



TOWN OF DOUGLAS

Kevin D. Morse – Chairman
David P. Cortese – Vice Chairman
Timothy P. Bonin
Harold R. Davis
Michael D. Hughes

OFFICE OF THE SELECTMEN
29 Depot Street • Douglas, MA 01516
508-476-4000
Fax: 508-476-1070
TTY 508-476-1619

Matthew J. Wojcik
Town Administrator

Suzanne L. Kane
Administrative Assistant

ATTACHMENT A
WRITTEN PURCHASE DESCRIPTION
August 15, 2018

BRUSH CHIPPER / TOWABLE TRAILER

Pursuant to Massachusetts General Laws, Chapter 30B, the Town of Douglas provides this written purchase description as a guide to vendors wishing to respond to an Invitation for Bids (IFB) for one (1) new brush chipper / towable trailer, as specified herein.

Decision rule: The contract for the desired item will be awarded to the responsive and responsible vendor offering the best price. "Best price" shall mean the total of the following items: cost of the equipment, cost of warranty and/or maintenance agreement(s), and all costs associated with delivering the equipment to the Highway Department at 56 Main Street, Douglas MA 01516, net of the Town's 1962 Brush Chipper taken in trade.

Minimum requirements: Bids must meet these criteria to be considered responsive to the IFB:

- Towable Trailer
- 15" capacity
- Gasoline Engine
- Drum or Disc Style
- Reversing Auto Feed
- Electric Brakes
- Diamond Plate Tool Box
- Hydraulic Winch
- Lockable Battery Box
- 7 Way Trailer Plug
- Heavy Duty Infeed Tray
- Pintle Hook
- Complete Set of Manuals
- Vendor-Provided Employee Safety Training

In addition to these requirements for the equipment itself, the Town requires disclosure of all warranty and/or maintenance contract terms and/or options for all components, including the engine. The Town requires delivery of the equipment no later than November 1, 2018.