext. 357 |
| Police Department | 9-1-1 |
| Non – emergency | 476-3333 |
| <hr/> | |
| School Department | |
| Administration | 476-7901 |
| Early Childhood Learning Center | 476-4035 |
| Elementary | 476-2154 |
| Intermediate School | 476-3332 |
| High School | |
| Blackstone Valley Reg. Vo. Tech. | 839-5471 |
| Selectmen | 476-4000 ext. 350 |
| Town Clerk | 476-4000 ext. 355 |
| Town Engineer | 476-4000 ext. 108 |
| Transfer Station | 476-3742 |
| Treasurer | 476-4000 ext. 356 |
| Veterans' Director | 234-9240 |
| Water/Waste Water Divisions | 476-2400 |

