

Annual Town Meeting - Continued
 June 21, 2010
 Douglas High School Auditorium

1. Finance Committee Report
2. FY11 Budget
3. Salaries of Elected Officials
4. FY11 Transfer Station Enterprise Fund
5. FY11 Water/Sewer Enterprise Fund
6. Personnel Bylaw Classification & Update
8. Adoption of Revised FY 11 – 16 Capital Improvement Plan

Article 1. Finance Committee Report:

To see if the Town will vote to hear and act upon the report and recommendations of the Finance Committee as presented and printed in the Finance Committee's Annual Town Meeting recommendations, or to take any other action relative thereto.

Explanation: This will be part of a combination of Articles 1,2 and 3. It presents the Finance Committee's recommended FY 11 budget along with funding sources and the embedded salaries and stipends of elected officials.

Finance Committee: RECOMMEND - SEE ATTACHED BUDGET DOCUMENT

Article 2. FY11 Budget:

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow such sums of money as are necessary to fund the annual operating budget of the Town for Fiscal Year 2011, or take any other action relative thereto.

Explanation: See Article 1 above.

Finance Committee: RECOMMEND - SEE ATTACHED BUDGET DOCUMENT

Article 3. Salaries of Elected Officials:

To see if the Town will vote to fix the salary and compensation of all elected officials of the Town as provided by Chapter 41 Section 108 of the Massachusetts General Laws, as amended, as follows:

Board of Assessors	\$2,900.00
Blackstone Valley Vocational School District Rep.	\$500.00
Collector	\$55,479.15
Moderator	\$250.00
Board of Selectmen	\$1,600.00
Clerk	\$58,308.29
Treasurer	\$61,931.81
Water/Sewer Commission	\$2,400.00

Or take any other action relative thereto.

Explanation: See Article 1 above.

Finance Committee: RECOMMEND.

Article 4. FY11 Transfer Station Enterprise Fund:

To see if the Town will vote to raise and appropriate and/or transfer the sum of \$270,000 from Transfer Station charges and fees and \$7,295 to be taken from Transfer Station retained earnings, for a total budget of \$277,295 to operate and maintain the Transfer Station.

Salaries/Wages	\$40,745
Expenses	\$236,550
Total	\$277,295

Or take any other action relative thereto.

Explanation: This approves funding sources and amounts for operating the Transfer Station in Fiscal Year 2011.

Finance Committee: RECOMMEND.

Article 5. FY11 Water/Sewer Enterprise Fund:

To see if the Town will vote to raise and appropriate and/or transfer the sum of \$788,352 from Water & Sewer charges and fees, and transfer the sum of \$259,645 from the reserved for debt account and transfer the sum of \$54,961 from Retained Earnings for a total budget of \$1,102,958 to operate and maintain the Water/Sewer Department.

Salaries/Wages	\$316,602
Expenses	\$526,711
Debt	\$259,645
Total	\$1,102,958

Or take any other action relative thereto.

Explanation: This approves funding sources and amounts for operating the Water & Sewer Enterprise for Fiscal Year 2011.

Finance Committee: RECOMMEND.

Article 6. Personnel Bylaw Classification & Update:

To see if the Town will vote to approve the following Personnel Classification and Compensation plans for Fiscal Year 2011; or to take any other action relative thereto.

Explanation: This represents the proposed schedule for Fiscal Year 2011 as approved by the Personnel Board. It includes a 2% Cost of Living Adjustment for non-union employees covered by the Bylaw.

Finance Committee: RECOMMEND.

MANAGEMENT Compensation Plan - FY11 Budget										
Grade	Position	Grade	Position							
M-1		M-4	Fire Chief							
M-2	Assistant Assessor Municipal Facilities Maint Mgr.		System Manager Water & Sewer Town Accountant							
M-3	Building Commissioner Director Senior Center Library Director Planning & Conservation Agent	M-5	Hwy Superintendent Town Engineer							
COLA Increase % 2%										
	1	2	3	4	5	6	7	8	9	10
1	37,298.15	38,137.35	38,995.44	39,872.84	40,769.98	41,687.31	42,625.27	43,584.34	44,564.99	45,567.70
2	46,621.59	47,670.57	48,743.16	49,839.88	50,961.28	52,107.91	53,280.34	54,479.15	55,704.93	56,958.29
3	58,279.72	59,591.01	60,931.81	62,302.78	63,704.59	65,137.94	66,603.55	68,102.13	69,634.42	71,201.20
4	67,019.49	68,527.43	70,069.29	71,645.85	73,257.88	74,906.19	76,591.58	78,314.89	80,076.97	81,878.70
5	72,048.48	73,669.57	75,327.13	77,021.99	78,754.99	80,526.97	82,338.83	84,191.45	86,085.76	88,022.69

OFFICE ADMINISTRATIVE Compensation Plan - FY11 Budget										
Grade	Position	Grade	Position							
OA-1	Jr. Clerk Assessors Library Assistant Meeting Minute Recorder	OA-3	Adm. Sec/Comm Development Assessors' Admin Asst. Asst. Tax Collector Asst. to the Town Accountant Asst. Treasurer							
OA-2	Adm. Sec Bd Selectmen Highway Clerk Principal Clerk -Fire, Bldg, Assessors Senior Clerk	OA-4	Adm. Secretary Adm. Supervisor/Bd Health Asst. Town Clerk							
		OA-5	Adm. Asst. to Exec Adm./BOS							
COLA Increase % 2.00%										
Grade	1	2	3	4	5	6	7	8	9	10
1 Hourly	12.73	13.02	13.31	13.61	13.91	14.23	14.55	14.88	15.21	15.55
2 Hourly	15.29	15.63	15.99	16.35	16.71	17.09	17.47	17.87	18.27	18.68
3 Hourly	16.82	17.20	17.59	17.98	18.39	18.80	19.22	19.65	20.10	20.55
4 Hourly	19.33	19.76	20.21	20.66	21.13	21.60	22.09	22.59	23.09	23.61
5 Hourly	21.47	21.95	22.45	22.95	23.47	24.00	24.54	25.09	25.65	26.23

PUBLIC WORKS Compensation Plan - FY11 Budget											
<i>Grade</i>	<i>Position</i>										
<i>Grade</i>	<i>Position</i>	<i>Grade</i>	<i>Position</i>								
PM-1	Truck Driver/Laborer	PM-4	Group Leader								
PM-2	Asst Water/Sewer Operator Hwy Laborer Operator	PM-5	Water Operator Chief Operator Highway Mechanic								
PM-3											
COLA % Increase 2.00%											
		1	2	3	4	5	6	7	8	9	10
1	Hourly	\$16.29	\$16.66	\$17.03	\$17.41	\$17.81	\$18.21	\$18.62	\$19.03	\$19.46	\$19.90
2	Hourly	\$17.79	\$18.19	\$18.60	\$19.02	\$19.44	\$19.88	\$20.33	\$20.79	\$21.25	\$21.73
3	Hourly	\$18.67	\$19.09	\$19.52	\$19.95	\$20.40	\$20.86	\$21.33	\$21.81	\$22.30	\$22.80
4	Hourly	\$19.58	\$20.02	\$20.48	\$20.94	\$21.41	\$21.89	\$22.38	\$22.88	\$23.40	\$23.93
5	Hourly	\$21.62	\$22.11	\$22.61	\$23.12	\$23.64	\$24.17	\$24.71	\$25.27	\$25.84	\$26.42

MISCELLANEOUS Compensation Plan - FY11 Budget											
<i>Grade</i>	<i>Position</i>										
<i>Grade</i>	<i>Position</i>	<i>Grade</i>	<i>Position</i>								
MS-1	Senior Center Clerk Transfer Station Employees	MS-3									
MS-2	Assessor Lister	MS-4	Senior Outreach Coordinator								
COLA % Increase 2.00%											
		1	2	3	4	5	6	7	8	9	10
1	Hourly	\$12.73	\$13.02	\$13.31	\$13.61	\$13.91	\$14.23	\$14.55	\$14.88	\$15.21	\$15.55
2	Hourly	\$15.29	\$15.63	\$15.99	\$16.35	\$16.71	\$17.09	\$17.47	\$17.87	\$18.27	\$18.68
3	Hourly	\$16.82	\$17.20	\$17.59	\$17.98	\$18.39	\$18.80	\$19.22	\$19.65	\$20.10	\$20.55
4	Hourly	\$19.33	\$19.76	\$20.21	\$20.66	\$21.13	\$21.60	\$22.09	\$22.59	\$23.09	\$23.61

* All employees currently in the MS Compensation classification who are currently receiving an hourly wage higher than that presented above for their relevant grade and step, shall remain at their current hourly wage until such time that the compensation plan exceeds their current hourly wage

PUBLIC SAFETY Compensation Plan - FY11 Budget			
Grade	Position	Grade	Position
PS-1	vacant	PS-5	Assistant Fire Chief Deputy Fire Chief
PS-2	Basic Call Fire Fighter Lt. Fire Fighter Part-time Dispatcher*	PS-6	Part-time EMT (on call)
PS-3	Captain Fire Fighter Part-time Reserve Officer* Part-time Reserve Clerk*	PS-7	Part-time Nurse Full-time 911 Trainer
PS-4	Full-time Dispatcher	PS-8	Full-time Fire/EMT
		PS-9	Administrative/Secretary/Dispatcher

* Police part-time position have a one year probationary period.

		COLA % Increase 2.00%									
		1	2	3	4	5	6	7	8	9	10
1	Hourly										
2	Hourly	\$12.73	\$13.02	\$13.31	\$13.61	\$13.91	\$14.23	\$14.55	\$14.88	\$15.21	\$15.55
3	Hourly	\$15.29	\$15.63	\$15.99	\$16.35	\$16.71	\$17.09	\$17.47	\$17.87	\$18.27	\$18.68
4	Hourly	\$16.82	\$17.20	\$17.59	\$17.98	\$18.39	\$18.80	\$19.22	\$19.65	\$20.10	\$20.55
5	Hourly	\$17.65	\$18.04	\$18.45	\$18.86	\$19.29	\$19.72	\$20.17	\$20.62	\$21.08	\$21.56
6	Hourly	\$18.53	\$18.95	\$19.38	\$19.81	\$20.26	\$20.71	\$21.18	\$21.66	\$22.14	\$22.64
7	Hourly	\$19.47	\$19.91	\$20.36	\$20.82	\$21.28	\$21.76	\$22.25	\$22.75	\$23.27	\$23.79
8	Hourly	\$20.44	\$20.90	\$21.37	\$21.85	\$22.34	\$22.85	\$23.36	\$23.89	\$24.42	\$24.97
9	Hourly	\$21.48	\$21.96	\$22.46	\$22.96	\$23.48	\$24.01	\$24.55	\$25.10	\$25.67	\$26.24

* All employees currently in the Public Safety Compensation classification who are currently receiving an hourly wage higher than that presented above for their relevant grade and step, shall remain at their current hourly wage until such time that the compensation plan exceeds their current hourly wage.

Article 8. Adoption of Revised FY 11 – 16 Capital Improvement Plan:

To see if the Town will vote to approve the Town of Douglas FY11 – 16 Capital Improvement Plan as submitted by the Capital Improvement Committee, and to raise and appropriate, transfer, or borrow the sum of \$114,500 to fund the FY11 Capital Plan, or take any other action relative thereto.

Department	Item	Cost
Public Building Maintenance Dept.	Municipal Center Partial Roof Replacement	\$80,000
School Department	New Pickup Truck	\$25,000
Fire Department	New 4" Supply Hose & Adapters	\$9,500
Total		\$114,500

Explanation: This article outlines the Fiscal Year 2011 capital plan for the Town.

Finance Committee: RECOMMEND.

FY 2011 Capital Improvement Committee Report

The Capital Improvement Committee reviews, prioritizes and offers recommendations concerning all requests for funds for capital projects submitted by School and Town Departments. This year the Capital Committee reviewed eleven requests from five Departments.

As a result of the difficult financial situation that the Town currently faces the Capital Improvement Committee is recommending a limited number of projects for funding in Fiscal Year 2011.

FY-2011 to FY-2016 Capital Plan				
Department	Item Requested	FY-Year	Estimated Cost	
Fy-2011 Funded				
Building Maintenance Dept.	Municipal Ctr. Partial Roof Replacement	2011	\$80,000.00	
School Department	New Pickup Truck	2011	\$25,000.00	
Fire Department	New 4 "Supply Hose & Adapters	2011	\$9,500.00	
School Department	Elem. School Partial Roof Replacement	2011	\$150,000.00	
School Department	Freezer/Refrig. Douglas Elem. School	2011	\$40,000.00	
Fy-2011 Unfunded				
Highway Department	Dump truck with Plow & Sander	2011	\$148,616.00	
Building Maintenance Dept.	Municipal Center Exterior Upgrades	2011	\$307,250.00	
Building Maintenance Dept.	Municipal Center Boiler Replacement	2011	\$395,921.00	
Building Maintenance Dept.	Municipal Center Electrical Upgrade	2011	\$109,950.00	
Building Maintenance Dept.	Old Elementary Exterior Masonry	2011	\$49,263.00	
Council On Aging	Senior Center Entrance	2011	\$55,000.00	
Fy-2012				
Fire Department	Rescue 1 Re-fit Body Only	2012	\$150,000.00	
Fire Department	Rescue 1 Total Replacement	2012	\$400,000.00	
Administration	Replace Phone System	2012	\$20,000.00	
Building Maintenance	P.O./ Senior Ctr. Window Replacement	2012	\$110,000.00	
Building Maintenance	4x4 Maintenance Truck	2012	\$20,000.00	
Building Maintenance	Mun. Ctr Air Conditioning Replacement	2012	\$25,000.00	
Community Development	New Sidewalk Construction	2012	TBD	
Fy 2013				
Highway Department	Vactor Catch Basin Truck	2013	\$250,000.00	
Fire Department	Engine/Tanker # 4	2013	\$375,000.00	
Fire Department	Ambulance # 2	2013	\$150,000.00	
Building Maintenance	Update Master Facilities Plan	2013	\$10,000.00	
Building Maintenance	Paint Old Fire Station	2013	\$20,000.00	
Community Development	New Sidewalk Construction	2013	TBD	
Fy 2014				
Highway Department	Brush Chipper	2014	\$25,000.00	
Highway Department	Portable Air Compressor	2014	\$20,000.00	
Highway Department	Boom Flail Mower	2014	\$28,494.00	
Community Development	New Sidewalk Construction	2014	TBD	

Department Fy 2015	Item Requested	FY-Year	Estimated Cost
Highway Department	Dump Truck W/ Plow & Sander	2015	\$148,616.00
Community Development	New Sidewalk Construction	2015	TBD
Debt Exclusion Projects FY2012-FY2017			
School Department	Middle School Addition		*
School Department	Middle School Renovation		*
School Department	School Administration Building		*
Building Maintenance	Municipal Center Renovation		*
Police Department	New Police Station		*
Highway Department	New Highway Garage		*
Water & Sewer Department	Rte. 16 Sewer Line		*
Fire Department	Fire Station Addition		*
Library	ADA & Building Upgrade		*
Recreation	Martin Road Recreation Area		*

***All Debt Exclusion Projects are currently being reviewed to determine an accurate cost estimate and for their relative priority, and will be presented at a later time.**

**UPDATED Finance Committee Budget Message for
Fiscal Year 2011**

The FY 2011 Budget will be funded by the projected revenues below:

Revenue Source

Tax Levy -	\$10,199,395	
Debt exclusions -	\$1,124,989	
Local receipts -	\$1,312,650	
State Aid -	\$8,886,563	
MSBA Grant	\$515,934	
Wetlands Protection	\$10,000	
Ambulance Receipts -	\$351,863	
Free Cash -	375,000	
P.O. Applied to Debt	\$29,585	
Estimated overlay requirement	(\$100,000)	
		=====
TOTAL Available Revenue		\$22,705,979

The key revenue highlights for FY 11 are as follows: In terms of the tax levy, the 2 ½ percent change for this year equates to an increase of \$246,815, and when combined with the taxable new growth of \$80,000 results in \$326,815 of new revenues. Local receipts are projected to decrease slightly as much of these relate to automotive excise taxes. In terms of State Aid, while the state legislature has not finalized its budget, its current proposal reflects a reduction of approximately 4% in Chapter 70 School Aid and Unrestricted Government Aid. This results in a reduction of more than \$465,000 in available revenues for the Town. The budget contemplates the use of \$375,000 of Free Cash towards the operating budget, as compared to only \$30,000 in FY 10 (excluding snow and ice).

In terms of expenses, the proposed budget preserves all municipal (non-school) fulltime staff in an effort to maintain all core municipal services. The budget reflects a 2% cost of living adjustment for all non-union (non-school) personnel. The Police Union Contract contains provisions for a 2% cost of living adjustment and steps for all union personnel in FY11. Negotiations with the Firefighters' Union and the various School Department Unions are ongoing.

The School Department budget has been reduced by approximately \$89,000 from the prior fiscal year as a result of reductions in Chapter 70 School Aid and the reduction of stimulus funds. The School officials and School Committee are working through the implications of these reductions within the department. There are expected to be reductions in staffing as a result of these funding cuts. It is unknown at this time if the school will be receiving additional stimulus funding in FY11 which would be used to offset this reduction.

The FY 11 budget is "razor thin" and provides little cushion for unexpected matters. Departmental budgets have been reduced for certain maintenance items in response to the budget constraints. In addition, there are uncertainties related to Union contracts that are currently under negotiation, the additional cost of staff reductions in terms of unemployment expense for the Town, and the amount needed to meet the Minimum Net School Spending Requirement. We will need to continue to work as a community to respond to any unforeseen matters and continue to make the difficult choices required.

The updated finance committee recommendations on the warrant articles for which action was deferred are as follows:

Article 1, 2 and 3 – The Finance Committee's recommendation for the FY 2011 budget is presented below.

Article 4 (Transfer Station Enterprise Fund) – Recommend

Article 5 (FY 11 Water/Sewer Enterprise Fund) – Recommend

Article 6 (Personnel Bylaw Classification and Update) –Recommend

Article 8 (Capital Improvement Plan) – Recommend, with the use of \$74,869 of Free Cash and \$39,631 from closed special project accounts.

We hope that the citizens of Douglas will become engaged to help the community navigate through this period and to this end, we certainly encourage your attendance and participation at the upcoming Town Meeting.

Todd Bari for the Douglas Finance Committee

TOWN OF DOUGLAS FY11 BUDGET RECOMMENDATION

Finance Committee
Board of Selectmen
Executive Administrator

	FY09 Actual Revised Budget	FY10 Actual Revised Budget STM May 10	FY11 Fin Comm BOS/ Exec Admin Recomm. Budget
General Fund			
General Government			
Selectmen			
Wages	174,766	151,817	153,239
Expenses	23,995	21,980	18,480
Expenses - Reserved for Collective	24,155 *		-
Subtotal:	222,916	173,797	171,719
Awards & Recognition	100	40	40
Town Hall Office Supplies	19,216	18,255	18,255
Town Reports	3,500	3,000	3,000
Town Counsel	85,000	80,000	75,000
Total Selectmen:	330,732	275,092	268,014
Accountant			
Wages	86,383	87,336	89,109
Expenses	4,000	2,400	2,400
Subtotal:	90,383	89,736	91,509
Audit	19,500	20,500	23,000
Total Accountant:	109,883	110,236	114,509
Assessors			
Wages	104,951	106,426	106,179
Expenses	44,173	36,889	39,089
Subtotal:	149,124	143,315	145,268
Revaluation		50,000	
Total Assessors:	149,124	193,315	145,268
Treasurer			
Wages	103,287	93,503	96,298
Expenses	24,734	16,964	16,964
Subtotal:	128,021	110,467	113,262
Tax Title	6,310	5,000	6,500
Total Treasurer:	134,331	115,467	119,762
Collector			
Wages	60,879	61,778	62,997
Expenses	18,966	18,732	18,732
Subtotal:	79,845	80,510	81,729
Tax Taking	7,499	16,000	6,000
Total Collector:	87,344	96,510	87,729

TOWN OF DOUGLAS FY11 BUDGET RECOMMENDATION

	FY09 Actual Revised Budget	FY10 Actual Revised Budget STM May 10	FY11 Fin Comm BOS/ Exec Admin Recomm. Budget
General Fund			
General Government			
Finance Committee			
Wages	2,500	1,500	1,500
Expenses	7,000	6,500	4,000
Reserve Fund	10,930 *	50,000	50,000
Total Finance Committee:	20,430	58,000	55,500
Technology			
Wages	12,800	10,300	10,300
Expenses	39,200	34,200	38,150
Total Technology:	52,000	44,500	48,450
Town Clerk			
Wages	90,195	87,873	89,506
Expenses	19,185	14,000	14,000
Total Town Clerk:	109,380	101,873	103,506
Municipal Buildings			
Wages	49,965	49,965	53,281
Expenses	129,445	111,504	101,000
Total Municipal Building:	179,410	161,469	154,281
Permanent Building Committee			
Wages	1,220	750	750
Expenses	1,000	500	500
Total Permanent Building Comm:	2,220	1,250	1,250
Community Development			
Wages	190,893	192,210	202,368
Expenses	9,055	3,500	3,500
Subtotal:	199,948	195,710	205,868
Planning Board	8,410	2,910	2,910
Economic Development	7,500	2,000	2,000
Zoning Board - Wages	9,000	9,000	-
Zoning Board - Expenses	4,115	3,460	3,460
Subtotal:	13,115	12,460	3,460
Open Space	1,000	500	500
Conservation Commission	3,260	2,789	2,789
Total Comm Development:	233,233	216,369	217,527
Other General Government			
Moderator	250	250	250
Octoberfest	1,500	1,000	1,000
Housing Authority	3,000	500	500
Total Other General Government:	4,750	1,750	1,750
Total General Government:	1,412,837	1,375,831	1,317,546

TOWN OF DOUGLAS FY11 BUDGET RECOMMENDATION

	FY09 Actual Revised Budget	FY10 Actual Revised Budget STM May 10	FY11 Fin Comm BOS/ Exec Admin Recomm. Budget
General Fund			
Public Safety			
Police			
Wages	1,312,124	1,279,650	1,277,617
Expenses	215,420	156,473	143,161
Cruiser	49,000	51,000	51,000
Total Police:	1,576,544	1,487,123	1,471,778
Fire			
Wages	186,912	178,057	178,697
Expenses	73,900	67,339	63,839
Total Fire:	260,812	245,396	242,536
Ambulance			
Wages	189,765	212,631	262,473
Expenses	49,754	49,300	60,500
Total Ambulance:	239,519	261,931	322,973
Building Dept			
Wages	122,438	113,336	115,095
Expenses	8,000	6,926	6,426
Total Building Dept:	130,438	120,262	121,521
Trees			
Wages	600	600	600
Expenses	6,600	5,880	4,500
Total Tree Dept:	7,200	6,480	5,100
Civil Defense			
Wages	325	325	325
Expenses	1,200	1,200	1,200
Total Civil Defense:	1,525	1,525	1,525
Sealer Weights & Measures			
Expenses	750	750	750
Total Sealer Weights & Measures:	750	750	750
Animal Control			
Expenses	24,900	24,900	24,900
Total Animal Control	24,900	24,900	24,900
Total Public Safety:	2,241,688	2,148,367	2,191,083
Public Works			
Cemetery			
Expenses	22,693	11,000	10,000
Total Cemetery:	22,693	11,000	10,000
Highway			
Wages	446,276	428,426	436,961
Expenses	39,325	26,012	26,012
Subtotal:	485,601	454,438	462,973
Maintenance	177,330	142,200	134,700
Special Sign Acct	6,000	5,400	2,900
Snow & Ice	335,351	84,535	85,000
Total Highway:	1,004,282	686,573	685,573

TOWN OF DOUGLAS FY11 BUDGET RECOMMENDATION

	FY09 Actual Revised Budget	FY10 Actual Revised Budget STM May 10	FY11 Fin Comm BOS/ Exec Admin Recomm. Budget
General Fund			
Public Works			
Other Public Works			
Monitor Landfill	1,300	1,235	1,235
Monitor Wells	11,000	10,450	10,450
Street lighting	41,400	41,000	39,500
Total Other Public Works:	53,700	52,685	51,185
Total Public Works:	1,080,676	750,258	746,758
Health & Human Services			
Board of Health			
Wages	45,302	45,932	46,818
Expenses	10,770	7,000	7,000
Subtotal Health:	56,072	52,932	53,818
Nurse			
Wages	17,027	13,722	14,270
Subtotal Nurse:	17,027	13,722	14,270
Animal Inspection			
Wages	2,704	2,745	2,800
Expenses	350	350	350
Subtotal Animal Inspection:	3,054	3,095	3,150
Total Board of Health:	76,153	69,749	71,238
Council on Aging			
Wages	74,766	75,340	76,289
Expenses	15,915	8,200	14,500
Total Council on Aging:	90,681	83,540	90,789
Veterans			
Expenses	10,015	10,015	10,015
Benefits	25,500	24,000	40,000
Total Veterans:	35,515	34,015	50,015
Total Health & Human Services:	202,349	187,304	212,042
Culture & Recreation			
Recreation			
Wages	6,400	6,400	3,400
Expenses	27,031	20,000	20,000
Total Recreation:	33,431	26,400	23,400
Library			
Wages	140,311	136,261	138,779
Expenses	58,176	49,120	49,633
Total Library:	198,487	185,381	188,412
Memorial Day			
	1,750	1,750	1,750
	1,750	1,750	1,750
Total Culture & Recreation	233,668	213,531	213,562

TOWN OF DOUGLAS FY11 BUDGET RECOMMENDATION

	FY09 Actual Revised Budget	FY10 Actual Revised Budget STM May 10	FY11 Fin Comm BOS/ Exec Admin Recomm. Budget
General Fund			
Education			
Douglas Schools			
Personnel & Expenses	10,580,883	10,265,242	10,975,821
Transportation/Fixed Assets	731,256	668,790	735,080
Total Douglas Schools:	11,312,139	10,934,032	11,710,901
Blackstone Valley Regional *			
Assessment	457,510	452,077	430,186
Debt Assessment	62,231	61,112	59,899
Representative Expense	500	500	500
Total Blackstone Valley:	520,241	513,689	490,585
Medicaid Reimbursement	5,000	5,000	5,000
Norfolk County Agricultural	27,658	27,405	52,594
Total Education:	11,865,038	11,480,126	12,259,080
Insurance/Employee Benefits *			
Ins - Prop, Liab & Work Comp	199,280	195,000	211,431
Unemployment	20,000	50,000	30,000
Ins - Health & Life	2,390,349	2,608,314	2,879,484
Retirement/Medicare	783,534	843,755	837,443
Total Employee Benefits	3,393,163	3,697,069	3,958,358
Debt Service *			
Debt Exclusions			
Subtotal	1,679,679	1,656,200	1,581,024
Non-Debt Exclusion			
Subtotal	243,264	234,136	226,526
Total Debt Service	1,922,943	1,890,336	1,807,550
Total Capital Outlay	265,647		
Total Special Articles	83,879		
Transfer to Stabilization		293,461	
Summary - Expenditures			
Total General Government:	1,412,837	1,375,831	1,317,546
Total Public Safety:	2,241,688	2,148,367	2,191,083
Total Public Works:	1,080,676	750,258	746,758
Total Health & Human Services:	202,349	187,304	212,042
Total Culture & Recreation	233,668	213,531	213,562
Total Education:	11,865,038	11,480,126	12,259,080
Total Employee Benefits	3,393,163	3,697,069	3,958,358
Total Debt Service	1,922,943	1,890,336	1,807,550
Total Capital Outlay	265,647	0	0
Total Special Articles	83,879	0	0
Total Transfer to Stabilization	0	293,461	0
Total Budget Request	22,701,888	22,036,283	22,705,979

* net of transfers

Voter Information Bulletin

Town of Douglas

June 2010

Special Town Meeting Monday, June 21, 2010 Douglas High School Auditorium

Finance Committee Budget Message for Fiscal Year 2011

The Annual Town Meeting is set to continue on Monday, June 21, along with a brief Special Town Meeting. The purpose of the Special Town Meeting is to amend the Wind Energy Bylaw that was approved in May for purposes of clarifying its application to the ongoing Douglas Woods Project and to approve the use of Free Cash for purposes of funding the snow and ice deficit.

At the continued Annual Town Meeting, the Town will address the Fiscal Year 2011 budget and other financial matters. As you will recall, the May 3 meeting was continued to allow the Town more time to obtain information on funding of local aid, and while the state legislature has not finalized its budget, its current proposal reflects a reduction of approximately 4% in Chapter 70 School Aid and Unrestricted Government Aid. This presents many difficulties for the Town as it seeks to prepare a balanced budget for FY 11 and beyond. Nevertheless, the Board of Selectmen, School Committee, Executive Administrator and other Town Officials have worked together to identify areas for budget reductions and will present a balanced budget proposal to the Town on June 21.

The Finance Committee will post an updated Voter Information Flyer on the Town's website (www.douglasma.org) so that you can read the updated finance committee recommendations and details of the budget proposal. In addition, copies of this material will be available for voters attending the meeting. As always, we encourage your attendance at Town Meeting.

Special Town Meeting Monday, June 21, 2010 Douglas High School Auditorium

Article 1. Wind Energy Conversion Facilities Bylaw Amendment

To see if the Town will vote to add the following new sentence to the end of Section 6.7.3.1 of the Wind Energy Conversion Facilities Bylaw:

"Any CWECF authorized pursuant to a use variance and/or other zoning relief as of the date of adoption of this Section 6.7 shall be exempt from this Section 6.7 in its entirety, including but not limited to any special permit requirement contained herein; provided that, where authorized by variance, said variance shall be exercised within one (1) year of the date of issuance thereof, pursuant to G.L. c. 40A, § 10 and as may be extended in accordance therewith; and further provided that any exempt CWECF shall be subject to all other provisions of the Zoning By-law and the requirement of site plan review."

Or take any other action related thereto.

Explanation: This article intends to clarify the applicability of the newly approved Wind Bylaw to existing wind projects.

Finance Committee: No recommendation as this is non-financial in nature.

Article 2. Snow and Ice Account:

To see if the Town will vote to transfer from available funds the sum of \$163,324 to the Snow and Ice Account, or take any other action related thereto

Explanation: This article would approve the use of free cash to fund the snow and ice deficit

Finance Committee: Recommend.

**Annual Town Meeting
Monday, June 21, 2010
Motions and Presenters**

Vote	Presenter	Article	Motion						
Majority	Todd Bari	1. Finance Committee Report 2. FY11 Budget 3. Salaries of Elected Officials	I move that the Town vote to hear and act upon the report and recommendations of the Finance Committee and further to fix the salary and compensation of elected officials as presented in the Finance Committee's FY11 Budget Recommendation, and further to approve a total budget of \$22,705,979 consisting of \$351,863 transferred from Ambulance Receipts Reserved for Appropriation, \$10,000 transferred from the Wetlands Protection Account, \$375,000 transferred from Free Cash and the remaining \$21,969,116 to be raised and appropriated, all as set forth in the Column entitled "FY11 Fin Com Recommended Budget" in the handout entitled, "Updated Finance Committee Budget Message for Fiscal Year 2011", for the purpose of funding the annual operating budget of the Town for Fiscal Year 2011..						
Majority	Justin Lapham	4. FY11 Transfer Station Enterprise Fund	I move that the Town vote to raise and appropriate the sum of \$270,000 from Transfer Station charges and fees, and transfer the sum of \$7,295 from Transfer Station retained earnings, for a total budget of \$277,295 to operate and maintain the Transfer Station. <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Salaries/Wages</td> <td style="text-align: right;">\$40,745</td> </tr> <tr> <td>Expenses</td> <td style="text-align: right;"><u>\$236,550</u></td> </tr> <tr> <td>Total</td> <td style="text-align: right;"><u>\$277,295</u></td> </tr> </table>	Salaries/Wages	\$40,745	Expenses	<u>\$236,550</u>	Total	<u>\$277,295</u>
Salaries/Wages	\$40,745								
Expenses	<u>\$236,550</u>								
Total	<u>\$277,295</u>								
Majority	Keith Bloniasz	5. FY11 Water/Sewer Enterprise Fund	I move that the Town vote to raise and appropriate the sum of \$788,352 from Water & Sewer charges and fees, and transfer the sum of \$259,645 from the Water & Sewer reserved for debt account, and transfer the sum of \$54,961 from the Water & Sewer retained earnings for a total budget of \$1,102,958 to operate and maintain the Water/Sewer Department.						

			Salaries/Wages	\$316,602
			Expenses	\$526,711
			Debt	\$259,645
			Total	<u>\$1,102,958</u>

Majority	Ellie Chesebrough	6. Personnel Bylaw Classification & Update	I move that the Town vote to approve the personnel classification and compensation plans as printed in the warrant.																		
Majority	Don Gonynor	8. Adoption of Revised FY 11 - 16 Capital Improvement Plan	<p>I move that the Town vote to approve the Town of Douglas FY 11 - 16 Capital Improvement Plan as submitted by the Capital Improvement Committee and printed in the Voter Information Bulletin, and to transfer the sum of \$74,869 from Free Cash, and transfer the sum of \$22,874 from the National Pollutant Discharge Account (Article 2, ATM 5-16-05), and transfer the sum of \$10,122 from the Front End Loader Account (Article 9, ATM 5-5-08), and transfer the sum of \$6,256 from the Fire Pagers/Portables Account (Article 9, ATM 5-7-07), and transfer the sum of \$279 from the 1 Ton Dump Truck Account (Article 9, ATM 5-5-08), and transfer the sum of \$100 from the Martin Road Engineering Account (Article 2, ATM 5-16-05) for a total sum of \$114,500 to fund the FY11 Capital Plan.</p> <table border="1"> <thead> <tr> <th>Department</th> <th>Item</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>Public Building</td> <td>Municipal Center</td> <td>\$80,000</td> </tr> <tr> <td>Maintenance Dept.</td> <td>Partial Roof Replacement</td> <td></td> </tr> <tr> <td>School Department</td> <td>New Pickup Truck</td> <td>\$25,000</td> </tr> <tr> <td>Fire Department</td> <td>New 4" Supply Hose & Adapters</td> <td>\$9,500</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td>\$114,500</td> </tr> </tbody> </table>	Department	Item	Cost	Public Building	Municipal Center	\$80,000	Maintenance Dept.	Partial Roof Replacement		School Department	New Pickup Truck	\$25,000	Fire Department	New 4" Supply Hose & Adapters	\$9,500	Total		\$114,500
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