



DOUGLAS POLICE DEPARTMENT
REQUEST FOR COPY OF POLICE REPORT



It is the goal of the Douglas Police Department to provide the public with access to all information defined as public by law or regulation, while maintaining the confidentiality of information exempted from release. So that we may fully comply with all laws and regulations, records requested will be mailed or available for pickup within ten (10) days of your request, once approved by the Chief of Police. Reports are available during regular business hours: 7am -3pm, Monday through Friday.

Fees: ALL FEES MUST BE PAID BY CHECK OR MONEY ORDER AND MADE PAYABLE TO: THE TOWN OF DOUGLAS.

Accident reports: \$5.00 up to 6 pages and \$0.50 for each additional page;
 Incident reports: \$1.00 per page.

Incident Information

Date of Request: _____ Date of Incident: _____ Time: _____

Type of Incident: _____

Where Incident Occurred: _____

Requesting Party Information

Name (please print): _____ Phone: (____) _____ - _____

Company Name (if applicable): _____

Address: _____

Signature of Requesting Party: _____

(Do not write below this line - OFFICE USE ONLY!)

Date Received: _____ Call #: _____ Hold for Pickup:

Unable to release: CORI: Other reason: _____

Fee Paid: Fee Not Paid: