1. Functional Criteria

Description: Second through Fifth Grade Classrooms

Net Area: 950 SF

Occupancy: 1 teacher, 24 students

Quantity: 24

2. Technological Criteria

Telephone: Wall phone

Data: Wi-Fi and wall-mounted data outlets (computers - F&E)

A/V: Wall-mounted projector w/sound amplification system

Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment

Teacher desk, teacher chair, teacher storage, wardrobe, student desks, round work tables, student work chairs, computer counter with chairs, computers, supply storage wardrobes, storage cubbies, marker boards, tack boards, window shades.

4. Technical Criteria

Power: Convenience outlets per code

Lighting: Indirect fluorescent lighting

HVAC: Central

Fire Protection: Sprinklered per code

Plumbing: HP sink in each room

Security: Normal

Acoustics: Sound-absorptive ceiling tiles

Handicap Access: Yes

Finish Quality: Typical classroom

Ceiling: Suspended ceiling tiles

Walls/Partitions: Painted

Flooring: Linoleum

5. Locational Criteria

Users: Teachers, students

Adjacency: Other same-grade classrooms, respective special education classrooms

6. Orientation

Views: North, South & East facing
1. Functional Criteria

- **Description**: Special needs life skill classroom
- **Net Area**: 950 SF Classroom
  - 48 SF Toilet
- **Occupancy**: 2 teachers, 16 students
- **Quantity**: 1

2. Technological Criteria

- **Telephone**: Wall phone
- **Data**: WI-FI and wall-mounted data outlets (computers - F&E)
- **A/V**: Wall-mounted projector w/sound amplification system
- **Clock/Speaker**: Masterclock and intercom systems

3. Furnishings and Equipment

- Teacher desk, teacher chair, teacher storage wardrobe, reading/drawing tables, student desks, student chairs, soft seating, storage cabinets, storage cubbies, bookcases, storage bins, shelves, kitchenette, marker boards, tack boards, computer counter with chairs, window shades.

4. Technical Criteria

- **Power**: Convenience outlets per code, power for washer, dryer, refrigerator, cooktop, and wall oven
- **Lighting**: Indirect fluorescent lighting
- **HVAC**: Central, exhaust vent for dryer unit, exhaust hood above cooktop with controls at 54" AFF max
- **Fire Protection**: Sprinklered per code
- **Plumbing**: HP toilet, HP sink in bathroom, HP double sink (33"Lx22"W) in Kitchenette, connections for washer
- **Security**: Normal
- **Acoustics**: Sound-absorptive ceiling tiles
- **Finish Quality**: Typical classroom
- **Ceiling**: Suspended acoustic ceiling tiles
- **Floors/Partitions**: Painted

5. Locational Criteria

- **Users**: Teachers, students
- **Adjacency**: Central corridor

6. Orientation

- **Views**: South facing
1. Functional Criteria

Description: Special needs half-size classroom, reading area, and resource room

Net Area: 500 SF

Occupancy: 1 teacher, 8 students

Quantity: 2

2. Technological Criteria

Telephone: Wall phone

Data: WI-FI and wall-mounted data outlets (computers - F&E)

A/V: Wall-mounted projector w/sound amplification system

Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment

Teacher desk, teacher chair, reading/drawing tables with chairs, computer table with chairs, computers, storage cabinet, bookcases and storage bins, marker boards, tack boards, window shades

4. Technical Criteria

Power: Convenience outlets per code

Lighting: Indirect fluorescent lighting

HVAC: Central

Fire Protection: Sprinklered per code

Plumbing: None

Security: Normal

Acoustics: Sound-absorptive ceiling tiles

Finish Quality: Typical classroom

Ceiling: Suspended acoustic ceiling tiles

Walls/Partitions: Painted

Flooring: Linoleum

5. Locational Criteria

Users: Teachers, students

Adjacency: Central corridor

6. Orientation

Views: North facing
1. Functional Criteria

Description: Special needs half-size classroom, reading area, and resource room

Net Area: 420 SF

Occupancy: 1 teacher, 8 students

Quantity: 2

2. Technological Criteria

Telephone: Wall phone

Data: WI-FI and wall-mounted data outlets (computers - F&E)

A/V: Wall-mounted projector w/sound amplification system

Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment

Teacher desk, teacher chair, reading/drawing tables with chairs, computer table with chairs, computers, storage cabinet, bookcases and storage bins, marker boards, tack boards, window shades

4. Technical Criteria

Power: Convenience outlets per code

Lighting: Indirect fluorescent lighting

HVAC: Central

Fire Protection: Sprinklered per code

Plumbing: None

Security: Normal

Acoustics: Sound-absorptive ceiling tiles

Finish Quality: Typical classroom

Ceiling: Suspended acoustic ceiling tiles

Walls/Partitions: Painted

Flooring: Linoleum

5. Locational Criteria

Users: Teachers, students

Adjacency: Central corridor

6. Orientation

Views: South facing
1. Functional Criteria

Description: Special needs classroom, speech, reading, and math support rooms

Net Area:
- Reading: 148 SF
- Speech: 148 SF
- Math: 145 SF

Occupancy: 1 teacher, 4 students each

Quantity: 3

2. Technological Criteria

Telephone: Wall phone

Data: Wi-Fi and wall-mounted data outlets (computers - F&E)

A/V: N/A

Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment

Teacher desk, teacher chair, horseshoe table, student chairs, bookcases, storage bins, marker boards, tack boards, window shades

4. Technical Criteria

Power: Convenience outlets per code

Lighting: Indirect fluorescent lighting

HVAC: Central

Fire Protection: Sprinklered per code

Plumbing: None

Security: Normal

Acoustics: Sound-absorptive ceiling tiles

Finish Quality: Typical classroom

Ceiling: Suspended acoustic ceiling tiles

Walls/Partitions: Painted

Flooring: Linoleum

5. Locational Criteria

Users: Teachers, students

Adjacency: Central corridor

6. Orientation

Views: North & West facing
1. Functional Criteria

Description: Autistic classroom

Net Area: 950 SF Classroom
48 SF Toilet

Occupancy: 2 teachers, 16 students

Quantity: 1

2. Technological Criteria

Telephone: Wall phone

Data: WI-FI and wall-mounted data outlets (computers - F&E)

A/V: Wall-mounted projector w/sound amplification system

Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment

Teacher desk, teacher chair, teacher storage wardrobe, reading/drawing tables, horseshoe table and chairs, student desks, student chairs, soft seating, computer counter and chairs, storage cabinets, storage cubbies, marker boards, tack boards, window shades.

4. Technical Criteria

Power: Convenience outlets per code

Lighting: Indirect fluorescent lighting

HVAC: Central

Fire Protection: Sprinklered per code

Plumbing: HP sink in classroom, HP toilet, HP sink in bathroom

Security: Normal

Acoustics: Sound-absorptive ceiling tiles

Finish Quality: Typical classroom

Ceiling: Suspended acoustic ceiling tiles

Walls/Partitions: Painted

Flooring: Linoleum

5. Locational Criteria

Users: Teachers, students

Adjacency: Central corridor, Gymnasium, Elevator

6. Orientation

Views: East facing
**Room Data Sheets**

**Occupational Therapy / Physical Therapy Room**

1. **Functional Criteria**
   - **Description:** Therapy rooms
   - **Net Area:**
     - 340 SF Physical Therapy
     - 200 SF Occupational Therapy
   - **Occupancy:**
     - 1 Teacher & 4 Students (PT)
     - 1 Teacher & 6 Students (OT)
   - **Quantity:** 1 EA

2. **Technological Criteria**
   - **Telephone:** Wall phone
   - **Data:** WI-FI and wall-mounted data outlets (computer - F&E)
   - **A/V:** N/A
   - **Clock/Speaker:** Masterclock and intercom systems

3. **Furnishings and Equipment**
   - Reading/drawing table, student chairs, storage shelves, bookcases, 8'x10' floor mat and cushion, ceiling-suspended swing, marker boards, tack boards, computer workstations, window shades.

4. **Technical Criteria**
   - **Power:** Convenience outlets per code
   - **Lighting:** Indirect fluorescent lighting
   - **HVAC:** Central
   - **Fire Protection:** Sprinklered per code
   - **Plumbing:** None
   - **Security:** Normal
   - **Acoustics:** Normal
   - **Finish Quality:** Durable
   - **Ceiling:** Suspended acoustic ceiling tiles
   - **Walls/Partitions:** Painted
   - **Flooring:** Floor mats, linoleum

5. **Locational Criteria**
   - **Users:** Teachers, students, outside community (PT)
   - **Adjacency:** Central corridor, gymnasium, elevator

6. **Orientation**
   - **Views:** South facing

---

**Douglas Elementary School**
Douglas, Massachusetts

DiNisco Design Partnership, Ltd.
REVISED 1 June, 2011
1. Functional Criteria
Description: Music instruction and practice classroom
Net Area: 1,180 SF
167 SF Music Practice Room
Occupancy: 1 teacher, 45 students (band-size)
Quantity: 1

2. Technological Criteria
Telephone: Wall phone
Data: Wi-Fi and wall-mounted data outlets (computers - F&E)
A/V: Local sound system, wall-mounted projector w/sound amplification system
Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment
Teacher desk, teacher chair, student music chairs, music stands, upright piano & bench, bookcases, assorted instrument storage units, tack boards, marker boards, staff board, computer station, window shades

4. Technical Criteria
Power: Convenience outlets per code
Lighting: Indirect fluorescent lighting
HVAC: Central
Fire Protection: Sprinklered per code
Plumbing: HP sink
Security: Normal, provide rolling security door for instrument storage
Acoustics: Absorptive/reflective ceiling tiles, fabric-wrapped acoustic panels on upper walls, acoustic wall separation from adjacent rooms and corridor (plan & section), sound gaskets and door bottom closers at doors
Finish Quality: Typical classroom
Ceiling: See Acoustics
Walls/Partitions: Painted
Flooring: Linoleum

5. Locational Criteria
Users: School and community use
Adjacency: Platform, Cafetorium, central corridor

6. Orientation
Views: North & West facing
1. Functional Criteria
Description: Gymnasium for basketball with spectator seating for 100; multi-use for assemblies and community events

Net Area: 6,000 SF
Occupancy: - Sporting events: 100 spectators
- Assemblies: 550 persons
Quantity: 1

2. Technological Criteria
Telephone: Emergency wall phone
Data: Wi-Fi and wall-mounted data outlets, data outlets for scoreboards
A/V: Local sound system, wired for CCTV
Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment
Folding/stackable chairs for assemblies, retractable bleachers, (6) adjustable height basketball goals, (3) pair volleyball sleeves, (1) scoreboard and wiring, wiring for (1) future scoreboard, wall padding

4. Technical Criteria
Power: Convenience outlets per code, power for scoreboards, power for security devices at exterior doors and motion detectors

Lighting: High-intensity fluorescent lighting, dimmable
HVAC: Independent ventilation system
Fire Protection: Sprinklered per code

Plumbing: None
Security: Secured for after-hours use, motion detectors, alarm, card reader at exterior door

Acoustics: Sound-absorptive ceiling and wall materials

Finish Quality: Very durable

Ceilings: Acoustic metal deck, painted
Walls/Partitions: CMU with GWF, painted acoustic wood fiber panels, wood trim, partition curtain

Flooring: Sprung wood gym floor

5. Locational Criteria
Users: School and community use

Adjacency: Parking, playfield, community access, PE office, gym storage, central corridor, PT, Autistic classrooms

6. Orientation
Views: North, South & West facing
1. Functional Criteria
Description: Storage closet for gymnasium equipment and assembly chairs
Net Area: 150 SF
Occupancy: N/A
Quantity: 1

2. Technological Criteria
Telephone: N/A
Data: N/A
A/V: N/A
Clock/Speaker: N/A

3. Furnishings and Equipment
Metal shelving units

4. Technical Criteria
Power: N/A
Lighting: Fluorescent lighting
HVAC: Ventilation
Fire Protection: Sprinklered per code
Plumbing: None
Security: N/A
Acoustics: N/A
Finish Quality: Very durable
Ceiling: Painted
Walls/Partitions: Painted
Flooring: Painted concrete

5. Locational Criteria
Users: Faculty, students, community
Adjacency: Gymnasium

6. Orientation
Views: N/A
1. Functional Criteria
   Description: PE teacher office
   Net Area: 110 SF
   Occupancy: 1 teacher
   Quantity: 1

2. Technological Criteria
   Telephone: Wall phone
   Data: WI-FI and wall-mounted data outlets
   A/V: N/A
   Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment
   Teacher desk, teacher chair, file cabinet, book case, side chairs, marker board, tack board, window shade, window blind

4. Technical Criteria
   Power: Convenience outlets per code
   Lighting: Fluorescent lighting
   HVAC: Central
   Fire Protection: Sprinklered per code
   Plumbing: None
   Security: Normal
   Acoustics: Normal
   Finish Quality: Durable
   Ceiling: Suspended acoustic ceiling tiles
   Walls/Partitions: Painted
   Flooring: Linoleum

5. Locational Criteria
   Users: Teacher
   Adjacency: Gymnasium

6. Orientation
   Views: South facing
1. Functional Criteria
Description: Cafetorium for student dining, performances, and assemblies

Net Area:
- Cafetorium: 4,140 SF
- Platform: 1,000 SF

Occupancy:
- Dining: 180 students
- Assembly: 350 persons

Quantity: 1

2. Technological Criteria

Telephone: Emergency wall phone

Data: Wi-Fi and wall-mounted data outlets

A/V: Local sound system, wired for CCTV, ceiling mounted projector & screen

Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment

Oval folding dining tables with movable chairs, cash register table, coat rack and lost & found bin, stacking chairs w/dolly, stage curtains, marker board, tack board, window shades

4. Technical Criteria

Power: Convenience outlets per code

Lighting: Indirect fluorescent lighting with dimmer switch, track lighting system for stage

HVAC: Independent HVAC system

Fire Protection: Sprinklered per code

Plumbing: None

Security: Secured for after-hours use, motion detectors, and electronic door locks

Acoustics: Sound-absorptive ceiling tiles and wall materials

Finish Quality: Durable

Ceilings: Suspended acoustic ceiling tiles

Walls/Partitions: CMU and GWB, ceramic tile wainscot

Flooring: - Cafeteria: Linoleum
- Platform: Wood

5. Locational Criteria

Users: School and community use

Adjacency: Parking, deliveries, kitchen, storage, central corridor, exterior

6. Orientation

Views: South facing
1. Functional Criteria

Description: Storage room for chairs, tables, and other cafetorium furniture

Net Area: 244 SF
Quantity: 1

2. Technological Criteria

Telephone: N/A
Data: N/A
A/V: N/A
Clock/Speaker: N/A

3. Furnishings and Equipment

Chairs, chair stacking carts

4. Technical Criteria

Power: N/A
Lighting: Fluorescent lighting
HVAC: Ventilation
Fire Protection: Sprinklered per code
Plumbing: None
Security: Lockable from outside
Acoustics: N/A
Finish Quality: Durable
Ceilings: Suspended acoustic ceiling tiles
Walls/Partitions: Painted
Flooring: Linoleum

5. Locational Criteria

Users: Staff, community
Adjacency: Cafetorium

6. Orientation

Views: N/A
1. Functional Criteria
Description: Art classroom
Net Area:
- Art classroom: 1,200 SF
- Storage room: 120 SF
Occupancy: 1 teacher, 24 students
Quantity: 1

2. Technological Criteria
Telephone: Wall phone
Data: WI-FI and wall-mounted data outlets
A/V: Projector w/sound amplification system
Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment
Teacher desk, teacher chair, storage closet, epoxy-top student tables, student chairs, computer desks, computer chairs, bookcases, epoxy-top work and storage tables, flat file drawers, storage shelves, sinks, tack boards, marker boards, window shades.

4. Technical Criteria
Power: Convenience outlets per code
Lighting: Indirect fluorescent lighting
HVAC: Central
Fire Protection: Sprinklered per code
Plumbing: (2) Sinks, (1) HP sink
Security: Normal
Acoustics: Sound-absorptive ceiling tiles
Finish Quality: Typical classroom
Ceiling: Suspended acoustic ceiling tiles
Walls/Partitions: Painted
Flooring: Linoleum

5. Locational Criteria
Users: Teachers, students, community
Adjacency: Central corridor

6. Orientation
Views: North facing
1. Functional Criteria

Description: Kitchen for school lunch preparation and lunch lines
Net Area: 1,810 SF
Occupancy: Food Service Staff
Quantity: 1

2. Technological Criteria

Telephone: Wall phone in kitchen, desk phone in office
Data: 3 data drops in office (computers - F&E)
Data drops for cash registers (cash registers - F&E)
A/V: N/A
Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment

Office desk, office chair, storage wardrobe, appliances and equipment, assorted loose kitchenwares, cash registers, storage shelving, storage racks, window shades, window blinds

4. Technical Criteria

Power: Convenience outlets per code, power for appliances and equipment
Lighting: Fluorescent lighting
HVAC: Independent HVAC system, exhaust hoods
Fire Protection: Sprinklered per code / chemical fire suppression
Plumbing: Sinks, services for appliances and equipment, floor drains
Security: Door locks, sliding or rolling security doors
Acoustics: Normal
Finish Quality: Very durable
Ceilings: Washable ceiling tiles
Walls/Partitions: Epoxy painted
Flooring: Quarry tile

5. Locational Criteria

Users: Authorized kitchen personal, students for lunch line
Adjacency: Parking, deliveries, cafetorium

6. Orientation

Views: South facing
1. Functional Criteria

Description: Library with teaching, studying, and story-telling areas

Net Area: 3,606 SF

Occupancy: 2 Teachers, 48 Students, 1 class in Small Group, 1 Librarian

Quantity: 1

2. Technological Criteria

Telephone: Telephones at circulation desk (2), office, and workroom

Data: Wi-Fi and wall-mounted data outlets (computers - F&E)

A/V: Smartboard, wall-mounted projector w/sound amplification system

Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment

Freestanding bookcases and shelves, built-in bookcases and shelves, reference catalogs, assorted group study/reading tables, study/reading chairs, assorted library seating, upholstered armchairs, computer carrels, computer chairs, library staff chairs, library staff desk, book dollies, file cabinets, book security units, tack boards, marker boards, (2) printers, copier, window shades, window blinds

4. Technical Criteria

Power: Convenience outlets per code

Lighting: Indirect fluorescent lighting

HVAC: Independent HVAC system

Fire Protection: Sprinklered per code

Plumbing: Sink in Workroom

Security: Normal

Acoustics: Sound-absorptive ceiling tiles, acoustic wall separation from adjacent rooms and corridor

Finish Quality: Library

Ceiling: Suspended acoustic ceiling tiles

Walls/Partitions: Painted

Flooring: Sheetgood Linoleum and cork or other sound absorbing material

5. Locational Criteria

Users: Staff, students, community

Adjacency: Central corridor

6. Orientation

Views: North facing
# Teachers' Lunch Room/Mail Room

## 1. Functional Criteria

**Description:** Faculty lunch & mail room

**Net Area:** 220 SF Lunch Room  100 SF Mail Room

**Occupancy:** 16-20 teachers

**Quantity:** 1

## 2. Technological Criteria

- **Telephone:** Wall phone
- **Data:** Wi-Fi and wall-mounted data outlets
- **A/V:** N/A
- **Clock/Speaker:** Masterclock and intercom systems

## 3. Furnishings and Equipment

- Tables & chairs, vending machine with controls and coin slot at 54" AFF max, built-in mailboxes, kitchenette, refrigerator, (2) microwaves, coffee maker, window shades

## 4. Technical Criteria

- **Power:** Convenience outlets per code, power for vending machine, refrigerator, (2) microwaves, coffee maker
- **Lighting:** Indirect fluorescent lighting
- **HVAC:** Separate Administrative Zone (AC active year-round)
- **Fire Protection:** Sprinklered per code
- **Plumbing:** HP sink, garbage disposal with controls at front of cabinet
- **Security:** Normal
- **Acoustics:** Normal
- **Finish Quality:** Durable
- **Ceiling:** Suspended acoustic ceiling tiles
- **Walls/Partitions:** Painted
- **Flooring:** Linoleum

## 5. Locational Criteria

- **Users:** Faculty use
- **Adjacency:** Administration corridor

## 6. Orientation

- **Views:** North facing
1. Functional Criteria
Description: Faculty and parent-teacher conference room
Net Area: 243 SF
Occupancy: Up to 10 adults
Quantity: 1

2. Technological Criteria
Telephone: Wall phone
Data: Wi-Fi and wall-mounted data outlets
A/V: N/A
Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment
Conference table, conference chairs, side table, marker board, tack board, window blinds

4. Technical Criteria
Power: Convenience outlets per code
Lighting: Fluorescent lighting
HVAC: Separate Administrative Zone (AC active year-round)
Fire Protection: Sprinklered per code
Plumbing: None
Security: Normal
Acoustics: Normal
Finish Quality: Durable
Ceiling: Suspended acoustic ceiling tiles
Walls/Partitions: Painted
Flooring: Linoleum

5. Locational Criteria
Users: Faculty use
Adjacency: Central & administration corridor

6. Orientation
Views: N/A
1. Functional Criteria

Description: Telecommunications/Network hub room
Net Area: 230 SF
Occupancy: N/A
Quantity: 1

2. Technological Criteria

Telephone: Wall phone
Data: See below
A/V: Telecommunications equipment
Clock/Speaker: Intercom system

3. Furnishings and Equipment

No furnishings.
Backboards and cable tray (in construction contract),
Equipment racks and cabinets for voice/data/video (in construction contract), window blinds

4. Technical Criteria

Power: Per equipment requirements
Lighting: Fluorescent lighting
HVAC: Air conditioned via dedicated split system
Fire Protection: Sprinklered per code
Plumbing: None
Security: Normal
Acoustics: N/A
Finish Quality: Durable
Ceiling: Painted structure
Walls: Painted
Flooring: Linoleum

5. Locational Criteria

Users: Building management
Adjacency: Central corridor

6. Orientation

Views: N/A
1. Functional Criteria

Description: Administration office and front desk for information, visitor sign-in, and other administrative tasks

Net Area: 447 SF Main Office/Waiting
- 102 SF Copy Room
- 54 SF Storage Room

Occupancy: 4 administrative personnel

Quantity: 1

2. Technological Criteria

Telephone: Desk phones, counter phones

Data: Wi-Fi and wall-mounted data outlets, copy machines (computers - F&E)

A/V: N/A

Clock/ Speaker: Masterclock and intercom systems

3. Furnishings and Equipment

Workstations, desk chairs, bookcases, lateral & vertical files, tack boards, base & wall cabinets, (2) copiers, pull-down security grate, waiting room chairs and end table

4. Technical Criteria

Power: Convenience outlets per code

Lighting: Indirect fluorescent lighting

HVAC: Separate Administrative Zone (AC active year-round)

Fire Protection: Sprinklered per code

Plumbing: None

Security: After-hours pull-down grate

Acoustics: Normal

Finish Quality: Durable

Ceiling: Suspended acoustic ceiling tiles

Walls/Partitions: Painted

Flooring: Linoleum

5. Locational Criteria

Users: Faculty, front lobby, and visitor access

Adjacency: Lobby, central corridor, other administration spaces

6. Orientation

Views: N/A
1. Functional Criteria
Description: Faculty work room
Net Area: 136 SF/EA
Occupancy: Up to 4 teachers
Quantity: 2

2. Technological Criteria
Telephone: Wall phone
Data: WI-FI and wall-mounted data outlets
A/V: N/A
Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment
HP work counter with open base cabinets and shelves, copier, tack boards, Ellison Die Cut machine, wall mounted rack for dies, window blinds

4. Technical Criteria
Power: Convenience outlets per code, countertop height outlets for equipment, copier
Lighting: Indirect fluorescent lighting
HVAC: Central
Fire Protection: Sprinklered per code
Plumbing: None
Security: Normal
Acoustics: Normal
Finish Quality: Durable
Ceiling: Suspended acoustic ceiling tiles
Walls/Partitions: Painted
Flooring: Linoleum

5. Locational Criteria
Users: Faculty
Adjacency: Classroom spaces

6. Orientation
Views: N/A
1. Functional Criteria
Description: Faculty work room
Net Area: 270 SF
Occupancy: Up to 10 teachers
Quantity: 1

2. Technological Criteria
Telephone: Wall phone
Data: WI-FI and wall-mounted data outlets
A/V: N/A
Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment
Table, chairs, side table, marker boards, window blinds

4. Technical Criteria
Power: Convenience outlets per code
Lighting: Indirect fluorescent lighting
HVAC: Central
Fire Protection: Sprinklered per code
Plumbing: None
Security: Normal
Acoustics: Normal
Finish Quality: Durable
Ceiling: Suspended acoustic ceiling tiles
Walls/Partitions: Painted
Flooring: Linoleum

5. Locational Criteria
Users: Faculty use
Adjacency: Central corridor, classroom spaces

6. Orientation
Views: N/A
# Room Data Sheets

## Principal's Office/Conference

### 1. Functional Criteria
- **Description:** School principal's office and conference space
- **Net Area:** 244 SF
- **Occupancy:** 1 principal, 4 students / faculty / parents
- **Quantity:** 1

### 2. Technological Criteria
- **Telephone:** Desk phone
- **Data:** WI-FI and wall-mounted data outlets
- **A/V:** N/A
- **Clock/Speaker:** Masterclock and intercom systems

### 3. Furnishings and Equipment
- Principal's desk, principal's chair, conference table, conference chairs, bookcase, credenza with lateral files below, storage wardrobe, tack board, marker board, window blinds, window shades

### 4. Technical Criteria
- **Power:** Convenience outlets per code
- **Lighting:** Fluorescent lighting
- **HVAC:** Separate Administrative Zone (AC active year-round)
- **Fire Protection:** Sprinklered per code, Strobe/Audible fire alarm
- **Plumbing:** None
- **Security:** Normal
- **Acoustics:** Sound-absorptive ceiling tiles
- **Finish Quality:** Durable
- **Ceiling:** Suspended acoustic ceiling tiles
- **Walls/Partitions:** Painted
- **Flooring:** Linoleum

### 5. Locational Criteria
- **Users:** Principal; students, faculty, and parents
- **Adjacency:** Other administrative spaces

### 6. Orientation
- **Views:** East facing
1. Functional Criteria
Description: Official records and Guidance storage
Net Area: 40 SF / 35 SF
Occupancy: N/A
Quantity: 1 ea.

2. Technological Criteria
Telephone: N/A
Data: N/A
A/V: N/A
Clock/Speaker: N/A

3. Furnishings and Equipment
Assorted vertical and lateral file cabinets

4. Technical Criteria
Power: Convenience outlets per code
Lighting: Fluorescent lighting
HVAC: Separate Administrative Zone (AC active year-round)
Fire Protection: Sprinklered per code
Plumbing: None
Security: N/A
Acoustics: Normal
Finish Quality: Durable
Ceiling: Suspended acoustic ceiling tiles
Walls/Partitions: Painted
Flooring: Linoleum

5. Locational Criteria
Users: Faculty
Adjacency: Other administrative spaces

6. Orientation
Views: N/A
1. Functional Criteria

Description: Title 1 offices, spare office

<table>
<thead>
<tr>
<th>Net Area</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>250 SF Title 1</td>
<td>Title 1 offices, spare office</td>
</tr>
<tr>
<td>130 SF Spare</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Occupancy</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 counselor, 3 students</td>
<td>Title 1 offices, spare office</td>
</tr>
<tr>
<td>1 staff, 2 students</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 ea.</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

2. Technological Criteria

<table>
<thead>
<tr>
<th>Telephone</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wall phone, desk phone in spare office</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Data</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>WI-FI and wall-mounted data outlets (computer - F&amp;E)</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>A/V</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Clock/Speaker</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Masterclock and intercom systems</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

3. Furnishings and Equipment

Counselor desks, counselor chairs, storage wardrobe, bookcases, vertical & lateral files, side chairs, tack boards, marker boards, window blinds, window shades

4. Technical Criteria

<table>
<thead>
<tr>
<th>Power</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Convenience outlets per code</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Lighting</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fluorescent lighting</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>HVAC</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Separate Administrative Zone (AC active year-round)</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fire Protection</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sprinklered per code, Strobe/Audible fire alarm</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Plumbing</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Security</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Normal</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Acoustics</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Normal</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Finish Quality</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Durable</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Ceiling</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suspended acoustic ceiling tiles</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Walls/Partitions</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Painted</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Flooring</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Linoleum</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

5. Locational Criteria

<table>
<thead>
<tr>
<th>Users</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students, faculty, parents</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Adjacency</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other administrative spaces</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>

6. Orientation

<table>
<thead>
<tr>
<th>Views</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>North/East facing</td>
<td>Title 1 offices, spare office</td>
</tr>
</tbody>
</table>
1. Functional Criteria

Description: Guidance counselor office, private group discussion

Net Area: 178 SF

Occupancy: 1 counselor, 2 students

Quantity: 2

2. Technological Criteria

Telephone: Desk phone

Data: WI-FI and wall-mounted data outlets (computer - F&E)

A/V: N/A

Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment

Counselor desk, counselor chair, storage wardrobe, conference table, conference chairs, marker board, credenza with shelves, window blinds, window shades

4. Technical Criteria

Power: Convenience outlets per code

Lighting: Fluorescent lighting

HVAC: Separate Administrative Zone (AC active year-round)

Fire Protection: Sprinklered per code, Strobe/Audible fire alarm

Plumbing: None

Security: After-hours pull-down grate

Acoustics: Normal

Finish Quality: Durable

Ceiling: Suspended acoustic ceiling tiles

Walls/Partitions: Painted

Flooring: Linoleum

5. Locational Criteria

Users: Students, faculty, parents

Adjacency: Other administrative spaces

6. Orientation

Views: East facing
1. Functional Criteria

Description: Nurse's office and resting/exam room

Net Area:
- Resting/Exam: 339 SF
- Nurse/waiting room: 271 SF
- Toilet room: 85 SF

Occupancy: 1 nurse, 3 students in cots
Quantity: 1

2. Technological Criteria

Telephone: Wall phone in waiting area and desk phone in nurse's office
Data: Wall-mounted data outlets (computer - F&E)
A/V: N/A
Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment

Nurse desk, nurse chair, exam table, (2) resting cots, waiting chairs & end tables, privacy curtains, sink base & wall cabinets, HP bathroom with wall mounted fold down table, hand-held water wand, file storage, refrigerator, tack boards, supply cabinets (lockable), height/weight scale, window blinds, window shades

4. Technical Criteria

Power: Convenience outlets per code
Lighting: Fluorescent lighting
HVAC: Separate Administrative Zone (AC active year-round)
Fire Protection: Sprinklered per code, Strobe/Audible fire alarm
Plumbing: Sinks, toilet, hand held sprayer at drop-in sink, floor drain and water wand at toilet
Security: Normal
Acoustics: Normal
Finish Quality: Durable
Ceiling: Suspended acoustic ceiling tiles
Walls/Partitions: Painted
Flooring: Linoleum

5. Locational Criteria

Users: Faculty and student use
Adjacency: Central corridor

6. Orientation

Views: South/East facing
1. Functional Criteria
Description: Custodian and building management office, storage, and workroom
Net Area: - Office: 59 SF
- Storage/Workroom: 586 SF
Occupancy: 2 custodial/building management staff
Quantity: 1 ea.

2. Technological Criteria
Telephone: Wall phones in office and workroom
Data: WI-FI and wall-mounted data outlets (computers - F&E)
A/V: N/A
Clock/Speaker: Masterclock and intercom systems

3. Furnishings and Equipment
Desk, chairs, storage wardrobe, bookcase, metal shelving units, work tables, storage cabinets, tack boards, window blinds, window shades

4. Technical Criteria
Power: Convenience outlets per code
Lighting: Fluorescent lighting
HVAC: Central
Fire Protection: Sprinklered per code
Plumbing: None
Security: Normal
Acoustics: N/A
Finish Quality: Very durable
Ceiling: Painted structure
Walls/Partitions: Painted
Flooring: Concrete sealed in Storage Room, Linoleum in Office

5. Locational Criteria
Users: Custodial and building management
Adjacency: Central corridor, receiving

6. Orientation
Views: N/A
1. Functional Criteria

Functional Description: Receiving and sorting supply deliveries, storing supplies.

Net Area: 240 SF
Occupancy: N/A
Quantity: 1

2. Technological Criteria

Telephone: Wall phone
Data: N/A
A/V: N/A
Clock/Speaker: Masterclock and intercom system

3. Furnishings and Equipment

Scissor lift (electric)

4. Technical Criteria

Power: Convenience outlets per code
Lighting: Fluorescent lighting
HVAC: Ventilation
Fire Protection: Sprinklered per code
Plumbing: Hose bib, floor drain
Security: Normal
Acoustics: N/A
Finish Quality: Very durable
Ceiling: Painted structure
Walls: Painted
Flooring: Painted concrete

5. Locational Criteria

Users: Custodial staff and building management
Adjacency: Truck loading area

6. Orientation

Views: South facing
1. Functional Criteria
   Description: Temporary recycling and trash holding area for pick-up
   Net Area: 408 SF
   Occupancy: N/A
   Quantity: 1

2. Technological Criteria
   Telephone: N/A
   Data: N/A
   A/V: N/A
   Clock/Speaker: Intercom system

3. Furnishings and Equipment
   Metal or plastic waste and recycling carts, metal shelving

4. Technical Criteria
   Power: Convenience outlets per code
   Lighting: Fluorescent
   HVAC: Ventilation
   Fire Protection: Sprinklered per code
   Plumbing: Floor drain
   Security: Normal (Trash and recyclables to be taken outside by maintenance personnel only)
   Acoustics: N/A
   Finish Quality: Very durable
   Ceiling: Painted structure
   Walls: Painted
   Flooring: Painted concrete

5. Locational Criteria
   Users: Custodial staff, building management
   Adjacency: Truck loading area

6. Orientation
   Views: N/A
1. Functional Criteria
Description: Gender-specific student toilet rooms
Net Area: 250 SF each
Occupancy: Girls (90), Boys (150)
Quantity: 4 Girls' and 4 Boys' (1 each per floor, except on second (2) on floor)

2. Technological Criteria
Telephone: N/A
Data: N/A
A/V: N/A
Clock/Speaker: Intercom

3. Furnishings and Equipment
N/A

4. Technical Criteria
Power: Convenience outlets per code
Lighting: Fluorescent lighting
HVAC: Ventilation
Fire Protection: Sprinklered per code
Plumbing: All toilets, fixtures, floor drains, water fountains
Security: N/A
Acoustics: N/A
Finish Quality: Very durable
Ceiling: Suspended acoustic ceiling tiles
Walls/Partitions: Ceramic tile wainscot, paint / FRP partitions
Flooring: Tile

5. Locational Criteria
Users: Students; can also be used as public toilets for community events
Adjacency: Central corridor

6. Orientation
Views: N/A