



**Town of Douglas
Treasurer/Collector's Office
29 Depot Street
Douglas, MA 01516**

Request for Direct Deposit

Date: _____

Name: _____

Bank: _____ Bank Address: _____

Routing #: _____ Account #: _____

(call your bank for this number)

Type: Checking Savings Christmas Club Vacation Club

Amount: _____

Bank: _____ Bank Address: _____

Routing #: _____ Account #: _____

(call your bank for this number)

Type: Checking Savings Christmas Club Vacation Club

Amount: _____

Bank: _____ Bank Address: _____

Routing #: _____ Account #: _____

(call your bank for this number)

Type: Checking Savings Christmas Club Vacation Club

Amount: _____

Bank: _____ Bank Address: _____

Routing #: _____ Account #: _____

(call your bank for this number)

Type: Checking Savings Christmas Club Vacation Club

Amount: _____

* Ask your bank if they offer free checking to customers with direct deposit.

* Limit 4 direct deposits per employee

Return this completed form to the Treasurer/Collector's office and allow up to (2) pay periods for your direct deposit to process.

Signature

Print Name